

PLEASE NOTIFY ACOG AT 234-2264 (TTY 234-2217) BY 5:00 P.M. SEPTEMBER 25
IF YOU DESIRE A SIGN LANGUAGE INTERPRETER AT THE MEETING

ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS
THURSDAY, SEPTEMBER 28, 2006

1:45 p.m.
or immediately following the ITPC meeting

ACOG CONFERENCE ROOM
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA 73104-2405
234-2264

- I. CALL TO ORDER
- II. INTRODUCTION OF GUESTS
- III. APPROVAL OF MINUTES – REGULAR MEETING AUGUST 10, 2006
[\[Attachment III\]](#)
- IV. COMMUNICATIONS
 - A. CHAIRMAN’S REPORT
 - B. DIRECTOR’S REPORT
- V. HEARING OF DELEGATIONS OR CITIZENS
- VI. CONSENT DOCKET

INFORMATION: This item is placed on the agenda so that the Board of Directors, by unanimous consent, may designate those routine agenda items that they wish to be approved or acknowledged by one motion. If any item proposed does not meet with the approval of all Board Members, that item will be heard in regular order. Staff recommends that Items A through O in Section VI be placed on the Consent Docket.

Visit <http://acogok.org/Newsroom/Downloads06/sept06bod.pdf>
to view the entire agenda online.

Action Requested: Motion to place the above items on the Consent Docket and approve or acknowledge those items, subject to any conditions included in that item.

A. FINANCE REPORT –AUGUST/SEPTEMBER CLAIMS

INFORMATION: Due to staff illness in the Accounting Department, the finance report was not available at the time agendas were published. Copies of the finance report will be made available at the Board meeting and will be posted on ACOG’s web site as soon as they are completed.

At the Board meeting on September 28, the Board will be asked to consider materials claims budgeted for the Association for the month of September. These claims will have been found to be in order by staff and proper as to form and recommended for payment. A copy of the Claims List will be available at the meeting. Also available at the meeting will be a list of August budgeted recurring expenses paid on August 31, 2006. These expenses were authorized to be paid by the Board at the June 29, 2006, meeting. A copy of the Claims List will be available for ratification.

Action Requested: Staff will ask for a motion to accept the finance report and approve payment of the September claims against the Association and to ratify payment of the August budgeted recurring expenses paid on August 31, 2006.

B. REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT – CURRENTLY UNDER REVIEW
[\[Attachment VI-B\]](#)

INFORMATION: The listed projects have been or are being reviewed through the Clearinghouse review process by staff. Final comment letters have been or will be submitted to the applicants as per Board Resolution No. 1059.

Action Requested: Motion to concur with the Clearinghouse action.

INTERMODAL TRANSPORTATION POLICY COMMITTEE REPORT
The attachments for these items are included in the ITPC Agenda Packet.

*For a direct link to the ITPC agenda, please go to
<http://acogok.org/Newsroom/Downloads06/sept06itpc.pdf>*

- C. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2006-2008 OCARTS AREA TRANSPORTATION IMPROVEMENT PROGRAM (TIP) BY THE OKLAHOMA DEPARTMENT OF TRANSPORTATION (ODOT)
(Attachment C)

INFORMATION: The Oklahoma Department of Transportation (ODOT) has requested an amendment to the FFY 2006 element of the FFY 2006-2008 OCARTS Area Transportation Improvement Program (TIP) to include relocation of the Union Pacific railroad “Y” track and sidings as part of the I-40 Crosstown realignment project. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP to include relocation of the Union Pacific railroad “Y” track and sidings as part of the I-40 Crosstown realignment project, as requested by ODOT.

- D. PUBLIC HEARING AND ACTION ON REQUEST FOR AMENDMENT TO THE FFY 2006-2008 TRANSPORTATION IMPROVEMENT PROGRAM BY THE OKLAHOMA TOURISM AND RECREATION DEPARTMENT (OTRD)
(Attachment D)

INFORMATION: The Oklahoma Tourism and Recreation Department (OTRD) has provided a list of statewide 2006 Recreational Trails Program (RTP) projects that were approved for funding and authorized by the Federal Highway Administration. Two of these projects are located within the OCARTS area and need to be reflected in the Transportation Improvement Program. The ITTC recommends approval.

Action Requested: Motion to endorse amendment of the FFY 2006 element of the FFY 2006-2008 OCARTS Area TIP to include the 2006 Recreational Trails Program projects located in the Cities of Guthrie and Tuttle, as requested by the Oklahoma Tourism and Recreation Department, and submit the same to the Oklahoma Department of Transportation for amendment of the Statewide Transportation Improvement Program (STIP).

- E. MPO RESOLUTION OF SUPPORT FOR FFY 2007 – FFY 2008 TRANSPORTATION ENHANCEMENT PROJECT – I-35 SIDEWALK REPLACEMENT PROJECT, CITY OF MOORE
(Attachment E)

INFORMATION: Applications sponsored by local governments within the OCARTS area for the FFY 2007 – FFY 2008 Oklahoma Transportation Enhancement

Program cycle require a resolution of support from ACOG. The City of Moore is submitting a Preliminary Application to ODOT to connect the west I-35 Service Road from N. 12th Street to N. 27th Street with approximately one mile of six-foot wide sidewalk. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the resolution of support for an FFY 2007 – FFY 2008 Transportation Enhancement application from the City of Moore.

- F. MPO RESOLUTION OF SUPPORT FOR FFY 2007 – FFY 2008 TRANSPORTATION ENHANCEMENT PROJECT – BICYCLE/PEDESTRIAN PATH, UNIVERSITY OF OKLAHOMA [Attachment F]

INFORMATION: Applications sponsored by local governments within the OCARTS area for the FFY 2007 – FFY 2008 Oklahoma Transportation Enhancement Program cycle require a resolution of support from ACOG. The University of Oklahoma is submitting a Preliminary Application to ODOT for a 10-foot wide Bicycle/Pedestrian Path to link the park-and-ride area at the Lloyd Noble Center to the southeast corner of the University of Oklahoma campus at Jenkins and Lindsay. The ITTC recommends approval.

Action Requested: Motion to endorse approval of the resolution of support for an FFY 2007 – FFY 2008 Transportation Enhancement application from the University of Oklahoma.

- G. *CONTEXT SENSITIVE SOLUTIONS IN DESIGNING MAJOR URBAN THOROUGHFARES FOR WALKABLE COMMUNITIES – AN ITE REPORT* [Attachment G]

INFORMATION: The Institute of Transportation Engineers (ITE) recently announced its release of *Context Sensitive Solutions in Designing Major Urban Thoroughfares for Walkable Communities*. Staff will provide a short presentation on the highlights of the report at the ITPC meeting.

Action Requested: None. For information only.

- H. OKLAHOMA CITY COMMUNITY FOUNDATION'S "GET MOVING OKC" FUNDING OPPORTUNITY [Attachment H]

INFORMATION: The Oklahoma City Community Foundation has a new Healthy Lifestyles Initiative which includes a "Get Moving OKC" grant program promoting

the integration of simple physical activity into the daily routines of children and adults in Central Oklahoma. Non-profit organizations in Oklahoma County are eligible to apply for grant support up to \$7,000. Feel free to pass this information along to any non-profit organizations within your community whose goals include the promotion of a healthier population.

Action Requested: None. For information only.

- I. STATUS OF SURFACE TRANSPORTATION PROGRAM URBANIZED AREA (STP-UZA) PROJECTS IN THE OCARTS TRANSPORTATION MANAGEMENT AREA (TMA) [Attachment I]

INFORMATION: Attached in the ITPC agenda is information on the status of all OCARTS Area Surface Transportation Program Urbanized Area projects, as provided by the ODOT Local Government Division.

Action Requested: None. For information only.

- J. FY 2005 UNIFIED PLANNING WORK PROGRAM (UPWP) REPORTS [Attachment J]

Action Requested: None. For information only.

This concludes the Intermodal Transportation Policy Committee Report.

- K. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE OKLAHOMA OFFICE OF THE SECRETARY OF ENVIRONMENT FOR FY 06 §604(B) WATER QUALITY MANAGEMENT PLANNING PROGRAM FUNDING [CA# C6-400000-46] [Attachment VI-K]

INFORMATION: The Oklahoma Office of the Secretary of Environment has authorized \$20,000.00 in funding to be used by ACOG for water quality management planning program funding. Work will include conducting a feasibility study of aquifer storage and recovery on the Nichols Hills well field, mapping well field protection areas, and evaluating drought impact on the present well field. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from September 1, 2006, through January 31, 2009.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract with the Oklahoma Office of the Secretary of Environment as part of the FY 06 §604(b) Water Quality Management Planning Program, subject to approval by legal counsel.

- L. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT WITH THE OKLAHOMA DEPARTMENT OF COMMERCE/COMMUNITY DEVELOPMENT (ODOC/CD) (12339 CIP-GIS/SAF 07) FOR CAPITAL IMPROVEMENT PROGRAM/GEOGRAPHIC INFORMATION SYSTEMS (CIP/GIS) SUPPORT
[\[Attachment VI-L\]](#)

INFORMATION: ODOC/CD has authorized \$34,500.00 in funding to be used by ACOG to provide Capital Improvement Program/Geographic Information Systems (CIP/GIS) support for ODOC's Capital Improvement Program (CIP) initiative. Work will include preparing digital maps indicating such infrastructure as streets, stop signs, water systems and sewer systems for smaller communities in the ACOG region. Work to be performed under this contract is incorporated into the ACOG Budget. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from July 1, 2006, through June 30, 2007.

Action Requested: Motion to authorize the ACOG Executive Director to execute the CIP/GIS Support contract with the Oklahoma Department of Commerce/Community Development, subject to approval by legal counsel.

- M. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE CITY OF GEARY FOR CAPITAL IMPROVEMENT PLAN (CIP) WORK
[\[Attachment VI-M\]](#)

INFORMATION: In completing a Capital Improvement Plan (CIP), communities inventory assets, map infrastructure, determine present and future needs, and develop a six-year long-term plan for improvements. The City of Geary has expressed its intent to contract with ACOG for many of the mapping, oversight, coordination, and planning services required for the completion of their plan. The total cost to Geary for services will be \$35,000.00. This work is consistent with the ACOG Work Program.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract with the City of Geary for CIP work, subject to approval by legal counsel.

- N. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE CITY OF NICOMA PARK FOR CAPITAL IMPROVEMENT PLAN (CIP) WORK
[\[Attachment VI-N\]](#)

INFORMATION: In completing a Capital Improvement Plan (CIP), communities inventory assets, map infrastructure, determine present and future needs, and develop a six-year long-term plan for improvements. The City of Nicoma Park has expressed its intent to contract with ACOG for many of the mapping, oversight, coordination, and planning services required for the completion of their plan. The total cost to Nicoma Park for services will be \$10,000.00. This work is consistent with the ACOG Work Program.

Action Requested: Motion to authorize the ACOG Executive Director to execute a contract with the City of Nicoma Park for CIP work, subject to approval by legal counsel.

- O. CONSIDER AUTHORIZATION FOR ACOG EXECUTIVE DIRECTOR TO EXECUTE CONTRACT AGREEMENT WITH THE U.S. DEPARTMENT OF ENERGY (USDOE) AND/OR THE NATIONAL ENERGY TECHNOLOGY LABORATORY (NETL) FOR PROJECT FUNDING
[\[Attachment VI-O\]](#)

INFORMATION: ACOG's Clean Cities Program applied for and has been notified by the USDOE National Energy Technology Laboratory of a pending grant award in the approximate amount of \$53,000 to carry out an Idle Reduction Deployment, Education and Awareness project in Oklahoma School Districts over the next two federal fiscal years, October 1, 2006, through September 30, 2008. Upon receipt of a contract, authorization will be necessary for the ACOG Executive Director to execute it in order to receive the awarded funds.

Action Requested: Motion to authorize the ACOG Executive Director to execute the pending Clean Cities Transportation Sector Petroleum Reduction Technologies Commercial Deployment project grant contract with the U.S. Department of Energy and/or its project management agency, NETL, subject to approval by legal counsel.

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ACOG FEDERAL AND STATE LEGISLATIVE ISSUES DEVELOPMENT
[\[Attachment VII-A\]](#)

INFORMATION: City managers and elected officials attended a "breakfast" discussion of legislative issues on September 20th. The next step in the process of developing Board policy statements relating to legislation will be distribution of a survey through which Board members and their city managers can collectively state their community's/county's positions and priorities. The survey will be mailed in early October and will need to be returned by **October 20th**. Draft copies of the survey will be available at the Board meeting.

Action Requested: Motion to approve the distribution of the legislative issues survey.

B. RECOMMENDATIONS FOR REVISIONS TO THE REAP APPLICATION AND REAP PROGRAM APPLICATION GUIDELINES AND RANKING CRITERIA
[\[Attachment VII-B\]](#)

INFORMATION: Since 1996, ACOG staff have administered and deployed the REAP grant program for the ACOG region. Through time and the experience of administering the grant program, staff recommends some minor changes to the process to better serve our eligible members with the limited grant funds available to ACOG for this program. The REAP program, now more than a decade old, has from the beginning been intended and designed to be a simplified, no match grant process. Staff's goal has always been to provide an application process which could be completed and submitted by the staff of the eligible entity applicant, without the necessity of the expense to engage a professional grant writer. In pursuit of these goals and with the guidepost that less regulation in administration of the grant process is better, staff recommends that the ACOG Board of Directors adopt and approve modifications to the REAP Application and Program Application Guidelines and Ranking Criteria for all future grant cycles. Please see attachment VII-B for details.

Action Requested: Motion to adopt staff recommendations for revisions to the REAP Application and REAP Program Application Guidelines and Ranking Criteria.

VIII. NEW BUSINESS

IX. ADJOURNMENT

**ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
BOARD OF DIRECTORS**

AUGUST 10, 2006 (THURSDAY)
21 EAST MAIN STREET, SUITE 100
OKLAHOMA CITY, OKLAHOMA
2:09 P.M.

The seventh meeting of the ACOG Board of Directors for the calendar year 2006 was convened August 10, 2006, in the ACOG Conference Room, 21 East Main Street, Suite 100, Oklahoma City, Oklahoma, at 2:18 p.m., as indicated by advance notice filed with the Oklahoma County Clerk and posted at the ACOG offices.

PRESIDING

Hon. Mark Sharpton, Commissioner, Logan County, Chairman

BOARD MEMBERS PRESENT

Hon. Dave Howe, Councilmember, Choctaw
Hon. Larry O'Connell, Councilmember, Del City
Hon. Paula Sanford, Councilmember, Edmond
Hon. Jon Gumerson, Mayor, Guthrie
Hon. Gordon Jeney, Councilmember, Harrah
Hon. Margaret Graham, Councilmember, Luther
Hon. Russell Smith, Mayor, Midwest City
Hon. Kathy McMillan, Councilmember, Moore
Hon. Keith Bryan, Councilmember, Mustang
Hon. Kathy Walker, Councilmember, Nichols Hills
Hon. Jim Pumphrey, Councilmember, Nicoma Park
Hon. Cindy Simon Rosenthal, Councilmember, Norman
Hon. Willa Johnson, Councilmember, Oklahoma City
Hon. John Brown, Councilmember, Piedmont
Hon. Mike Fina, Councilmember, Piedmont
Hon. Marsha Jefferson, Mayor, Spencer

BOARD MEMBERS ABSENT

Hon. Phill Shirey, Councilmember, Bethany
Hon. Michael Crowley, Mayor, Calumet
Hon. Julie Rozsypal, Councilmember, El Reno
Hon. Lewis Pringle, Councilmember, Forest Park
Hon. Ray Poland, Councilmember, Jones City
Langston
Hon. Mark Easton, Councilmember, Lexington
Hon. Carol Jones, Councilmember, Noble
Hon. Linda Daniels, Mayor, Slaughterville
Hon. James Pappé, Councilmember, Union City
Valley Brook
Hon. Scott Symes, Councilmember, The Village
Hon. Jeff Martinez, Councilmember, Warr Acres
Hon. Bob Bradway, Mayor, Yukon
Hon. Grant Hedrick, Commissioner, Canadian County
Hon. Bill Graves, Commissioner, Cleveland County
Hon. Stan Inman, Commissioner, Oklahoma County

ASSOCIATE MEMBERS ABSENT

Tinker Air Force Base

GUESTS

Pam Wendt, Oklahoma County District #2
Sean Douglas, City of Tuttle
Larry Hopper, COTPA
Bill Dalke, Tinker Air Force Base
LuAnna Munkres, Tinker Air Force Base

STAFF PRESENT

Zach D. Taylor, Executive Director
Jane E. Sutter, Division Director, Intergovernmental Services
John G. Johnson, Legal Counsel and Consultant
Diane McCullough, Administrative Assistant/Administrative Secretary/Projects Coordinator
Debbie Cook, Director of Finance
Steve Willoughby, ENP, Director, E9-1-1 & Public Safety Programs
Yvonne Anderson, Clean Cities Program Manager
John M. Sharp, Program Coordinator, Transportation Planning & Data Services

Ellen Owens, Department Secretary
John Harrington, Division Director, Water Resources
Jerry Church, Programs Coordinator: Communications
Doug Rex, Assistant to the Executive Director

I. CALL TO ORDER – ROLL CALL

Chairman Mark Sharpton called the meeting to order at 2:18 p.m. noting that a quorum was present.

II. INTRODUCTION OF GUESTS

Guests at the meeting included Pam Wendt from Oklahoma County District #2, Sean Douglas from the City of Tuttle, Larry Hopper from COTPA, and Bill Dalke and LuAnna Munkres from Tinker Air Force Base.

III. APPROVAL OF MINUTES – REGULAR MEETING – JUNE 29, 2006

Director Brown made a motion to approve the minutes as submitted. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Howe, O'Connell, Sanford, Gumerson, Jeney, Graham, Smith, McMillan, Bryan, Walker, Pumphrey, Rosenthal, Johnson, Brown, Jefferson, and Sharpton

NAY: None

ABSTAIN: None

IV. COMMUNICATIONS

A. CHAIRMAN'S REPORT

Chairman Sharpton said Zach Taylor recently visited Guthrie and made a presentation to the Noon Lion's Club. The topic of the presentation was ACOG and what the organization does. Chairman Sharpton said the presentation was very informational and was appreciated by members of the Club.

B. DIRECTOR'S REPORT

Zach Taylor called on Jane Sutter to make a special promotion for ACOG's United Way Campaign.

Jane Sutter said she and John Sharp were co-chairs for ACOG's United Way campaign for this year. ACOG is a "Pacesetter" in the campaign, meaning the Association holds its campaign early. Ms. Sutter said the campaign will take place the week of August 21st. She said ACOG staff hosts a chili cook-off on the Friday of the campaign week. Ms. Sutter invited Board members to bring chili or join staff for lunch. Cost of the lunch will be \$5.00.

Ms. Sutter said this year's theme for the United Way campaign was the 50s. She said staff would be participating in a costume contest.

Ms. Sutter invited Board members to join staff for lunch on August 25th. She said it would be a really fun time and for a good cause to help the United Way of Central Oklahoma.

Mr. Taylor said OSU and OU each run economic models for the state every year. The OSU group recently made a presentation to the Oklahoma City Economic Roundtable. Mr. Taylor said the OSU economic model projects an ongoing retail sales tax rate growth of six to eight percent through the rest of the year, and a similar growth in income tax. Mr. Taylor said this bodes well for area municipal budgets as well as the state budget.

Mr. Taylor reported there would be a Children and Youth Summit convened in Central Oklahoma on September 15th and 16th at the Clarion Hotel in Oklahoma City. A similar Summit was held several years ago, and Willa Johnson was one of the conveners of that Summit. Mr. Taylor said the United Way is providing the principle leadership for the Summit. More information is available at www.unitedwayokc.org.

Mr. Taylor said staff continues to work with the Stakeholders of Tinker, Midwest City, Del City, and Oklahoma City on the Crutch Creek/Soldier Creek/Cherry Creek Greenprint project. He said that will be an ongoing project to deal with flooding conditions in that area. Mr. Taylor said there is also the opportunity for creating more trails in that area.

V. HEARING OF DELEGATIONS OR CITIZENS

Larry Hopper said OCU and another group recently sponsored a panel discussion about public transportation. Mr. Taylor and Councilwoman Johnson were among the panelists. Mr. Hopper said about 80 people attended the forum. He said he and other members from COTPA thought it was a very good discussion about public transportation and the future of transit in the region.

VI. CONSENT DOCKET

This item is placed on the agenda so the Board of Directors, by unanimous consent, may designate those routine agenda items they wish to be approved or acknowledged by one motion.

Director Johnson made a motion that items A through O in Section VI be placed on the Consent Docket and approved. The motion was seconded by Director O'Connell and carried with the following vote:

AYE: Howe, O'Connell, Sanford, Gumerson, Jeney, Graham, Smith, McMillan, Bryan, Walker, Pumphrey, Rosenthal, Johnson, Brown, Jefferson, and Sharpton

NAY: None

ABSTAIN: None

VII. ITEMS REQUIRING INDIVIDUAL ACTION

A. ACOG FEDERAL AND STATE LEGISLATIVE ISSUES DEVELOPMENT

Jane Sutter said it is time to kick-off ACOG's process for developing state and federal legislative issues statements. She invited Board members to join staff and area city managers for a breakfast discussion on September 20th. Ms. Sutter said from that discussion, a survey will be developed. That survey is then mailed to all Board members, and it lists priorities and things that are important to the group. In December and January, staff will bring back to the Board draft issues for their consideration. Ms. Sutter said a schedule for the legislative issues development is included in the agenda packet for the Board's concurrence and adoption.

Director Brown made a motion to approve the proposed schedule for development of federal and state legislative issues statements. The motion was seconded by Director Johnson and carried with the following vote:

AYE: Howe, O'Connell, Sanford, Gumerson, Jeney, Graham, Smith, McMillan, Bryan, Walker, Pumphrey, Rosenthal, Johnson, Brown, Jefferson, and Sharpton

NAY: None

ABSTAIN: None

B. RURAL ECONOMIC ACTION PLAN

Diane McCullough said in order to proceed with the 2007 cycle of REAP grants, staff is proposing that the PLAN attached in the agenda be adopted by the Board of Directors as the ACOG PLAN and forwarded for filing with the Oklahoma State Auditor and Inspector. The PLAN sets forth the eligible entities in the ACOG region and recites acceptable purposes for economic development projects and rural transportation projects.

Director Johnson made a motion to adopt the 2007 REAP PLAN. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, O'Connell, Sanford, Gumerson, Jeney, Graham, Smith, McMillan, Bryan, Walker, Pumphrey, Rosenthal, Johnson, Brown, Jefferson, and Sharpton

NAY: None

ABSTAIN: None

C. JOINT LAND USE STUDY FOR TINKER AIR FORCE BASE AND SURROUNDING COMMUNITIES

Mr. Taylor said Tinker Air Force Base is an associate member of ACOG, and the Association has had a long-standing working relationship with Tinker on a number of issues including land use. Tinker Air Force Base has been nominated by the Department of Defense (DoD) with the concurrence of the Command Staff at Tinker for undertaking a Joint Land Use Study (JLUS). The JLUS is a cooperative land use planning effort between a military installation and the surrounding communities, which is designed to promote development that is compatible with the installation's training and operational missions.

Mr. Taylor said the Department of Defense provides the technical and financial support to the areas that undertake these studies. The financial assistance for the program is 90 percent federal and 10 percent local. Mr. Taylor said typically a contractor is hired that meets the local governments' needs as well as the Tinker needs to do the project.

Mr. Taylor said ACOG has been asked to sponsor and provide leadership in this project. Staff envisions involving a subset of the policy makers from the directly affected local governments, as well as Tinker, to direct the study and also have a technical committee that would involve those same organizations.

Mr. Taylor said in order to undertake a JLUS project, a new Air Installation Compatibility Use Zone (AICUZ) study must be available or near completion. It is expected that the Department of Defense will issue that study in mid to late August or early September. This will update several prior studies that have been completed around Tinker.

Mr. Taylor said staff would anticipate starting this project 30 – 60 days after the release of the AICUZ study, and would expect the project to take approximately 12 months. Mr. Taylor said staff has had multiple meetings with the affected jurisdictions, so Board members from Midwest City, Del City, Oklahoma City, Oklahoma County, and guests from Tinker are all fully aware of this project. He said he has made individual visits to each of the affected local governments to brief them on the project.

Director Gumerson made a motion to (1) Authorize ACOG to serve as the sponsoring agency for the JLUS study, apply for designated funding and execute appropriate contracts; (2) Proceed with the establishment of a Policy Committee and Technical Work Group among the affected jurisdictions; (3) Establish an appropriate scope of work and request for proposals (RFP) in conjunction with the Office of Economic Adjustment, Office of the Secretary of Defense; (4) Proceed to secure a joint resolution of support from the affected jurisdictions for the Joint Land Use Study. The motion was seconded by Director Brown and carried with the following vote:

AYE: Howe, O'Connell, Sanford, Gumerson, Jeney, Graham, Smith, McMillan, Bryan, Walker, Pumphrey, Rosenthal, Johnson, Brown, Jefferson, and Sharpton

NAY: None

ABSTAIN: None

Director Bryan asked if this project would help make Tinker more viable to stay in the region. He said when people look at all the base closings and things of that nature, will this study show that the community supports the Base and would like it to stay?

Mr. Taylor said it would. He said the AICUZ study defines where the explosives are on the Base, where the crash zones are, what the accident potential zones are, and what the noise contours are. Mr. Taylor said the Air Force and military have standards for protection of those areas, disclosures about the conditions, and ACOG has worked with local governments for years to take updates to that information and make adjustments. He said the attendant actions that have been seen through time are the County acquisition, with Midwest City's leadership, to buy out Glenwood, to create additional openings to deal with the Naval Facility, and all kinds of restrictive zones. Each of the three adjoining cities has adopted restrictive zoning that provides for that kind of protection. The new AICUZ will take current and projected conditions, the future growth of the Base as best it can be expected, and create an overlay that could then be updated into the zoning so that there are attendant local actions in place to take care of occurrences in the neighborhood. Then, should there be a future BRAC, they could not come back and say there are major incompatibilities, and a mission needs to be moved from Tinker.

Director Bryan said Tinker has a strong economic impact throughout the ACOG region, and that it just doesn't affect these cities that are close by. He said it is region-wide, especially with GM shutting down their plant, and he thought whatever could be done as a region to show support to Tinker should be done.

Mr. Taylor said Tinker is the state's largest employer, the region's largest employer, and the biggest economic engine. He said it is vitally important to everyone.

VIII. NEW BUSINESS

No New Business was brought before the Board.

IX. ADJOURNMENT

The meeting was adjourned at 2:32 p.m.

ADOPTED THIS _____ DAY OF _____, 2006.

CHAIRMAN

SECRETARY-TREASURER

**REVIEW AND COMMENT REPORT
AS OF SEPTEMBER 21, 2006**

The following projects are currently under review or have been reviewed by staff during the past month.

<u>Date Received</u>	<u>ID#</u>	<u>Agency & Project</u>
08-07-06	ID#H07601	State of Oklahoma – Department of Agriculture, Food, and Forestry Fiscal Year 2007 State FIFRA Grant Work Program
08-16-06	ID#H16601	U.S. Army Corps of Engineers/Oklahoma Department of Environmental Quality/Wayne Brewer Widen and relocate Silver Creek
08-17-06	ID#H17601	Oklahoma Corporation Commission Workplan for the Section 128(a) State and Tribal Response Program Cooperative Agreement
08-31-06	ID#H31601	City of Yukon Combined Notice of Finding of No Significant Impact and Intent to Request Release of Funds - Sanitary sewer line replacement/relocation
09-05-06	ID#I05601	Office of the Secretary of Environment FY 06 104(b)(3) OECA-STAG Program
09-13-06	ID#I13601	U.S. Army Corps of Engineers/Oklahoma Department of Environmental Quality/Roepard, LLC Rechannelize a segment of an unnamed tributary to the North Canadian River in Canadian County
09-13-06	ID#I13602	City of Spencer Water and sanitary sewer improvements



association of central oklahoma governments

ATTACHMENT VI-K

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006

TO: ACOG Board of Directors

FROM: John Harrington, Division Director, Water Resources

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the Oklahoma Office of the Secretary of Environment for FY 06 §604(b) Water Quality Management Planning Program Funding (CA# C6-400000-46)

INFORMATION:

The Oklahoma Office of the Secretary of Environment has authorized \$20,000.00 in funding to be used by ACOG for water quality management planning program funding. Work will include conducting a feasibility study of aquifer storage and recovery on the Nichols Hills well field, mapping well field protection areas, and evaluating drought impact on the present well field. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from September 1, 2006, through January 31, 2009.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a contract with the Oklahoma Office of the Secretary of Environment as part of the FY 06 §604(b) Water Quality Management Planning Program, subject to approval by legal counsel.

JH:dem



association of central oklahoma governments

ATTACHMENT VI-L

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract with the Oklahoma Department of Commerce/Community Development (ODOC/CD) [12339 CIP-GIS/SAF 07] for Capital Improvement Program/Geographic Information Systems (CIP/GIS) Support

INFORMATION:

ODOC/CD has authorized \$34,500.00 in funding to be used by ACOG to provide Capital Improvement Program/Geographic Information Systems (CIP/GIS) support for ODOC's Capital Improvement Program (CIP) initiative. Work will include preparing digital maps indicating such infrastructure as streets, stop signs, water systems and sewer systems for smaller communities in the ACOG region. Work to be performed under this contract is incorporated into the ACOG Budget. Authorization is necessary for the ACOG Executive Director to execute this contract in order to receive the funds. The contract period will be from July 1, 2006, through June 30, 2007.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the CIP/GIS Support contract with the Oklahoma Department of Commerce/Community Development, subject to approval by legal counsel.

ZDT:dem



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ATTACHMENT VI-M

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006

TO: ACOG Board of Directors

FROM: Ken Brown, CIP Project Coordinator

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the City of Geary for Capital Improvement Plan [CIP] Work

INFORMATION:

In completing a Capital Improvement Plan [CIP], communities inventory assets, map infrastructure, determine present and future needs, and develop a six-year long-term plan for improvements. The City of Geary has expressed its intent to contract with ACOG for many of the mapping, oversight, coordination, and planning services required for the completion of their plan. The total cost to Geary for services will be \$35,000.00. This work is consistent with the ACOG Work Program.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a contract with the City of Geary for CIP work, subject to approval by legal counsel.

KB:dem



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ATTACHMENT VI-N

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006

TO: ACOG Board of Directors

FROM: Ken Brown, CIP Project Coordinator

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the City of Nicoma Park for Capital Improvement Plan (CIP) Work

INFORMATION:

In completing a Capital Improvement Plan (CIP), communities inventory assets, map infrastructure, determine present and future needs, and develop a six-year long-term plan for improvements. The City of Nicoma Park has expressed its intent to contract with ACOG for many of the mapping, oversight, coordination, and planning services required for the completion of their plan. The total cost to Nicoma Park for services will be \$10,000.00. This work is consistent with the ACOG Work Program.

Action Requested:

Motion to authorize the ACOG Executive Director to execute a contract with the City of Nicoma Park for CIP work, subject to approval by legal counsel.

KB:dem



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ATTACHMENT VI-O

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006

TO: ACOG Board of Directors

FROM: Yvonne Anderson, Clean Cities Program Manager

SUBJECT: Consider Authorization for ACOG Executive Director to Execute Contract Agreement with the U.S. Department of Energy (USDOE) and/or the National Energy Technology Laboratory (NETL) for Project Funding

INFORMATION:

ACOG's Clean Cities Program applied for and has been notified by the USDOE National Energy Technology Laboratory of a pending grant award in the approximate amount of \$53,000 to carry out an Idle Reduction Deployment, Education and Awareness project in Oklahoma School Districts over the next two federal fiscal years, October 1, 2006, through September 30, 2008. Upon receipt of a contract, authorization will be necessary for the ACOG Executive Director to execute it in order to receive the awarded funds.

Action Requested:

Motion to authorize the ACOG Executive Director to execute the pending Clean Cities Transportation Sector Petroleum Reduction Technologies Commercial Deployment project grant contract with the U.S. Department of Energy and/or its project management agency, NETL, subject to approval by legal counsel.

YEA:dem



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ATTACHMENT VII-A

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006
TO: ACOG Board of Directors
FROM: Jane E. Sutter, Division Director, Intergovernmental Services
SUBJECT: ACOG Federal and State Legislative Issues Development

INFORMATION:

City managers and elected officials attended a "breakfast" discussion of legislative issues on September 20. The next step in the process of developing Board policy statements relating to legislation will be distribution of a survey through which Board members and their city managers can collectively state their community's/county's positions and priorities. The survey will be mailed in early October and will need to be returned by **October 20**. Draft copies of the survey will be available at the Board meeting.

Your active involvement in each step of this process is critical to the development of legislative policies that can work for you. **Thank you for your participation.**

Action Requested:

Motion to approve the distribution of the legislative issues survey.

JES:dem



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ATTACHMENT VII-B

Chair Mark Sharpton
Logan County Commissioner

Vice-Chair Willa Johnson
Oklahoma City Councilmember

Secretary/Treasurer Kathy Walker
Nichols Hills Councilmember

Executive Director
Zach D. Taylor

DATE: September 21, 2006

TO: ACOG Board of Directors

FROM: Zach D. Taylor, Executive Director

SUBJECT: Recommendations for Revisions to the REAP Application and REAP Program Application Guidelines and Ranking Criteria

INFORMATION:

Since 1996, ACOG staff have administered and deployed the REAP grant program for the ACOG region. Through time and the experience of administering the grant program, we recommend some minor changes to the process to better serve our eligible members with the limited grant funds available to ACOG for this program. The REAP program, now more than a decade old, has from the beginning been intended and designed to be a simplified, no match grant process. Our goal has always been to provide an application process which could be completed and submitted by the staff of the eligible entity applicant, without the necessity of the expense to engage a professional grant writer. In pursuit of these goals and with the guidepost that less regulation in administration of the grant process is better, we recommend that the ACOG Board of Directors adopt and approve the following modifications to the REAP Application and Program Application Guidelines and Ranking Criteria for all future grant cycles:

1. Modify the last page of the REAP Application with regard to the Application Deadline Warning language. The proposed language to read: **Original signed applications must be received in the ACOG office prior to the deadline. No changes in the grant application shall be permitted after the deadline. Incomplete applications are subject to the imposition of penalty points.**
2. Modify the Rating Criteria and point allocation system to include a penalty deduction of five (5) points for an incomplete application which lacks proper original signatures or omits necessary attachment exhibits to the application such as proper adopted resolutions by the governing body, project financial budgets, etc.

3. Modify the REAP Program Application Guidelines to impose a limitation that each eligible entity shall be limited to submission of a maximum number of four (4) applications **for each funding category set aside** per grant cycle.

Action Requested:

Motion to adopt staff recommendations for revisions to the REAP Application and REAP Program Application Guidelines and Ranking Criteria.

ZDT:dem