

**PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., AUGUST 9, 2004  
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING**



9-1-1 association of central oklahoma governments

Chair Dave Howe  
Choctaw Councilmember

Vice-Chair Grant Hedrick  
Canadian County Commissioner

Secretary/Treasurer Stan Inman  
Oklahoma County Commissioner

Executive Director  
Zach D. Taylor

**9-1-1 BOARD OF DIRECTORS AGENDA**

1:00 p.m., August 12, 2004  
ACOG Conference Room  
21 E. Main – Suite 100  
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – JUNE 24, 2004 ([Attachment III](#))

**Action Requested:** Motion to approve minutes of the June 24, 2004 meeting.

- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. FINANCE REPORT – JULY CLAIMS ([Attachment VI](#))

**INFORMATION:** Included in the agenda packet is a list of budgeted recurring expenses paid on July 29, 2004. These expenses [\$154,451.31] were authorized to be paid by the Board at the June 24, 2004 meeting. A copy of the Claims List is included for ratification.

**Action Requested:** Motion to ratify payment of the July budgeted recurring expenses.

- VII. RENEWAL OF COMPETITIVE LOCAL EXCHANGE CARRIERS CONTRACTS

**INFORMATION:** FY05 contracts for 9-1-1 service from the following Competitive Local Exchange Carriers (CLECs) were due for renewal in July, but were not received in time for the June Board meeting.

Complete contract documentation is available for review at the ACOG offices.

1. Navigator Telecommunications, LLC (Resale/UNE-P)
2. VarTec Telecom, Inc. (Resale/UNE-P)
3. Cox Communications (Facilities-Based)
4. MCImetro Access Transmission Services, LLC (Facilities-Based)
5. Excel Telecommunications (Reseller)

**Action Requested:** Motion to authorize the Executive Director to execute FY05 contract renewals for 9-1-1 service with the abovementioned Competitive Local Exchange Carriers (CLECs) subject to approval of legal counsel.

VIII. DISPOSAL OF UPS SURPLUS ITEMS ([Attachment VIII](#))

**INFORMATION:** Following the August 2004 Board of Director's meetings, the Association will conduct a sale of surplus items if authorized by the Board during the meeting. A list of the items for sale is attached for Board review and approval. These items will be sold to the highest bidder.

**Action Requested:** Motion to approve the list of surplus items for sale and to authorize a, August 12, 2004 surplus sale and disposition of those items listed.

IX. SBC WIRELESS TARIFF SETTLEMENT ([Attachment IX](#))

**INFORMATION:** The Oklahoma Corporation Commission conducted a settlement conference with the Intervenors (9-1-1 ACOG, Oklahoma City, Tulsa, and Oklahoma Municipal League) and SBC on final terms and conditions of SBC's wireless 9-1-1 tariff. The tariff contains charges for SBC elements to deliver enhanced wireless 9-1-1 calls to PSAPS.

**Action Requested:** None, for information only.

X. GENERAL STATUS REPORT ([Attachment X](#))

**INFORMATION:** Information on current projects is included for review and discussion.

**Action Requested:** None, for information only.

XI. NEW BUSINESS

XII. ADJOURNMENT

**MINUTES OF THE  
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
BOARD OF DIRECTORS MEETING  
ACOG CONFERENCE ROOM  
June 24, 2004**

**The sixth meeting of the calendar year 2004 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:06 p.m., June 24, 2004 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.**

**PRESIDING**

Hon. Grant Hedrick, Vice-Chairman, Canadian County Commissioner

**MEMBERS PRESENT**

Hon. James Woodard, Councilmember, Arcadia  
Hon. Bryan Taylor, Councilmember, Bethany  
Hon. Roger Malone, Councilmember, Choctaw  
Hon. Paula Sanford, Councilmember, Edmond  
Hon. Debbie Harrison, Councilmember, El Reno  
Hon. Wendy Wilkerson, Councilmember, Mustang  
Hon. Kathleen Walker, Councilmember, Nichols Hills  
Hon. David Hopper, Councilmember, Norman  
Hon. John Brown, Councilmember, Piedmont  
Hon. Ron Bledsoe, Mayor, Slaughterville  
Hon. Marsha Jefferson, Mayor, Spencer  
Hon. Judith Ainsworth, Councilmember, Spencer  
Hon. Scott Symes, Councilmember, The Village  
Hon. Leslie Owens, Councilmember, Warr Acres  
Hon. John Alberts, Councilmember, Yukon  
Hon. Mark Sharpton, Commissioner, Logan County

**MEMBERS ABSENT**

Hon. Brian Linley, Councilmember, El Reno  
Hon. Lewis Pringle, Trustee, Forest Park  
Hon. Jason Murphey, Councilmember, Guthrie  
Hon. Karen Feldhake, Councilmember, Harrah  
Hon. Matt Elerick, Mayor, Jones City  
Hon. Gary Johnston, Mayor, Lake Aluma  
Hon. Bill Haddock, Councilmember, Lexington

**MEMBERS ABSENT** (continued)

Hon. Scott Fesler, Councilmember, Luther  
Hon. Eddie Reed, Mayor, Midwest City  
Hon. Glenn Lewis, Mayor, Moore  
Hon. Jim Gurley, Councilmember, Newcastle  
Hon. Jim Pumphrey, Councilmember, Nicoma Park  
Hon. Carol Jones, Councilmember, Noble  
Hon. Kathy Jordon, Trustee, Smith Village  
Hon. Chet Curlee, Councilmember, Tuttle  
Hon. Robert Greb, Mayor, Valley Brook  
Hon. Jim Gilbert, Mayor, Woodlawn Park  
Hon. Bill Graves, Commissioner, Cleveland County  
Hon. Stan Inman, Commissioner, Oklahoma County

**GUESTS**

Don Griffin, Mayor, Choctaw  
Bill Knox, City of Harrah  
Mary Murphey, Logan County Commissioners' Office  
Mike Bower, Midwest City Emergency Operations Manager  
Larry Kesler, Councilmember, Union City  
Ronnie Freeman, E9-1-1 Area Manager, SBC  
Heidi Centrella, Journal Record

**STAFF**

Zach D. Taylor, Executive Director  
Debbie Cook, Finance Director  
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director  
Jerry Church, Special Programs Officer  
Doug Rex, Assistant to Executive Director  
J. Dell Gordon, Legal Counsel  
John Johnson, Consultant  
Carolyn White, 9-1-1 Database Manager  
Johnny Irons, 9-1-1 Project Coordinator  
Anita Kroth, 9-1-1 Administrative Assistant

I. CALL TO ORDER

Vice-Chairman Grant Hedrick called the meeting to order at 1:06 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Executive Director Zach Taylor introduced John Alberts, Councilmember, Yukon; Ronnie Freeman, SBC; and Heidi Centrella, *Journal Record*.

III. APPROVAL OF MINUTES - May 27, 2004

**Action Requested:** Motion to approve minutes of the May 27, 2004 meeting.

Director David Hopper, Norman, made a motion to approve the minutes of the May 27, 2004 meeting. Director Mark Sharpton, Logan County, seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

None

B. DIRECTOR'S REPORT

Zach Taylor reported that the Governor has signed legislation related to the establishment of a 2-1-1 system in the state, which is primarily an information and referral system operating 24/7. Typically, those systems are operated within local communities by organizations such as United Way or Contact Crisis Helpline.

Stephen Willoughby has been named by the state association to serve on the statewide committee.

ACOG will soon be distributing another round of Automatic External Defibrillators (AEDs) to federally defined rural communities, and the deadline for applications.

In the realm of Homeland Security, we have participated with the office and the two regions that affect the ACOG area in planning workshops, exercises for the future and documenting the training needs in the region. The legislature approved a new Homeland Security bill, which left regional councils off the list of participants. Mr. Taylor mentioned that he was the Chairman for Region 8. There is a flaw in the statute in that regard. Mr. Taylor said we are trying to figure out how we will be able to continue to participate. He said that staff at Homeland Security assures us that their policy document will take care of the concern.

Director David Hopper asked for more information about 2-1-1. Mr. Taylor said that it could be used for information referral on less than crisis level medical or domestic issues. He said that 2-1-1 can support and intervene in real situations to keep problem from escalating as well as serve as a referral for police and fire services who come into contact with emergent needs in the community that need a central point of contact for social services.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. CONSENT DOCKET (Items VI-A through VI-F)

**INFORMATION:** This item is placed on the agenda so that the Board of Directors may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all board members, that item will be heard in regular order. Staff recommends that items VI-A, VI-B, VI-C, VI-D, VI-E and VI-F be placed on the Consent Docket.

**Action Requested:** Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT – JUNE 2004 CLAIMS

**INFORMATION:** Consideration of materials claims budgeted for the Association in the amount of \$124,606.13 for the month of June. Staff finds these claims to be in order, proper as to form and recommended them for payment. A copy of the Claims List is included in the agenda packet.

**Action Requested:** Motion to accept finance report, and to approve payment of the June claims against the Association.

B. JULY/AUGUST 2004 CLAIMS

**INFORMATION:** Request authorization to pay July claims on July 29, 2004, budgeted and recurring expenses, and pay August claims on August 26, 2004, budgeted and recurring expenses, for the 9-1-1 Association.

**Action Requested:** Motion to authorize payment of the July claims against the 9-1-1 Association on July 29, 2004, and on August 26, 2004, pay the August claims, budgeted and recurring expenses for the 9-1-1 Association.

C. RENEWAL OF INDEPENDENT LOCAL EXCHANGE CARRIERS CONTRACTS

**INFORMATION:** Contracts for 9-1-1 service from the following Incumbent Local Exchange Carriers (ILECs) are due for renewal in July. Complete contract documentation is available for review at the ACOG offices.

- a. McCloud Telephone Company
- b. Pioneer Telephone Cooperative
- c. TDS Telecom
- d. Valor Telecommunications of Oklahoma, LLC

**Action Requested:** Motion to authorize Executive Director to execute contract renewals for 9-1-1 services with the abovementioned Incumbent Local Exchange Carriers, subject to approval of legal counsel.

D. RENEWAL OF COMPETITIVE LOCAL EXCHANGE CARRIERS CONTRACTS

**INFORMATION:** Contracts for 9-1-1 service from the following Competitive Local Exchange Carriers (CLECs) are due for renewal in July. Complete contract documentation is available for review at the ACOG offices.

- a. Chickasaw Telecommunication Services, Inc. CTSI (Reseller)
- b. Logix Corporation/Western Communications, Inc. (Facilities Based)
- c. Nii Communications (Reseller)
- d. PRIMETEL, LLC a division of Bixby Telephone Sales (Reseller)
- e. UT Phone (Reseller)
- f. The Telephone Co., Inc. (Reseller)
- g. Sage Telecom, Inc. (Reseller)
- h. Terra Com, Inc. (Reseller)

**Action Requested:** Motion to authorize the Executive Director to execute contract renewals for 9-1-1 service with the abovementioned Competitive Local Exchange Carriers (CLECs) subject to approval of legal counsel.

E. RENEWAL OF SOUTHWESTERN BELL TELEPHONE COMPANY CONTRACT AGREEMENT

**INFORMATION:** The Southwestern Bell Telephone Company contract for equipment, network and database services with 9-1-1 ACOG renews July 1, 2004. A complete contract document is available for review at the ACOG offices.

**Action Requested:** Motion to authorize the Executive Director to execute the proposed Southwestern Bell Service Application and Agreement with 9-1-1 ACOG, subject to legal counsel approval.

F. RENEWAL OF CONSULTANT RETAINER AGREEMENT BETWEEN MARY T. BAILEY AND 9-1-1 ACOG (Attachment VI-F))

**INFORMATION:** 9-1-1 ACOG desires to renew the consultant retainer agreement with Mary T. Bailey for consulting services as outlined in Attachment VI-F for FY 2004-2005 ending June 30, 2005. The consulting services would include assistance with planning, development and implementation of Enhanced Wireless 9-1-1 services.

**Action Requested:** Motion to authorize Executive Director to execute a Consultant Retainer Agreement with Mary T. Bailey for FY 2004-2005, ending June 30, 2005, subject to legal counsel approval.

Director Ron Bledsoe, Slaughterville, made a motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item. Director David Hopper seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

VII. 9-1-1 WORK PROGRAM AND BUDGET

Executive Director Zach Taylor explained that this is for the fifteenth full 12-month period of operations of the E9-1-1 system in Central Oklahoma that reflects a continuing work program as outlined and approved at the initiation of the system.

This budget provides for an ongoing contract between the Association of Central Oklahoma Governments (ACOG) and the 9-1-1 Association of Central Oklahoma Governments (9-1-1 ACOG) that provides for the continued administration of the finances of the system, contract management with the 40 wireline telephone service providers, coordination with seven wireless telephone service carriers, establishment and maintenance of the E9-1-1 system database, maintenance of training manual and system, training of instructors and telecommunicators, comprehensive public education program efforts to promote the proper

utilization of the system (including TDD, wireless, VOIP and Language Line), and ongoing efforts for maintenance of E9-1-1 system equipment, software and management information systems.

This budget includes the first full year implementation of the Emergency Medical Dispatch training program, which the State Health Department has funded.

This budget helps to maintain the reserve fund for equipment replacement as well as for operations. The fund distribution to the ACOG members will continue to the fiscal year 2005 in the manner it was done in 2004.

We will continue our work with the Central Oklahoma Competitive Local Exchange Task Force during the course of the next year, and we will be required to work with the various companies that provide Voice Over the Internet Protocol (VOIP) services.

Director David Hopper made a motion to approve the 9-1-1 Work Program and Budget for FY 2004-2005. Director John Brown, Piedmont, seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

VIII. ELECTION OF OFFICERS

Zach Taylor reported that the Nominations Committee met in May to consider nominations for the 9-1-1 Board of Directors officers of Chairman, Vice-Chairman, and Secretary-Treasurer as well as officers on the Firesafe Foundation, Inc. Board.

Those nominations are: Dave Howe, Councilmember from Choctaw as Chairman; Grant Hedrick, Commissioner, Canadian County, Vice-Chairman; and Stan Inman, Commissioner of Oklahoma County, Secretary-Treasurer.

Director Mark Sharpton, Logan County, made a motion to approve the Nominations Committee's recommendation for the officers of the 9-1-1 Association for FY 2004-2005. Director John Brown seconded the motion.

The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

Nominations for Firesafe Foundation, Inc. Board members were Stan Inman, Commissioner, Oklahoma County; George Fina, Councilmember, Piedmont; and Willa Johnson, Councilmember, Oklahoma City. Director John Brown made a motion to approve the Nominations Committee's recommendation for Board members to serve on the Firesafe Foundation, Inc. Board of Directors. Director Mark Sharpton seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

IX. RESOLUTION – BANKING SIGNATURES

Executive Director Zach Taylor explained that with the election of officers at our June meeting, it is necessary to approve the custodians' resolution authorizing 9-1-1 ACOG's current signatories to conduct business with 9-1-1 ACOG's financial institutions.

Director Mark Sharpton made a motion to approve the official custodian's resolution for FY 2004-2005. Director David Hopper seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

X. 9-1-1 SERVICE FEE RESOLUTION/ORDINANCE

Stephen Willoughby explained that each local government must approve a resolution/ordinance on an annual basis, setting the actual 9-1-1 service fee and enabling collection of the locally authorized service fee on telephone bills to pay for E9-1-1 service. This service fee information will be provided to the 40 telephone service providers in the region.

We are required to report this to them by September 1<sup>st</sup>. For the majority of the region the fee is 3 percent; with exception of unincorporated areas in Canadian County and El Reno, which fee is 5 percent.

Director Ron Bledsoe, Slaughterville, made a motion to concur with the memo and example Resolution/Ordinance establishing the 9-1-1 service fee rate for calendar year 2005. Director David Hopper seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

XI. GENERAL STATUS REPORT

Stephen Willoughby reported that we have reached a settlement regarding the SBC Wireless tariff for enhanced wireless 9-1-1. The attorneys are formalizing the settlement so that it may be presented at a Corporation Commission settlement hearing.

Mr. Willoughby reported that we have received the language for the Wireless Uniform Statewide Agreement from the wireless carriers. Staff is currently reviewing that language to make sure it meets our best interest.

In regards to the EMD software grant, we have just received information from the state health department that not only has their contract been executed, but also they have issued a purchase order to make the purchase of the software version of the EMD protocols being used by our EMD PSAPs as well as additional quality assurance elements.

Director David Hopper asked about the terms of the settlement agreement regarding the SBC wireless 9-1-1 tariff.

J. Dell Gordon, legal counsel, said that technically we have not received the final language nor have we approved it in order to present it to the Corporation Commission for approval.

He said the significant efforts of the 9-1-1 ACOG staff, consultants, and intervening parties, their finance staff, and others, have helped to produce an outstanding status at this time. SBC started out with a fee per 9-1-1 call, that would have been destructive to this 9-1-1 system, and now we are at a more reasonable fee.

Director John Brown asked if the wireless Enhanced 9-1-1 would identify where calls need to route from the cell towers. Zach Taylor explained that the tariff is one of the first steps in the larger picture and also another step is the Uniform Statewide Agreement that will become the template for all contracts with wireless companies. Several of the wireless companies have come to an agreement on what they would like it to be. We have yet to work with them on that agreement. Director John Brown asked about a timeline to accomplish that.

Zach Taylor said our expectations are to work in a timely manner with SBC and the wireless companies to have a design and financial plan that could be submitted to the voters in the participating counties by next spring.

Mr. Taylor recommended that staff prepare a presentation on Wireless 9-1-1 and brief the Board of Directors and discuss some of these issues and talk about a timeline and the steps involved. He said we would schedule a luncheon and briefing to be held prior to August 12<sup>th</sup> 9-1-1 Board of Directors meeting.

Mr. Taylor explained that with Phase I it will provide the cell site, or the three-faces in the cell site, which tells us which face the call is coming through, the location of the cell tower, and give us a call-back number for the calling party. Phase II will provide the same information plus the longitude and latitude location transmitted to us in the form of digital data which will propagate a map on the workstation and provide our answering points with an approximate location, within a 60-meter proximity.

XII. NEW BUSINESS

None

XIII. ADJOURNMENT

Vice-Chairman Grant Hedrick called for a motion to adjourn. Director Bryan Taylor, Bethany, made a motion to adjourn.

Director John Albert's, Yukon, seconded the motion. The motion carried the following votes:

AYE: Woodard, Taylor, Malone, Sanford, Harrison, Wilkerson, Walker, Hopper, Brown, Bledsoe, Jefferson, Symes, Owens, Alberts, Hedrick and Sharpton

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:25 p.m.

ADOPTED THIS 12TH DAY OF AUGUST 2004.

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Chairman

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Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI

**At the June 24, 2004, 9-1-1 Association of Central Oklahoma  
Governments' Board of Directors' meeting, authorization was given to pay  
July budgeted recurring expenses. This list is offered so the Board of  
Directors may ratify**

**MSAG/Education/Training**

Personnel	\$ 78,376.19	
Consultant	360.00	
Development	30.14	
Legal	1,000.00	
Maintenance & Repairs	454.10	
Mileage	159.63	
Parking	24.00	
Postage	601.81	
Printing	30.00	
Supplies	30.59	
Training	1,295.00	
Travel	4,253.51	
Telephone	245.82	
Xerox	1,051.41	
<i>Total MSAG/Education/Training</i>		\$ 87,912.20

**9-1-1 Operating/Maintenance**

SBC	\$ 41,085.07	
SBC (UPS Maintenance)	1,117.00	
SBC	106.84	
SBC Capital Services	1,686.14	
Koch Financial Corporation	17,903.21	
TDS Telecom	1,200.69	
Pioneer Telephone	413.32	
Pioneer Telephone	111.70	
Pioneer Telephone	59.63	
Pioneer Telephone	319.39	
Valor Telecom	71.87	
Language Line	98.75	
Gordon, J. Dell, Attorney at Law	2,365.50	
<i>Total 9-1-1 Operating/Maintenance</i>		<u>66,539.11</u>

**Total July Claims**

\$ 154,451.31

ATTEST:

\_\_\_\_\_  
CHAIRMAN

\_\_\_\_\_  
SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
CASH STATUS REPORT  
FOR THE MONTH ENDED JUNE 30, 2004**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>June 1, 2004</i>			
Cash on Deposit	\$ 490,547.69	\$ 848,526.20	\$ 1,339,073.89
Cash Receipts			
Fee Income	\$ 152,801.23	\$ -	\$ 152,801.23
Contracts			
Transfers of Funds	982.50		982.50
Interest Earned	169.23	982.50	1,151.73
Miscellaneous	4.40	-	4.40
Total Cash Receipts	<u>\$ 153,957.36</u>	<u>\$ 982.50</u>	<u>\$ 154,939.86</u>
Total Cash Available	\$ 644,505.05	\$ 849,508.70	\$ 1,494,013.75
Cash Disbursements			
Claims/Operating Expense	\$ 124,606.13	\$ -	\$ 124,606.13
9-1-1 Fund Disbursement	18,750.00	-	18,750.00
Transfers of Funds		982.50	982.50
Miscellaneous	127.75	-	127.75
Total Cash Disbursements	<u>\$ 143,483.88</u>	<u>\$ 982.50</u>	<u>\$ 144,466.38</u>
Ending Balance <i>June 30, 2004</i>			
Cash on Deposit	<u>\$ 501,021.17</u>	<u>\$ 848,526.20</u>	<u>\$ 1,349,547.37</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS  
DISBURSEMENT OF FUND BALANCE  
JUNE 2004**

Arcadia	\$ 15.14
Bethany	1,073.00
Choctaw	481.82
Cleveland County	203.67
Del City	730.98
Edmond	3,084.45
El Reno	1,113.63
Forest Park	35.70
Guthrie	574.07
Harrah	181.67
Jones	138.69
Lexington	55.34
Midwest City	1,851.89
Moore	1,328.67
Mustang	458.40
Newcastle	231.70
Nichols Hills	225.95
Noble	189.73
Norman	3,792.16
Oklahoma County	747.26
Piedmont	129.45
Slaughterville	72.53
Spencer	135.11
The Village	355.33
Tinker AFB Fire Department	90.15
Tuttle	152.48
Warr Acres	450.93
Woodlawn Park	4.40
Yukon	845.70
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Total June Disbursements	\$ 18,750.00
	=====



9-1-1 association of central Oklahoma governments

## ATTACHMENT VIII

Chair Dave Howe  
Choctaw Councilmember

Vice-Chair Grant Hedrick  
Canadian County Commissioner

Secretary/Treasurer Stan Inman  
Oklahoma County Commissioner

Executive Director  
Zach D. Taylor

### MEMORANDUM

**DATE:** August 5, 2004  
**TO:** 9-1-1 Board of Directors  
**FROM:** Debbie Cook, Finance Director  
**SUBJECT:** Disposal of Surplus Items

**INFORMATION:** Following the August 2004 Board of Directors' meetings, the Association will conduct a sale of surplus items if authorized by the Board during the meeting. A list of the items for sale is attached for Board review and approval.

These items will be sold to the highest bidder. Items may be inspected any time until then. Sealed bids will be opened at 3:00 p.m. (or immediately after the Board meetings) on August 12, 2004. Serviceable items that receive no bids will be donated to charitable organization(s) and unserviceable items will be disposed of as garbage.

**Action Requested:** Motion to approve the list of surplus items for sale and to authorize a, August 12, 2004 surplus sale and disposition of those items listed.

## ACOG UPS SURPLUS INVENTORY LIST

6/11/2004

SERIAL#	PART#	
S96097555410		APC SMART UPS VS650
PS9651367326		APC SMART UPS VS650
P900905930		APC 520ES
S93020030915		APC UPS 600
FS9651367489		APC UPS VS650
FB9644074450		APC BACK-UPS 450
N59913330059	SU700NET	APC SMART UPS 700
S930202625		APC SMART UPS 600
S96097541570		APC SMART UPS VS650
S96097545084		APC SMART UPS VS650
S94114456039		APC SMART UPS 600
B930605511360		APC BACK UPS 600
S0221231499	SU700NET	APC SMART UPS 700
S930202615		APC SMART UPS 600
W920369021		APC BACK UPS 600
B95036979861	650NP	APC BACK UPS PRO 650 PNP
FS9651367356		APC SMART UPS VS 650
W910903298		APC BACK UPS 520ES
B9512786044	650PNP	APC SMART UPS 650 PRO
S95035595464		APC SMART UPS 600
S960975415143		APC SMART UPS VS650
S93020030906		APC SMART UPS 600
FB9723956845		APC BACK UPS PRO 650 PNP
S95035595449		APC SMART UPS 600

S96097541590	APC SMART UPS VS650
S96097545107	APC SMART UPS VS650
S96097555425	APC SMART UPS VS650
FS9651366710	APC SMART UPS VS650
S93020030913	APC SMART UPS 600
S93020021627	APC SMART UPS 600
S96097541550	APC SMART UPS VS650
S95025403843	APC SMART UPS 600
S93020019702	APC SMART UPS 600
S93020024186	APC SMART UPS 600
PB0014320030	APC BACK UPS 650 MC
AI964401212	SPCAIX0A-AI
AI964400590013	SPCAIX0A-AI
AI9644001808	SPCAIX0A-AI
891102303	EMERSON UPS 1250

## SUMMARY

APC VS650 SMART UPS	12
APC BACK UPS 650	4
APC 600 SMART UPS	14
ALPHA A1 1000VA UPS	3
APC 520ES UPS	2
APC 700 SMART UPS	2
APC 450 UPS	1
APC 520 UPS	1
EMERSON 1250 UPS	1
TOTAL	40



9-1-1 association of central Oklahoma governments

## ATTACHMENT IX

Chair Dave Howe  
Choctaw Councilmember

Vice-Chair Grant Hedrick  
Canadian County Commissioner

Secretary/Treasurer Stan Inman  
Oklahoma County Commissioner

Executive Director  
Zach D. Taylor

### MEMORANDUM

**DATE:** August 5, 2004

**TO:** 9-1-1 Board of Directors

**FROM:** Stephen M. Willoughby, Director  
E9-1-1 & Public Safety Programs

**SUBJECT:** SBC Wireless 9-1-1 Tariff Settlement

August 3<sup>rd</sup> the Oklahoma Corporation Commission accepted a settlement agreement between SBC corporation and several local government Intervenor on a tariff proposal that had been submitted by SBC to recuperate its costs associated with improving the processing of 9-1-1 calls from wireless telephones in the state.

The proposed tariff establishes rates to be charged to 9-1-1 entities, such as 9-1-1 ACOG, that receive 9-1-1 calls from wireless telephone users. In order to improve the processing of such calls (have them route to the right agency and deliver more information such as call-back number and location) in Central Oklahoma, improvements must be made by SBC.

The 9-1-1 Association of Central Oklahoma Governments (9-1-1 ACOG), the City of Oklahoma City, City of Tulsa, and the Oklahoma Municipal League (OML) joined together to intervene in the original SBC tariff filing in the fall of 2002, because the original filing was unacceptable from 9-1-1 ACOG and our local government members' perspective. The Intervenor estimate that taxpayers could save up to \$2.5 million over the course of the next five years due to the changes made to the proposed tariff.

The primary concern over the original proposal was related to how charges would be incurred. In the original filing, public safety agencies would have been charged 23 cents for each call to 9-1-1 made from a wireless phone. The settlement agreement instead sets up rates for the availability of the service at a fixed amount that can be budgeted and is not dependent upon call volume.

In addition, SBC agreed to unbundled charges for the two standard phases of enhanced 9-1-1 wireless services, so that 9-1-1 ACOG, and thereby local agencies, will not be paying for advancements that are not yet available. The company also pulled some cost items out of the tariff that the Intervenor determined to be not directly related to wireless 9-1-1 improvements.

9-1-1 ACOG continues to work with SBC, the wireless service providers and equipment vendors to determine actions needed to go forward to enhance wireless emergency calls. Citizens likely will be asked in the near future to vote on a 9-1-1 service fee on their wireless bills similar to what they have paid on landline in Central Oklahoma since 1989.



9-1-1 association of central Oklahoma governments

Chair Dave Howe  
Choctaw Councilmember

Vice-Chair Grant Hedrick  
Canadian County  
Commissioner

Secretary/Treasurer Stan  
Inman  
Oklahoma County  
Commissioner

**MEMORANDUM**

**DATE:** August 6, 2004  
**TO:** 9-1-1 ACOG Board of Directors  
**FROM:** Stephen M. Willoughby, Director  
9-1-1 & Public Safety Programs  
**SUBJECT:** General Status Report

**WIRELESS UNIFORM STATEWIDE AGREEMENT**

Staff continues to negotiate with the wireless carriers on acceptable language of this agreement.

**EMD SOFTWARE GRANT**

TCI, our 9-1-1 equipment vendor, has begun research, development, and testing of the software version of the emergency medical dispatch (EMD) protocols' interaction with the 9-1-1 equipment. Staff is also finalizing logistical planning and establishing quality assurance analysis to begin with the September 1<sup>st</sup> contract renewal with the Oklahoma State Department of Health for the EMD pilot project grant.

**VoIP Provider Negotiations**

Staff continues to negotiate with Level 3 Communications, Verizon, and AT&T on their VoIP telecommunications service delivery in Central Oklahoma. 9-1-1 ACOG wants to ensure proper 9-1-1 routing, accurate data delivery and appropriate service fee remittance with these new providers.

## **9-1-1 Training Institute**

9-1-1 ACOG will be conducting basic emergency telecommunicator training August 16-20. In September, the Association will be hosting continuing education training in Liability and critical call handling for regional calltakers.

## **9-1-1 Service Fee Resolutions for 2005**

Staff would like to thank the following communities for returning the 9-1-1 Service Fee Resolutions for calendar year 2005 by the deadline: **Arcadia, Bethany, Cedar Valley, Del City, Edmond, El Reno, Forest Park, Guthrie, Jones City, Lake Aluma, Lexington, Midwest City, Moore, Mustang, Newcastle, Nichols Hills, Nicoma Park, Noble, Norman, Okarche, Slaughterville, Smith Village, Spencer, Tuttle, Valley Brook, The Village, Warr Acres, Woodlawn Park, Yukon, Canadian County, Cleveland County, and Logan County.**

The 9-1-1 Association is required by state statute to notify the 40 telecommunication providers operating in the region by September 1<sup>st</sup> of the 9-1-1 service fee for the following calendar year beginning January 1, 2005.