

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. NOVEMBER 14
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, NOVEMBER 17, 2005

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING OCTOBER 27, 2005
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through J in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads/nov05bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

- A. FINANCE REPORT –NOVEMBER CLAIMS
[Attachment VI-A]

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$201,699.70. These claims have been found to be in order by staff and proper as to form and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and approve payment of the November claims against the Association.

- B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[Attachment VI-B]

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads/nov05itpc.pdf>.*

- C. FIXED GUIDEWAY STUDY PRESENTATION
[Attachment C]

INFORMATION: The Central Oklahoma Transportation and Parking Authority (COTPA), along with consultants Carter Burgess, are conducting a Fixed Guideway Study for the OCARTS area. A representative from Carter Burgess will present an update on the study's progress at the November ITPC meeting.

Action Requested: None. For information only.

- D. PROPOSED ITTC AND ITPC MEETING SCHEDULE FOR 2006
(Attachment D)

INFORMATION: Staff has developed a proposed meeting schedule for calendar year 2006 ITTC and ITPC meetings.

Action Requested: Motion to endorse approval of the proposed 2006 ITTC and ITPC meeting schedule.

- E. PREPARATION OF THE FY 2007 UNIFIED PLANNING WORK PROGRAM (UPWP)
(Attachment E)

INFORMATION: According to the Federal Transit Administration's (FTA) Schedule for Making Grant Applications, the UPWP is to be submitted to FTA three months prior to the beginning of the local fiscal year. In order to meet this deadline, the Preliminary FY 2007 UPWP needs to be processed by ACOG committees and delivered to ODOT by Friday, February 24, 2006. (ODOT will process the UPWPs from the Oklahoma City, Tulsa, and Lawton MPOs and forward them to FTA.) A schedule is proposed for preparation of the FY 2007 UPWP. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the formation of an ITTC subcommittee to prepare the FY 2007 Unified Planning Work Program (UPWP), and to endorse approval of the proposed schedule for UPWP preparation, subject to modification as agreed upon by subcommittee members.

- F. SPECIAL ITTC MEETING SCHEDULED TO RANK STP-UZA PROJECTS PROPOSED FOR INCLUSION IN THE FFY 2007-2010 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP)
(Attachment F)

INFORMATION: A special ITTC meeting has been scheduled to rank the Surface Transportation Program Urbanized Area (STP-UZA) projects proposed for the FFY 2007-2010 TIP. The date and time of that meeting will be announced at the November ITPC meeting.

Action Requested: None. For information only.

- G. FEDERAL HIGHWAY ADMINISTRATION (FHWA) WORKSHOP IN OKLAHOMA CITY ON ROUNDABOUT DESIGN
(Attachment G)

INFORMATION: The Federal Highway Administration Resource Center is offering a one-day workshop on modern roundabout design. The workshop will be held at the Oklahoma Department of Transportation Training Facility at 1021 SE 59th in Oklahoma City on January 11, 2006. The registration deadline is December 12, 2005.

Action Requested: None. For information only.

- H. CONCLUSION OF OZONE (O₃) SEASON; PREPARATION FOR CARBON MONOXIDE (CO) SEASON
(Attachment H)

INFORMATION: A summary of summer 2005 ozone information is provided in the ITPC agenda. Despite 12 Clean Air Alert Days during the past summer, Central Oklahoma was able to remain in compliance with the air quality standards. This summer's highest 8-hour reading was recorded at the Yukon site at 0.094 ppm on June 21. The standard is 0.085 ppm.

Action Requested: None. For information only.

- I. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA)
(Attachment I)

INFORMATION: Attached in the ITPC agenda is information on the status of all programmed OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- J. CONSIDER ACCEPTING 2006 CALENDAR OF REGULAR MEETINGS FOR THE ACOG BOARD OF DIRECTORS, POLICY COMMITTEES AND TECHNICAL COMMITTEES
(Attachment VI-J)

INFORMATION: In compliance with the Oklahoma Open Meetings Law, the Association must submit the regular meetings schedules for the Board of Directors, policy and technical committees to the County Clerk's office. The attached schedule will be maintained subject to the need for either rescheduling or special meetings being held.

Action Requested: Motion to approve and establish schedules of regular meetings of the Association's policy and technical bodies for the calendar year 2006, as attached at Item VI-J.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

- A. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA DEPARTMENT OF COMMERCE (ODOC) TO PROMOTE ECONOMIC AND COMMUNITY DEVELOPMENT
[\[Attachment VII-A\]](#)

INFORMATION: The Legislature allocated funds in 2004-2005 to the Oklahoma Department of Commerce, as pass through funds, for the ACOG region for the purpose of promoting economic and community development and to enhance the quality of life in Oklahoma communities within the ACOG service area. Certain projects were not placed under contract during the FY 2004-2005 cycle, or funds for certain projects were not completely expended, and were carried-over to the 2005-2006 funding cycle. The proposed contract agreement authorizes ACOG to subcontract with the designated communities in the region. Authorization is necessary for the ACOG Executive Director to execute the contract in order to receive these funds in the amount of \$111,137.00.

Action Requested: Motion to authorize the ACOG Executive Director to execute the economic and community development project contract with the Oklahoma Department of Commerce for carry-over funds for projects within the ACOG service area, and to enter into appropriate subcontracts with the designated communities in the region, subject to approval by legal counsel.

VIII. INFORMATION ITEMS

- A. SUMMARY OF RESULTS FROM 2005 AIR QUALITY SURVEY
[\[Attachment VIII-A\]](#)

INFORMATION: Results of a survey to gauge public reactions to the 2005 summer air quality public education program will be summarized and presented at the November meeting.

Action Requested: None. For information only.

B. LEGISLATIVE CALENDAR DEADLINES
[\[Attachment VIII-B\]](#)

INFORMATION: Contained in the agenda packet is a list of deadlines for the 2006 Oklahoma Legislature.

Action Requested: None. For information only.

C. TRANSMITTAL OF REAP APPLICATION PACKETS
[\[Attachment VIII-C\]](#)

INFORMATION: The 2006 Rural Economic Action Plan application packets will be distributed within the next few days. The deadline for the 2006 application submission is Friday, January 20, 2006 at 4:00 p.m.

A REAP application workshop has been scheduled for Monday, November 28, 2005, from 10:00 a.m. until 12:00 noon. The workshop will be held at ACOG at 21 E. Main Street, Suite 100, in Bricktown.

Action Requested: None. For information only.

IX. NEW BUSINESS

X. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

OCTOBER 27, 2005 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:10 P.M.

The ninth meeting of the ACOG Board of Directors for the calendar year 2005 was convened October 27, 2005, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:10 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Vice Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Ken Bartlett, Councilmember, Del City
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Charles Joyner, Councilmember, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Chad McDowell, Mayor, Mustang
Hon. David Hopper, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Jeff Davis, Councilmember, Piedmont
Hon. Scott Symes, Councilmember, The Village
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Grant Hedrick, Commissioner, Canadian County

BOARD MEMBERS ABSENT

Hon. J. D. Johnston, Mayor, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Sandra Naifeh, Mayor, Edmond
Hon. Lewis Pringle, Councilmember, Forest Park

Hon. Evelyn Nephew, Councilmember, Guthrie
Hon. Jim Dickinson, Councilmember, Harrah
Hon. Matt Elerick, Mayor, Jones City
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Scott Fesler, Councilmember, Luther
Hon. Kathy Walker, Mayor, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Tracy Pappé, Councilmember, Union City
Valley Brook
Hon. Bob Bradway, Mayor, Yukon
Hon. Bill Graves, Commissioner, Cleveland County
Hon. Stan Inman, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Mary Murphey, Logan County Commissioner's Office
Kelly Schwarz, John M. Arledge & Associates

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary/Projects Coordinator
Don Bown, Consultant
Debbie Cook, Director of Finance
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Yvonne Anderson, Clean Cities Program Manager
Holly Massie, Special Programs Officer
John M. Sharp, Program Coordinator, Transportation Planning & Data Services
Doug Rex, Assistant to the Executive Director
Jerry Church, Programs Coordinator: Communications

I. CALL TO ORDER – ROLL CALL

Vice Chairman Mark Sharpton called the meeting to order at 2:10 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Zach Taylor introduced Mary Murphey from the Logan County Commissioner’s Office, Hon. Julie Rozsypal, Councilmember from El Reno, and Hon. Jeff Davis, Councilmember from Piedmont.

III. APPROVAL OF MINUTES – REGULAR MEETING – SEPTEMBER 29, 2005

Director Joyner made a motion to approve the minutes as submitted. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Rozsypal, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Symes, Owens, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Vice Chairman Sharpton did not give a report.

B. DIRECTOR’S REPORT

Mr. Taylor said ACOG staff does Capital Improvement Plan or Geographic Information System work for some of the smaller communities in the ACOG region. This work is done under contracts with the Oklahoma Department of Commerce (ODOC). Mr. Taylor said staff recently met with ODOC officials and said they were pleased with the work that ACOG is doing to develop Capital Improvement Plans and maps for those communities.

Mr. Taylor said he has had similar meetings and discussions with the State Auditor’s office regarding REAP and the need for REAP funding. Mr. Taylor suggested Board members of eligible REAP entities express to their legislators the need for ongoing support of the REAP program.

Mr. Taylor said ACOG hosted a celebration earlier in the month related to milestones in the Central Oklahoma Clean Cities program. He asked ACOG's Clean Cities Program Manager Yvonne Anderson to talk about that celebration.

Yvonne Anderson said on Friday, October 14, ACOG's Clean Cities program hosted an event called "Beyond a Billion Gallons". This event was celebrated nationwide by Clean Cities Programs in 80 different cities to mark the passing of the use of one billion gallons of alternative fuels and imported petroleum savings within the Clean Cities program. ACOG's event was held at the Oklahoma Department of Transportation's fueling facility and Central Garage. Ms. Anderson said different alternative fuel vehicles and fuels were represented including propane, natural gas, ethanol, biodiesel, and electricity. Approximately 80 people attended the event. Speakers included Secretary of Energy David Fleischaker, Secretary of Environment C. Miles Tolbert, Department of Transportation Director Gary Ridley, and others. Speakers also included ethanol and biodiesel producers representing Oklahoma's emerging renewable energy industry. Ms. Anderson said the event received good media coverage from Channel 9, Channel 25 and OETA's Oklahoma Today. The event also received print coverage from the Journal Record.

Mr. Taylor then called on Doug Rex to give an analysis of this year's ozone season.

Doug Rex said the ozone season runs from May until September. He said the region had a pretty good season this year, but did have a couple of exceedances during the season.

Mr. Rex said there are six sites throughout the region that monitor ozone. Those sites are located in Goldsby, Moore, and Oklahoma City at the Oklahoma State Department of Health. Other sites are located in Edmond at OCC, in Yukon and in Choctaw. He said the sites are primarily situated along a north/south line, but there also sites located east and west of the metro area. Some of the highest readings this year were in the Yukon region.

Mr. Rex said the federal standard for ozone is .085 parts per million (ppm). The standard is measured by using a three-year average of the fourth highest 8-hour reading at each monitoring location. Mr. Rex had prepared a chart that showed the four highest readings for each site for the 2005 ozone season. The chart also revealed five occasions where the 8-hour average was equal to or higher than .085 ppm.

Mr. Rex pointed out that the three-year average from 2003–2005 is well below the standard. Those readings will be used by EPA and will show the region is in compliance after the 2005 summer.

Mr. Rex noted the chart also showed the desired 4th highest reading for 2006 for each site. He noted that in order for Central Oklahoma to violate the standard, ozone readings would have to be quite high. For example, if the 4th highest reading is below .100 ppm at the OCC site in

Edmond, the region will remain in compliance at that station. He noted there had not been a reading of .100 ppm anywhere during the past several years.

Mr. Rex said the region experienced some high readings early in the season, but then had rain in August and early September, which thwarted the effort for ozone levels to rise. He said the weather contributed to the low readings, but also believed that the public awareness campaign helped make a difference.

V. HEARING OF DELEGATIONS OR CITIZENS

There were no delegations or citizens requesting a hearing.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Johnson made a motion that items A through L, with the exception of item H which was an information item on the agenda that was tabled until the November meeting, in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Rozsypal, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Symes, Owens, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ANNUAL ACOG AUDIT REPORT FOR FY 2005

Kelly Schwarz from the accounting firm John M. Arledge & Associates, Inc. was at the Board meeting to discuss the audit report.

Mr. Schwarz noted that John M. Arledge & Associates, Inc. prepared two documents related to the audit of the Association of Central Oklahoma Governments for the year ending June 30, 2005. One document is the actual audit containing the financial statements, etc., and the other is a communication letter.

Mr. Schwarz said the result of the audit was an unqualified or clean opinion. The audit report contains the Management's Discussion and Analysis section in the document that gives background information on why items change between years.

Mr. Schwarz said the audit report contained schedules comparing budgeted amounts and actual amounts for the various cost centers of ACOG. These schedules also show the variance with the final budget and whether it is positive or negative. Supplemental schedules are also included in the audit report. One schedule outlines the state dollars that were administered and expended during the fiscal year.

Mr. Schwarz said the audit report also contains the auditor's Yellow Book or *Government Auditing Standards* report. The report showed no reportable conditions and no laws or regulations violations for the ACOG report.

Mr. Schwarz said that since ACOG receives federal dollars that are expended, the auditors conduct a single audit according to OMB Circular A-133. This report looks at compliance and whether or not those major programs that were part of the organization for the year complied with compliance requirements. The audit found that in all material respects, ACOG complies with those requirements for its major federal programs. The audit also noted no matters involving the internal control over compliance that were considered to be material weaknesses.

Mr. Schwarz noted that the audit recapped whether or not there are any findings or questioned costs tied to those federal dollars. He said there were none. The report also lists the federal programs that were administered by ACOG. Those included the Federal Highway Transportation program as well as some other federal dollars that were passed through during the past year for temporary state fiscal relief. Mr. Schwarz said there were no questioned costs or findings.

Mr. Schwarz said the audit also listed the actual federal programs and the dollars that were expended as well as the background as to what kinds of dollars were administered by the organization for the year. He said footnotes follow that pertain to the schedule of federal expenditures.

Mr. Schwarz said the report is a clean opinion, there were no issues with the A-133 single audit as far as compliance or internal controls, and the Yellow Book report contained no internal control or compliance findings.

Mr. Schwarz then talked about the audit communication letter. He said in conducting the audit, there were no issues with management, no disagreements, no changes in accounting principles, and no audit adjustments required to get from the initial numbers to the financial statement numbers.

Director Johnson commended Zach and his staff for having a clean audit. She said the Board is accustomed to that type of report.

Mr. Taylor thanked Kelly Schwarz and John M. Arledge & Associates, Inc. for the thoroughness of their work. He also thanked Mary Henderson and Debbie Cook for their thoroughness in running the Accounting Department.

Director Johnson made a motion to receive the Fiscal Year 2005 Audit Report of the Association of Central Oklahoma Governments. The motion was seconded by Director Hopper and carried with the following vote:

AYE: Howe, Bartlett, Rozsypal, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Symes, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

B. DEVELOPMENT OF ACOG LEGISLATIVE POLICIES

Jane Sutter said a handout was available outlining the legislative survey results. She thanked everyone who responded to the legislative issues survey. She said the survey gives staff a direction as to what issues at the state level and federal level are currently important to Board members this year. Ms. Sutter said staff would begin drafting policy documents for the Board to review during the upcoming months.

Director Hopper made a motion to adopt the results of the legislative issues survey. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, Bartlett, Rozsypal, Joyner, McMillan, McDowell, Hopper, Johnson, Brown, Symes, Hedrick, and Sharpton

NAY: None

ABSTAIN: None

VIII. NEW BUSINESS

Mr. Taylor reminded Board members that the next meeting would be held on November 17.

IX. ADJOURNMENT

The meeting was adjourned at 2:49 p.m.

ADOPTED THIS _____ DAY OF _____, 2005.

CHAIRMAN

SECRETARY-TREASURER

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED OCTOBER 31, 2005**

	<u>SWEEP/ OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>October 1, 2005</i>			
Cash on Deposit	\$ 990,516.16	\$ 103,366.19	\$ 1,093,882.35
Petty Cash	1,400.00	-	1,400.00
Total Beginning Balance	<u>\$ 991,916.16</u>	<u>\$ 103,366.19</u>	<u>\$ 1,095,282.35</u>
Cash Receipts			
Grants & Contracts	\$ 208,156.44	\$ -	\$ 208,156.44
Memberships	1,067.00	252.00	1,319.00
Transfers of Funds		3,433.05	3,433.05
Interest Earned	2,255.54	-	2,255.54
Miscellaneous	191.62	-	191.62
Total Cash Receipts	<u>\$ 211,670.60</u>	<u>\$ 3,685.05</u>	<u>\$ 215,355.65</u>
Cash Available	\$ 1,203,586.76	\$ 107,051.24	\$ 1,310,638.00
Cash Disbursements			
Personnel Cost <i>(detail next page)</i>	\$ 154,685.45	\$ 2,998.66	\$ 157,684.11
Travel	873.00	-	873.00
Transfers of Funds	3,433.05	-	3,433.05
General Operating Expenses <i>(detail next page)</i>	59,194.50	-	59,194.50
ODOC Special Appropriated Funds	-	-	-
REAP Funds	36,828.86	-	36,828.86
Total Cash Disbursements	<u>\$ 255,014.86</u>	<u>\$ 2,998.66</u>	<u>\$ 258,013.52</u>
Ending Balance <i>October 31, 2005</i>			
Cash on Deposit	\$ 947,171.90	\$ 104,052.58	\$ 1,051,224.48
Petty Cash	1,400.00	-	1,400.00
Total Ending Balance	<u>\$ 948,571.90</u>	<u>\$ 104,052.58</u>	<u>\$ 1,052,624.48</u>

**SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED OCTOBER 31, 2005**

Personnel Cost:

Salaries	\$ 80,480.37	
Payroll Taxes	42,285.71	
Group Health & Life Insurance	14,622.37	
Pension Contribution & Expense	12,249.12	
Deferred Compensation	4,130.22	
Allied Arts Contributions	173.34	
United Way Contributions	744.32	
	<hr/>	
Total Operating Personnel Expenditures		\$154,685.45
Section 125 Employee Benefits Paid		2,998.66
Total Personnel Cost		<hr/> <u>\$157,684.11</u>

General Operating Expenses:

Audit	\$ 2,183.65	
Contract Personnel	3,488.00	
Development	189.00	
Flexible Spending Plan	125.00	
Internet Service	493.52	
Legal	3,273.18	
Maintenance & Repair Equipment	6,231.48	
Mileage	930.11	
Offsite Storage	115.85	
Pension Administration	1,778.00	
Postage	266.34	
Printing	1,677.39	
Professional Dues	710.00	
Public Notice/Advertising	3,908.16	
Publications & Subscriptions	611.90	
Office Rent & Parking	12,476.00	
Sample Analysis	8,430.00	
Special Projects - Clean Cities	1,063.15	
Subcontract	5,585.79	
Supplies	1,567.23	
Telephone	334.65	
Training - 9-1-1 Institute	2,000.00	
Xerox	1,756.10	
	<hr/>	
Total General Operating Expenses		<hr/> <u>59,194.50</u>

BE IT RESOLVED, that on this 17th day of November, 2005, following claims are approved by the Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

Advanced Geosciences, Inc. <i>{Equipment & Supplies}</i>	\$ 50,927.00
American Planning Association <i>{Professional Dues}</i>	475.00
Anderson, Yvonne <i>{Mileage}</i>	15.37
Arcadia, Town of <i>{REAP ED 2004-22}</i>	11,791.82
Association of Public Safety Communications Officers <i>{Professional Dues – 9-1-1}</i>	166.00
Bricktown Venture II, LLC <i>{Office Rent}</i>	12,125.00
Cher A. Bumps & Associates, Inc. <i>{FSA Fees}</i>	130.00
Church, Jerry <i>{Mileage – 9-1-1 \$103.69}</i>	147.85
COMPUSA, Inc. <i>{Maintenance & Repair Equipment}</i>	147.53
Electradigital <i>{Web Page Hosting}</i>	293.00
Eureka Water Company <i>{Supplies}</i>	71.38
Fastsigns <i>{Printing – 9-1-1}</i>	305.00

Governor's Water Conference <i>(Development and Sponsorship)</i>	210.00
Harrington, John <i>(Mileage, Travel & Supplies)</i>	249.56
Hewlett-Packard Company <i>(Maintenance & Repair Equipment)</i>	4,956.00
Irons, Johnny <i>(Mileage – 9-1-1)</i>	65.09
Johnson, John <i>(Consulting and Legal Service – 9-1-1 \$1,304.37)</i>	2,316.84
Logan County District #1 <i>(REAPT 2005-50)</i>	35,000.00
MCI <i>(Telephone – 9-1-1 \$18.25)</i>	106.01
Mott's Office Products <i>(Supplies – 9-1-1 \$362.01)</i>	1,781.64
Nicoma Park, City of <i>(REAP ED 2004-06)</i>	3,686.73
Oklahoma Highway Users Federation <i>(Development)</i>	40.00
Oklahoman, The <i>(Advertising/Public Notice)</i>	44.38
Priority Dispatch <i>(Institute -9-1-1)</i>	1,521.56
Relizon Company, The <i>(Storage – 9-1-1 \$4.55)</i>	115.85
SBC <i>(Telephone)</i>	522.53

Slaughterville, Town of <i>(REAP ED 2005-25)</i>	22,738.00
Stoller, Peggy <i>(Mileage – 9-1-1)</i>	58.90
T.N.T. Printing <i>(Printing)</i>	443.50
Third Degree Advertising <i>(Advertising – Stormwater & Clean Air)</i>	4,512.61
Tuttle Times, The <i>(Publications & Subscriptions)</i>	24.00
Union City, Town of <i>(REAP T 2005-17)</i>	42,500.00
United States Postal Service <i>(Postage- Bulk Mail)</i>	500.00
United States Postal Service <i>(Postage- Meter)</i>	1,000.00
Uptime Associates of Oklahoma <i>(Maintenance & Repair Equipment)</i>	556.75
West Group <i>(Publications & Subscriptions)</i>	160.00
Willoughby, Stephen <i>(Mileage – 9-1-1)</i>	293.22
Xerox Corporation <i>(Xerox)</i>	1,701.58
TOTAL NOVEMBER CLAIMS	<u>\$ 201,699.70</u>

ATTEST:

CHAIRMAN

VICE-CHAIRMAN

**REVIEW AND COMMENT REPORT
AS OF NOVEMBER 10, 2005**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
10-27-05	ID#J27501	The Kerr Center for Sustainable Agriculture, Inc. Teaching Pesticide Assessment Techniques to Farmers' Market Growers



association of central oklahoma governments

ATTACHMENT VI-J

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: 2006 Regular Meetings Calendar

INFORMATION:

In compliance with the Oklahoma Open Meetings Law, the Association must submit the regular meeting date schedules for all boards and committees to appropriate county offices prior to December 15. The following dates represent the regular meeting date of the last Thursday of each month for the Intermodal Transportation Policy Committee (ITPC), ACOG Board of Directors and Garber-Wellington Policy Committee (GWPC). The Thanksgiving and Christmas/New Year holidays require a change from the last Thursday, therefore, it is recommended that the regular November meeting be scheduled for November 16, 2006, and the regular December meeting be scheduled for December 21, 2006. The July and August meetings are combined and are scheduled for August 10, 2006.

Your consideration of the following recommended schedule for the regular meetings of the referenced policy bodies is requested:

January 26, 2006	NO JULY MEETING
February 23, 2006	August 10, 2006
March 30, 2006	September 28, 2006
April 27, 2006	October 26, 2006
May 25, 2006	November 16, 2006
June 29, 2006	December 21, 2006

The recommended meeting place is the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City. The recommended times for the meetings are as follows:

ITPC	1:20 p.m. (or immediately following the 9-1-1 Board of Directors meeting)
ACOG Board of Directors	1:45 p.m. (or immediately following the 9-1-1 Board of Directors meeting and/or the Intermodal Transportation Policy Committee meeting)
GWPC	2:30 p.m. (or immediately following the Board of Directors meeting)

Action Requested:

Motion to adopt the 2006 regular meeting schedules as submitted.

ZDT:dem



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Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005
TO: ACOG Board of Directors
FROM: John M. Harrington, Division Director, Water Resources
SUBJECT: Garber-Wellington Meeting Schedules for 2006

INFORMATION:

Below are the proposed meeting schedules for the GWPC and GWTC meetings in 2006.

GWTC

January 13, 2006
NO FEBRUARY MEETING
March 10, 2006
NO APRIL MEETING
May 12, 2006
NO JUNE MEETING
July 14, 2006
NO AUGUST MEETING
September 8, 2006
NO OCTOBER MEETING
NO NOVEMBER MEETING
December 8, 2006

GWPC

January 26, 2006
February 23, 2006
March 30, 2006
April 27, 2006
May 25, 2006
June 29, 2006
NO JULY MEETING
August 10, 2006
September 28, 2006
October 26, 2006
November 16, 2006
December 21, 2006

Proposed meeting time for the GWTC is 10:00 a.m. Proposed meeting time for the GWPC is 2:30 p.m., or immediately following the ACOG Board of Directors meeting. Meetings will be held in the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City.

Action Requested: Motion to approve the proposed 2006 meeting schedules for GWTC and GWPC.

JH:dem



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Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005

TO: ACOG Board of Directors

FROM: John M. Sharp, Program Coordinator, Transportation Planning & Data Services

SUBJECT: Areawide Planning and Technical Advisory Committee (APTAC)
2006 Meeting Calendar

INFORMATION:

The proposed 2006 Areawide Planning and Technical Advisory Committee (APTAC) meeting calendar follows. The meetings will be held the second Thursday of each month to coincide with the Intermodal Transportation Technical Committee meetings. Scheduled meeting time is 9:00 a.m. Meetings will be held in the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City.

January 12, 2006
March 9, 2006
May 11, 2006

July 13, 2006
September 14, 2006
November 9, 2006

Action Requested:

Motion to approve the 2006 APTAC meeting schedule.

JMS:dem



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Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005
TO: ACOG Board of Directors
FROM: Doug Rex, Asst. to the Executive Director/Program Coordinator,
Transportation Planning & Data Services
SUBJECT: Transportation-Related Meeting Schedule for 2006

INFORMATION:

Below is the proposed meeting schedule for the transportation-related meetings in 2006.

ITTC

January 12, 2006
February 9, 2006
March 9, 2006
April 13, 2006
May 11, 2006
June 8, 2006
July 13, 2006
NO AUGUST MEETING
September 14, 2006
October 12, 2006
November 9, 2006
December 14, 2006

ITPC

January 26, 2006
February 23, 2006
March 30, 2006
April 27, 2006
May 25, 2006
June 29, 2006
NO JULY MEETING
August 10, 2006
September 28, 2006
October 26, 2006
November 16, 2006
December 21, 2006

Proposed meeting time for the ITTC is 10:00 a.m. Proposed meeting time for the ITPC is 1:20 p.m., or immediately following the 9-1-1 Board of Directors meeting. Meetings will be held in the ACOG Conference Room at 21 E. Main Street, Suite 100, Oklahoma City.

Action Requested: Motion to approve the proposed 2006 meeting schedules for the ITTC and ITPC.

DR:dem



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ATTACHMENT VII-A

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the Oklahoma Department of Commerce (ODOC) to Promote Economic and Community Development

INFORMATION:

The Legislature allocated funds in 2004-2005 to the Oklahoma Department of Commerce, as pass through funds, for the ACOG region for the purpose of promoting economic and community development and to enhance the quality of life in Oklahoma communities within the ACOG service area. Certain projects were not placed under contract during the FY 2004-2005 cycle, or funds for certain projects were not completely expended, and were carried-over to the 2005-2006 funding cycle. The proposed contract agreement authorizes ACOG to subcontract with the designated communities in the region. Authorization is necessary for the ACOG Executive Director to execute the contract in order to receive these funds in the amount of \$111,137.00.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the economic and community development project contract with the Oklahoma Department of Commerce for carry-over funds for projects within the ACOG service area, and to enter into appropriate subcontracts with the designated communities in the region, subject to approval by legal counsel.

ZDT:dem



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ATTACHMENT VIII-A

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005
TO: ACOG Board of Directors
FROM: Jerry Church, Programs Coordinator: Communications
SUBJECT: Summary of Results from 2005 Air Quality Survey

INFORMATION:

At the October 2005 ACOG Board of Directors meeting, Douglas Rex summarized air quality readings in Central Oklahoma for the 2005 summer ozone season. Mr. Rex also made reference to a public survey that was being compiled, and that the results would be summarized at the November meeting.

A public survey was conducted in October and November by the contracted marketing vendor to gauge public reactions to the 2005 summer air quality public education program. The phone survey utilized over 400 households and a series of strategic questions, consistent with survey language used in the past three years.

Results of the survey will be summarized and presented in more detail at the November meeting.

Action Requested:

None. For information only.

JC:dem



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ATTACHMENT VIII-B

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005
TO: ACOG Board of Directors
FROM: Zach D. Taylor, Executive Director
SUBJECT: Legislative Calendar Deadlines

The following are deadlines for the 2006 legislative session:

- 12/09/05 Deadline for requesting drafting of bills and joint resolutions
- 01/19/06 Deadline for introduction of bills and joint resolutions
- 02/06/06 Second Session of the 50th Oklahoma Legislature convenes
- 02/23/06 Deadline for reporting bills and joint resolutions from committees in originating house
- 03/16/06 Deadline for third reading of bills and joint resolutions in originating house
- 04/06/06 Deadline for reporting bills and joint resolutions from committees in opposite house
- 04/27/06 Deadline for third reading of bills and joint resolutions in opposite house
- 05/26/06 Sine die adjournment of the Second Session of the 50th Oklahoma Legislature by 5:00 p.m.

ZDT:dem



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ATTACHMENT VIII-C

Chair Eddie Reed
Midwest City Mayor

Vice-Chair Mark Sharpton
Logan County Commissioner

Secretary/Treasurer Willa Johnson
Oklahoma City Councilmember

Executive Director
Zach D. Taylor

DATE: November 10, 2005
TO: ACOG Board of Directors
FROM: Diane McCullough, Projects Coordinator
SUBJECT: Transmittal of REAP Application Packets

INFORMATION:

The 2006 Rural Economic Action Plan application packets will be distributed within the next few days. The deadline for the 2006 application submission is Friday, January 20, 2006 at 4:00 p.m. **Original applications** must be in the ACOG office by that date and they must contain all required information and attachments. ***No applications will be accepted after that date.***

A REAP application workshop has been scheduled for Monday, November 28, 2005, from 10:00 a.m. until 12:00 noon. The workshop will be held at ACOG at 21 E. Main Street, Suite 100, in Bricktown.

Action Requested:

None. For information only.

dem