

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M., JANUARY 23, 2006
IF YOU DESIRE A SIGN-LANGUAGE INTERPRETER AT THE MEETING



9-1-1 association of central oklahoma governments

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

9-1-1 BOARD OF DIRECTORS AGENDA
1:00 p.m., Thursday, January 26, 2006
ACOG Conference Room
21 E. Main – Suite 100
Oklahoma City, Oklahoma, 73104

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES –December 28, 2005 ([Attachment III](#))
- IV. COMMUNICATIONS
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. FINANCE REPORT – JANUARY CLAIMS ([Attachment VI](#))

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$136,238.97, for the month of January. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and to approve payment of the January claims against the Association.

- VII. AUTHORIZATION TO ACCEPT REQUESTS FOR QUALIFICATIONS FOR GIS ANALYSIS AND DEVELOPMENT ([Attachment VII](#))

INFORMATION: Staff is requesting authorization to begin advertisement and acceptance of Requests for Qualifications for vendors to conduct an analysis of Geographic Information System (GIS) data availability and accuracy to import into a regional 9-1-1 GIS/mapping system. In addition, we would request qualifications for compilations and creation of a regional GIS map in a format that will allow display on 9-1-1 workstations.

Action Requested: Authorization for the Executive Director to accept and review Requests for Qualifications for geographical information system analysis and development, subject to legal counsel authorization.

VIII. RESOLUTION TO THANK CONTRIBUTORS TO THE WIRELESS 9-1-1 ELECTIONS DEC. 13
[\[Attachment VIII\]](#)

INFORMATION: Attached is a Resolution for the board's consideration to be sent to the individuals, businesses and organizations who made a significant contribution to the passage of the wireless 9-1-1 service fee in county-wide elections, December 13. A list of proposed recipients (financial and in-kind contributors) is also attached.

Action Requested: Approval of Resolution.

IX. WIRELESS ENHANCED 9-1-1 IMPLEMENTATION STATUS REPORT

INFORMATION: Staff will provide the Board with the current implementation status of our Wireless Enhanced 9-1-1 project.

Action Requested: None, for information only.

X. GENERAL STATUS REPORT [\[Attachment X\]](#)

INFORMATION: Information on current projects is included for review and discussion.

Action Requested: None, for information only.

XI. NEW BUSINESS

XII. ADJOURNMENT

**MINUTES OF THE
9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS MEETING
ACOG CONFERENCE ROOM
December 15, 2005**

The eleventh meeting of the calendar year 2005 of the 9-1-1 Association of Central Oklahoma Governments Board of Directors convened at 1:07 p.m., December 15, 2005 in the Conference Room, 21 E. Main, Suite 100, Oklahoma City, Oklahoma. This meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG Offices, 21 E. Main, Suite 100, at least twenty-four (24) hours prior to the meeting.

PRESIDING

Hon. Grant Hedrick, Commissioner, Canadian County

MEMBERS PRESENT

Hon. James Woodard, Councilmember, Arcadia
Hon. Dave Howe, Councilmember, Choctaw
Hon. Saundra Naifeh, Mayor, Edmond
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Jim Dickinson, Vice-Mayor, Harrah
Hon. Ray Poland, Councilmember, Jones City
Hon. Eddie Reed, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Chad McDowell, Mayor, Mustang
Hon. David Hopper, Councilmember, Norman
Hon. John Brown, Councilmember, Piedmont
Hon. Marsha Jefferson, Mayor, Spencer
Hon. Scott Symes, Councilmember, The Village
Hon. Mark Sharpton, Commissioner, Logan County
Hon. Jim Roth, Commissioner, Oklahoma County

MEMBERS ABSENT

Hon. J. D. Johnston, Councilmember, Bethany
Hon. Ken Bartlett, Councilmember, Del City
Hon. Debbie Harrison, Councilmember, El Reno
Hon. Lewis Pringle, Trustee, Forest Park
Hon. Gary Johnston, Mayor, Lake Aluma
Hon. Mark Easton, Councilmember, Lexington
Hon. Scott Fesler, Councilmember, Luther
Hon. Wes Wilson, Councilmember, Newcastle

MEMBERS ABSENT (continued)

Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. James Pumphrey, Councilmember, Nicoma Park
Hon. Carol Jones, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. Kathy Jordon, Trustee, Smith Village
Hon. Chet Curlee, Councilmember, Tuttle
Hon. Robert Greb, Mayor, Valley Brook
Hon. Jim Gilbert, Mayor, Woodlawn Park
Hon. Leslie Owens, Councilmember, Warr Acres
Hon. Bob Bradway, Councilmember, Yukon
Hon. Bill Graves, Commissioner, Cleveland County

GUESTS

Mary Murphey, Logan County Commissioners' Office
Joe Blough, Oklahoma County Commissioners' Office
Jeff Davis, Piedmont
Brent Hawkinson, AT&T Public Safety

STAFF

Zach Taylor, Executive Director
Jane Sutter, Division Director, Intergovernmental Services
Debbie Cook, Finance Director
Stephen M. Willoughby, E9-1-1 & Public Safety Programs Director
Jerry Church, Special Programs Officer
Doug Rex, Assistant to Executive Director
Carolyn White, 9-1-1 Database Manager
Johnny Irons, 9-1-1 Project Coordinator
John G. Johnson, Legal Counsel
Anita Kroth, Administrative Assistant

I. CALL TO ORDER

Chairman Grant Hedrick called the meeting to order at 1:07 p.m. A quorum was present.

II. INTRODUCTION OF GUESTS

Executive Director Zach Taylor introduced Jerry Taylor, City Manager of Tuttle; Brent Hawkinson, AT&T Public Safety; Mary Murphey, Logan County Commissioners' Office; and Joe Blough, 2nd Deputy to John Roth, Oklahoma County Commissioner.

III. APPROVAL OF MINUTES – November 17, 2005

Director Stan Inman, Oklahoma County, made a motion to approve the minutes of the November 17, 2005 meeting. Director Mark Sharpton, Logan County, seconded the motion. The motion carried the following votes:

AYE: Woodard, Howe, Naifeh, Gumerson, Dickinson, Poland, Reed, McMillan, McDowell, Hopper, Brown, Jefferson, Symes, Hedrick, Sharpton and Roth

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

Chairman's Report:

None

Director's Report:

Executive Director Zach Taylor reported that there is an amendment to the 9-1-1 Association of Central Oklahoma Governments' claims list to pay Language Line, MTM Solutions, and North American Group adjusting the claims to be paid from \$149,367.50 to \$156,884.00.

V. HEARING OF DELEGATIONS OR CITIZENS

None

VI. FINANCE REPORT – DECEMBER CLAIMS

INFORMATION: Consideration of materials claims budgeted for the Association in the amount of \$149,367.50 for the month of December. Staff has found these claims to be in order and proper as to form, and are recommended for payment. A copy of the Claims List is included in the agenda packet.

Action Requested: Motion to accept the finance report and to approve payment of the December claims against the Association.

Director John Brown, Piedmont, made a motion to accept the finance report and to approve payment of the December claims in the amount of \$149,367.50, and to pay the amendment to the December claims in the amount of \$7,516.50. Director James Woodard, Arcadia, seconded the motion. The motion carried the following votes:

AYE: Woodard, Howe, Naifeh, Gumerson, Dickinson, Poland, Reed, McMillan, McDowell, Hopper, Brown, Jefferson, Symes, Hedrick, Sharpton and Roth

NAY: None

ABSTAIN: None

VII. WIRELESS ENHANCED 9-1-1 IMPLEMENTATION STATUS REPORT

Director Zach Taylor said the vote for a 50-cent wireless 9-1-1 service fee passed on December 13th. It was approved in 22 counties across the state. He said the ACOG metro area resulted an aggregate vote of 79.8% positive plurality on the issue, which is a 4-1 ratio.

Mr. Taylor thanked the Board of Directors for their enthusiastic support and hard work in their connections in the communities. He said the outcome was a huge success due to regional cooperation, collaboration and communication. He thanked all of ACOG's county commissioners who accommodated this special election date. Mr. Taylor added that the election also covered a 9-1-1 landline vote in Logan County. He said some of the other counties also covered a 9-1-1 landline vote in their election as well.

Director Mark Shapton, Logan County, asked how soon landline 9-1-1 would be active in Logan County. Jane Sutter said it will take approximately a year because of the addressing needs.

VIII. NEW BUSINESS

None

IX. ADJOURNMENT

Chairman Grant Hedrick called for a motion to adjourn. Director Eddie Reed, Midwest City, made a motion to adjourn. Director James Woodard seconded the motion. The motion carried the following votes:

AYE: Woodard, Howe, Naifeh, Gumerson, Dickinson, Poland, Reed, McMillan, McDowell, Hopper, Brown, Jefferson, Symes, Hedrick, Sharpton and Roth

NAY: None

ABSTAIN: None

The meeting was adjourned at 1:25 p.m.

ADOPTED THIS 26th DAY OF JANUARY 2006.

Chairman

Secretary-Treasurer

PAGE DOWN TO VIEW ATTACHMENT VI

BE IT RESOLVED, that on this 26th day of January 2006, the following claims are approved by the 9-1-1 Association of Central Oklahoma Governments; and the Director and Officers of this Association are directed to pay such claims.

MSAG/Education/Training

Personnel	\$ 64,004.96	
Audit & Accounting	1,083.13	
Deposit Adjustment	(4.20)	
Development & Recruitment	150.00	
Legal	125.00	
Maintenance & Repair Equipment	35.00	
Mileage	46.29	
Postage	251.71	
Printing	40.00	
Public Education/Advertising	370.00	
Publications & Subscriptions	45.98	
Subcontract/Consultant	180.00	
Supplies	630.32	
Supplies - Aerial Photos	100.00	
Telephone	296.97	
Training, 9-1-1 Institute	(160.00)	
Travel	529.85	
Xerox	310.89	
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<i>Total MSAG/Education/Training</i>		\$ 68,035.90

9-1-1 Operating/Maintenance

SBC	\$ 42,290.24	
SBC (Wireless)	4,085.51	
SBC (UPS Maintenance)	1,213.00	
SBC	108.36	
Koch Financial Corporation	17,903.21	
Logix Communications	132.88	
TDS Telecom	1,221.52	
Pioneer Telephone	413.42	
Pioneer Telephone	112.12	
Pioneer Telephone	59.77	
Pioneer Telephone	319.39	
Valor Telecom	72.75	
Language Line Services	270.90	
	<hr/>	
<i>Total 9-1-1 Operating/Maintenance</i>		<hr/> 68,203.07

Total December Claims**\$ 136,238.97**

ATTEST:

CHAIRMAN_____
SECRETARY-TREASURER

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT
FOR THE MONTH ENDED DECEMBER 31, 2005**

	<u>OPERATING</u>	<u>SAVINGS</u>	<u>TOTAL</u>
Beginning Balance <i>December 1, 2005</i> Cash on Deposit	\$ 181,318.61	\$ 848,990.26	\$ 1,030,308.87
Cash Receipts			
Fee Income	\$ 128,160.89	\$ -	\$ 128,160.89
Contracts	-		-
Transfers of Funds	101,703.07	99,012.90	200,715.97
Interest Earned	358.52	2,572.63	2,931.15
Miscellaneous	6.30	-	6.30
Total Cash Receipts	<u>\$ 230,228.78</u>	<u>\$ 101,585.53</u>	<u>\$ 331,814.31</u>
Total Cash Available	\$ 411,547.39	\$ 950,575.79	\$ 1,362,123.18
Cash Disbursements			
Claims/Operating Expense	\$ 156,884.00	\$ -	\$ 156,884.00
9-1-1 Fund Disbursement	18,750.03	-	18,750.03
Transfers of Funds	99,012.90	101,703.07	200,715.97
Miscellaneous	30.51		30.51
Total Cash Disbursements	<u>\$ 274,677.44</u>	<u>\$ 101,703.07</u>	<u>\$ 376,380.51</u>
Ending Balance <i>December 31, 2005</i> Cash on Deposit	<u>\$ 136,869.95</u>	<u>\$ 848,872.72</u>	<u>\$ 985,742.67</u>

**9-1-1 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF FUND BALANCE
DECEMBER 2005**

Arcadia	\$ 13.16
Bethany	1,007.75
Choctaw	366.76
Cleveland County	239.35
Del City	711.97
Edmond	3,196.38
El Reno	1,085.23
Forest Park	38.32
Guthrie	574.42
Harrah	181.97
Jones	96.55
Lexington	83.44
Midwest City	1,836.93
Moore	1,413.31
Mustang	470.86
Newcastle	252.00
Nichols Hills	236.24
Noble	206.09
Norman	3,829.69
Oklahoma County	663.05
Piedmont	149.08
Slaughterville	76.67
Spencer	129.35
The Village	338.45
Tinker AFB Fire Department	99.30
Tuttle	180.82
Warr Acres	411.40
Woodlawn Park	4.29
Yukon	857.20

Total December Disbursements	\$ 18,750.03
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9-1-1 association of central oklahoma governments

ATTACHMENT VII

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: January 17, 2006

TO: 9-1-1 Board of Directors

FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs

SUBJECT: Request for Authorization to accept requests for qualifications for
GIS Analysis and Development

INFORMATION: Since the wireless 9-1-1 elections were successful last month, one of the first steps toward implementation of Phase II wireless service is development of a regional 9-1-1 map that will be displayed on the 9-1-1 workstations to assist call-takers with locating wireless 9-1-1 callers.

This will be a very large project to undertake and in order to complete the initial work in a timely manner, and based upon experiences of other large 9-1-1 systems, staff is recommending that this initial development be contracted to a third party vendor experienced in development of GIS (Geographical Information Systems) mapping systems for large regions.

As with other 9-1-1 projects, this project will be highly supervised and monitored by 9-1-1 staff for accuracy. This initial process will also entail training of staff to maintain the GIS mapping data being developed so that once the initial map is created, staff will have the appropriate tools to maintain the accuracy of this dynamic GIS mapping tool.

Therefore, staff is requesting that the 9-1-1 ACOG Board of Directors authorize staff to advertise and begin accepting Requests for Qualifications (RFQ) for qualified vendors to conduct an initial analysis of GIS data already available to 9-1-1 ACOG and its member entities, import that information into a regional map, and develop and rectify the GIS to have a highly accurate and comprehensive regional GIS map to be used for 9-1-1 call handling.

If authorized, staff will conduct a comprehensive search for qualified vendors to fulfill this aspect of wireless 9-1-1 implementation and plan to recommend a vendor to the 9-1-1 ACOG Board of Directors at the March 30, 2006 meeting.

This is an expected expense for wireless 9-1-1 implementation and was projected in the ten-year financial plan developed by staff prior to the wireless 9-1-1 elections.

Action Requested: Authorization for the Executive Director to accept and review Requests for Qualifications for geographical information system analysis and development, subject to legal counsel authorization.

ATTACHMENT VIII

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor



9-1-1 association of central oklahoma governments

MEMORANDUM

DATE: January 17, 2006

TO: 9-1-1 Board of Directors

FROM: Jane Sutter, Division Director

SUBJECT: Resolution to thank contributors to the wireless 9-1-1 elections Dec. 13

INFORMATION: Attached is a Resolution for the board's consideration to be sent to the individuals, businesses and organizations who made a significant contribution to the passage of the wireless 9-1-1 service fee in county-wide elections, December 13. A list of proposed recipients (financial and in-kind contributors) is also attached.

Action Requested: Approval of Resolution.

RESOLUTION NUMBER ____

WHEREAS, December 13, 2005, was an important day for the progress of enhanced 9-1-1 in Central Oklahoma and other areas of the state, and

WHEREAS, on that day voters in 22 counties in the state of Oklahoma, including six counties in the Central Oklahoma region, overwhelmingly approved a 50 cent service fee on their wireless telephone bills to improve their 9-1-1 systems to better accommodate calls from wireless telephones; and

WHEREAS, in Central Oklahoma the vote enjoyed nearly an 80 % positive plurality; and

WHEREAS, this outcome would not have happened without the public's understanding of the issue before them and their willingness to financially support needed system improvements; and

WHEREAS, the election was critically important because half of the calls coming into 9-1-1 centers now are originating from wireless telephones and because funding for the enhanced 9-1-1 system is slowly eroding as people disconnect their landline phone services; and

WHEREAS, many individuals, business and media outlets were dedicated to getting the word out and ensuring the public was adequately informed; and

WHEREAS, efforts included significant monetary contributions to the campaign, as well as meaningful in-kind gifts such as creative and informative print, radio, outdoor, web based and TV advertising, and

WHEREAS, the collaborative efforts of these individuals and businesses were extraordinary and highly successful;

NOW THEREFORE BE IT RESOLVED that the 9-1-1 Association of Central Oklahoma Governments board of directors publicly recognize and express its gratitude to the attached listed individuals, businesses and organizations who contributed to a successful Dec. 13 election and the region's subsequent ability to improve its enhanced 9-1-1 system.

STAKEHOLDERS, CONTRIBUTORS and ENDORSEMENTS

OFFICERS

Ron Norick, Co-Chair
Ann Taylor, Co-Chair
Dick Reynolds, Co-Chair
Charlie Swinton, Treasurer

FINANCIAL CONTRIBUTORS

Bancfirst
Bricktown Venture II, LLC
JPMorgan Chase
Steve and Kym Mason/Cardinal Engineering
Deaconess Hospital
EMSA/Paramedics Plus
Employees of Cardinal Engineering
First Bethany Bank and Trust
Gardner/Tanenbaum Group
Global Software
Greater Oklahoma City Chamber
Greater Oklahoma City Hospital Council
IBC Bank
Integris Health
Steve Knox
Dr. Larry Lucas
Mercy Health Center
Midwest Regional Emergency Physicians
Midwest Regional Medical Center
OGE Energy Corp
Oklahoma City Fraternal Order of Police
OU Medical Center
Tony Harrison/The Public Safety Group
R.L. Reynolds
Riggs, Abney, Neal, Turpen, Orbison & Lewis
SBC
St. Anthony Hospital
Trish Weedn

CREATIVE TEAM AND IN-KIND CONTRIBUTORS

Third Degree Advertising
Cox Communications
Earl's Rib Palace
ElementFusion
Journal Record
Lamar Outdoor
S Design Inc.
SoonerSpectator
Soundscapes
Digital DK Design
Evolve-Research
Jenifer Reynolds

ENDORSEMENTS

AAA Oklahoma
American Red Cross of Central Oklahoma
Areawide Aging Agency
Bethany City Council
Canadian County Commissioners
Central Oklahoma Emergency Management Association
Choctaw City Council
Cleveland County Commissioners
Corporation Commissioner Bob Anthony
Del City Council
Edmond City Council
El Reno City Council
Grady County Commissioners
Greater Oklahoma City Chamber of Commerce
Guthrie City Council
Harrah City Council
Latino Community Development Agency
Logan County Commissioners
McClain County Commissioners
Metro Fire Chiefs Association
Midwest City Council
Moore City Council
Mustang City Council
Nichols Hills City Council
Governor George Nigh
Noble City Council
Norman Chamber of Commerce
Norman City Council

ENDORSEMENTS (continued)

Oklahoma Association of Chiefs of Police
Oklahoma City Council
Oklahoma City Fire Fighters, IAFF
Oklahoma City Fraternal Order of Police
Oklahoma County Commissioners
Oklahoma County Medical Society
Oklahoma County District Attorney Wes Lane
Oklahoma Highway Users Federation
Oklahoma State Fire Chiefs Association
Oklahoma Turning Point Council
Operation FireSAFE Operations Committee and Burn Prevention Committee
OU Medical Center
Presbyterian Health Foundation
Safe Kids Oklahoma
Tuttle City Council
Urban League of Greater Oklahoma City
The Village City Council
Warr Acres City Council
Yukon City Council



9-1-1 association of central oklahoma governments

ATTACHMENT X

Chair Grant Hedrick
Canadian County Commissioner

Vice-Chair David Hopper
Norman Councilmember

Secretary/Treasurer Dave Howe
Choctaw Councilmember

Executive Director
Zach D. Taylor

MEMORANDUM

DATE: January 17, 2006
TO: 9-1-1 Board of Directors
FROM: Stephen M. Willoughby, Director
E9-1-1 & Public Safety Programs
SUBJECT: General Status Report

Voice over Internet Protocol (VoIP) Legislation

Rep. Bill Case has agreed to author legislation addressing new technologies (such as VoIP) participation in 9-1-1. Staff has worked with Rep. Case, SBC/at&t, Cox and Level 3 Communications to ensure a cohesive solution to both interconnection and financing of 9-1-1 from these new technologies. The introduced bill requires Interconnected VoIP Service Providers to remit 50-cents per end point connection device user.

Oklahoma City Emergency Communications Center (ECC) Move

Staff has been working with and provided technical assistance to the City of Oklahoma City during the move Jan. 18 to their combined communication center, which will house police and fire dispatch.

The new ECC will also house EMSA dispatch. Staff is working with EMSA and SBC/at&t closely on this transition which is tentatively scheduled the last week of January.