



ACOG BOARD OF DIRECTORS



Chair

Brian Grider
Mustang Mayor

Vice-Chair

Glenn Berglan
Goldsby Trustee

Secretary/Treasurer

Shelli Selby
Yukon Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
JANUARY 25, 2024
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, JANUARY 25, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, January 22, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE DECEMBER 14, 2023 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. Chairperson's Report
 - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report -December 2023 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. ACOG Legislative Power Brunch Update and Preparations: Mark W. Sweeney, AICP, Executive Director *For information only.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, February 29, 2024, at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|--------------------------|------------------------------------|---------------------------------------|
| BETHANY (9) | Hon. Nikki Lloyd Mayor | Hon. Chris Powell Vice-Mayor |
| | | Hon. Kathy Larsen Councilmember |
| CALUMET (1) | Hon. Terry Brungardt Trustee | Hon. Michael Snyder Trustee |
| CEDAR VALLEY (1) | Hon. Tom Trello Vice-Mayor | Hon. Jerry Cole Trustee |
| CHOCTAW (5) | Hon. Cody Brewer Councilmember | Hon. Chad Allcox Mayor |
| CRESCENT (1) | Hon. Jim Neal Councilmember | Hon. Greg Cummings Mayor |
| DEL CITY (9) | Hon. Floyd Eason Mayor | Hon. Pam Finch Vice-Mayor |
| | | Hon. Claudia Browne Councilmember |
| EDMOND (33) | Hon. Darrell A. Davis Mayor | Hon. Barry K. Moore Councilmember |
| EL RENO (7) | Hon. Amy Neathery Councilmember | Hon. David Black Vice-Mayor |
| | | Hon. Steve Jensen Mayor |
| FOREST PARK (1) | Hon. Rashanna Baker Trustee | Hon. Stephen Miller Trustee |
| | | Hon. George H. Smith Mayor |
| GEARY (1) | No Designee | Hon. Bobby Allen Mayor |
| GOLDSBY (2) | Hon. Glenn Berglan Trustee | Hon. Darrell Ingram Vice-Mayor |
| GUTHRIE (5) | Hon. Steven J. Gentling Mayor | Hon. Adam Ropp Councilmember |
| HARRAH (3) | Hon. Tim Rudek Councilmember | Hon. Jeff Brzozowski Councilmember |
| JONES CITY (2) | Hon. Missy Wilkinson Mayor | Hon. Chris Calvert Trustee |
| LAKE ALUMA (1) | Hon. John Kenney Mayor | Hon. Tom Steiner Trustee |
| LANGSTON CITY (1) | No Designee | Hon. Magnus Scott Trustee |

ACOG BOARD OF DIRECTORS (Cont.)

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|---------------------|--------------------------------------|---------------------------------------|
| LEXINGTON (1) | Hon. Mike Donovan Councilmember | Hon. Max Punneo Vice-Mayor |
| LUTHER (1) | Hon. Terry Arps Mayor | Hon. Carla Caruthers Trustee |
| MERIDIAN (1) | Hon. Ronald Dumas Mayor | Hon. Joyce Swanson Vice Mayor |
| MIDWEST CITY (24) | Hon. Matt Dukes Mayor | Hon. Pat Byrne Vice-Mayor |
| | | Hon. Rick Favors Councilmember |
| MOORE (26) | Hon. Kathy Griffith Councilmember | Any Moore Councilmember |
| MUSTANG (9) | Hon. Brian Grider Mayor | Hon. James Wald Councilmember |
| NICHOLS HILLS (2) | Hon. Peter Hoffman Councilmember | Hon. Sody Clements Vice-Mayor |
| NICOMA PARK (1) | Hon. Mark Cochell Mayor | Hon. Mike Czerczyk Vice Mayor |
| NOBLE (3) | Hon. Phil Freeman Mayor | Hon. George Schmerer Councilmember |
| NORMAN (38) | Hon. Larry Heikkila Mayor | Hon. Stephen Holman Councilmember |
| OKARCHE (1) | Hon. Jeff Brueggen Trustee | Hon. Jeff Sadler Trustee |
| OKLAHOMA CITY (118) | Hon. Matt Hinkle Councilmember | Any Oklahoma City Councilmember |
| PIEDMONT (4) | Hon. Rob Jones Councilmember | Hon. Byron Schломach Councilmember |
| | | Hon. Ryan Aller Councilmember |
| SLAUGHTERVILLE (2) | Hon. Leah Grady Trustee | Hon. Eugene Dicksion Trustee |

ACOG BOARD OF DIRECTORS (Cont.)

| CITY/ORGANIZATION | MEMBERS | ALTERNATES |
|---|---|---|
| SPENCER (2) | Hon. Frank Calvin Mayor | Hon. Charmin Williams Vice Mayor |
| THE VILLAGE (4) | Hon. David Bennett Councilmember | Hon. Sean Cummings Vice-Mayor |
| | | Hon. Melodie Moore Councilmember |
| TUTTLE (4) | Hon. Trey Buck Councilmember | Hon. Larry Watson Councilmember |
| UNION CITY (1) | Hon. Pat Derosa Trustee | Hon. Keith Dennis Trustee |
| | | Hon. Ryan Dawson Vice-Mayor |
| WARR ACRES (5) | Hon. Roger Godwin Mayor | Hon. Mike Schmidt Vice-Mayor |
| | | Hon. Vickie Douglas Councilmember |
| YUKON (10) | Hon. Shelli Selby Mayor | Hon. David Enmark Councilmember |
| CANADIAN COUNTY (2) | Hon. Tomas Manske Commissioner | Hon. David Anderson Commissioner |
| | | Hon. Tracey Rider Commissioner |
| CLEVELAND COUNTY (2) | Hon. Rod Cleveland Commissioner | Hon. Rusty Grissom Commissioner |
| LOGAN COUNTY (2) | Hon. Mark Sharpton Commissioner | Hon. Charlie Meadows Commissioner |
| | | Hon. Monty Pearcy Commissioner |
| OKLAHOMA COUNTY (2) | Hon. Carrie Blumert Commissioner | Hon. Myles Davidson Commissioner |
| | | Hon. Brian Maughan Commissioner |
| TINKER AIR FORCE BASE (Associate Member) | Stephanie Wilson Base Civil Engineer | Brad Beam Deputy Base Civil Engineer |



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

DECEMBER 14, 2023

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:14 p.m. Thursday, December 14, 2023, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Brian Grider, Mayor

ENTITY

Mustang

BOARD MEMBERS PRESENT

| | |
|------------------------------------|-----------------|
| Hon. Terry Brungardt, Trustee | Calumet |
| Hon. Claudia Browne, Councilmember | Del City |
| Hon. Barry K. Moore, Councilmember | Edmond |
| Hon. Amy Neathery, Councilmember | El Reno |
| Hon. Glenn Berglan, Trustee | Goldsby |
| Hon. Steven J. Gentling, Mayor | Guthrie |
| Hon. Tim Rudek, Councilmember | Harrah |
| Hon. Missy Wilkinson, Mayor | Jones City |
| Hon. Terry Arps, Mayor | Luther |
| Hon. Matt Dukes, Mayor | Midwest City |
| Hon. Kathy Griffith, Councilmember | Moore |
| Hon. Peter Hoffman, Councilmember | Nichols Hills |
| Hon. Phil Freeman, Mayor | Noble |
| Hon. Larry Heikkila, Mayor | Norman |
| Hon. Matt Hinkle, Councilmember | Oklahoma City |
| Hon. Rob Jones, Councilmember | Piedmont |
| Hon. Leah Grady, Trustee | Slaughterville |
| Hon. David Bennett, Councilmember | The Village |
| Hon. Trey Buck, Councilmember | Tuttle |
| Hon. Roger Godwin, Mayor | Warr Acres |
| Hon. Vickie Douglas, Councilmember | Warr Acres |
| Hon. Shellie Selby, Mayor | Yukon |
| Hon. Mark Sharpton, Commissioner | Logan County |
| Hon. Charlie Meadows, Commissioner | Logan County |
| Hon. Carrie Blumert, Commissioner | Oklahoma County |

ASSOCIATE MEMBER PRESENT

Brad Beam, Deputy Base Civil Engineer Tinker Air Force Base

BOARD MEMBERS ABSENT

| | |
|---------------------------------|--------------|
| Hon. Nikki Lloyd, Mayor | Bethany |
| Hon. Tom Trello, Vice-Mayor | Cedar Valley |
| Hon. Cody Brewer, Councilmember | Choctaw |
| Hon. Jim Neal, Councilmember | Crescent |
| Hon. Rashanna Baker, Trustee | Forest Park |

BOARD MEMBERS ABSENT (Cont.)

Hon. Bobby Allen, Mayor
Hon. John Kenney, Mayor
Hon. Magnus Scott, Trustee
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor
Hon. Mark Cochell, Mayor
Hon. Jeff Brueggen, Trustee
Hon. Frank Calvin, Mayor
Hon. Pat Derosa, Trustee
Hon. Rod Cleveland, Commissioner

ENTITY

Geary
Lake Aluma
Langston City
Lexington
Meridian
Nicoma Park
Okarche
Spencer
Union City
Cleveland County

GUESTS PRESENT

Pete White, Attorney
Jerry Steward, Attorney
Hon. Jeff Caudill, Councilmember
Justin Henry, Program Planner

ACOG Legal Counsel
Asst. to Pete White
Nicoma Park
Oklahoma City

ACOG STAFF

Mark W. Sweeney
John M. Sharp
Debbie Cook
Rachel Meinke
Jennifer Sebesta
Christopher Bluth
James Smith
Gwendolyn Gordon

POSITION

Executive Director
Deputy Director
Finance Director
Public Information Director
Transp. Planning Services (TPS) Div. Mgr.
Community & Economic Development Mgr.
IT Operations Specialist I
Administrative Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Brian Grider called the meeting to order at 2:14 p.m. A quorum was present.

2. APPROVAL OF THE NOVEMBER 16, 2023 MINUTES

Director Peter Hoffman made a motion to approve the November 16, 2023, minutes of the ACOG Board of Directors meeting. Director Roger Godwin seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS

A. CHAIRMAN’S REPORT

Presiding Chair Brian Grider wished everyone a safe and Merry Christmas.

B. EXECUTIVE DIRECTOR’S REPORT

1) ACOG Annual Legislative Power Brunch – February 2, 2024

Mr. Sweeney said by now all the Directors should have received a “save the date” card informing them of the Annual Legislative Power Brunch scheduled from 10 a.m. to noon on Friday, February 2, 2024, at the Will Rogers Theater. He said to expect to also receive an official invitation to the event by the first week in January, requesting that they RSVP by January 25 to let ACOG know if they are bringing a guest. ACOG tries to expand the list each year, hoping to increase attendance. He said all 62 of the ACOG

region legislators are invited, as well as the ACOG Board of Directors. Also, city managers, various heads of state agencies, and the congressional delegations are typically invited.

2) NADO Washington Conference and Congressional Delegation Visits – March 10-13, 2024

After polling the Board and Policy Committee Officers (Executive Committee) the consensus was to attend the National Association of Development Organizations (NADO) Washington Conference March 10-13, 2024, rather than the February National Association of Regional Councils (NARC) Conference in Washington D.C. As has been done the past two years, Congressional Delegation Visits will be scheduled for March 11 or 12 where ACOG will present and discuss the 2024 Central Oklahoma Federal Priorities and other important issues, which Mr. Sweeney will re-present to this Board in February.

Mr. Sweeney said he recently sent out an email to the current Board Officers to verify their interest in attending this event and Congressional meetings, saying he will need a response no later than Friday, December 22, to make the necessary arrangements. He said to please remember that each Officer participating in this endeavor will be paying for his or her own travel costs or will be covered by their respective local government.

3) SWREDA Board Meeting in Dallas, TX

The Southwest Regional Economic Development Association (SWREDA) which entails the five-state Austin EDA region (Oklahoma, Texas, Louisiana, Arkansas, and New Mexico) will be having its annual conference in Oklahoma City at the Downtown Sheraton Hotel on May 14-17, 2024. NADO will be coordinating this conference with the assistance of ACOG.

Mr. Sweeney said he attended a SWREDA Board meeting, of which he serves as Vice-Chair, in Dallas on November 30 & December 1 to begin the planning process for the conference. He said it is a great opportunity to showcase the economic development achievements and initiatives of our region and the State of Oklahoma. He said he has reached out to the Greater OKC Chamber and the other 10 Oklahoma COGs to provide projects and topics to include in the conference program. The last time our region hosted this event was in 2013 when ACOG first became designated as an Economic Development District. It is anticipated that there will be about 250 economic development professionals attending the conference from across the five-state area. Mr. Sweeney said he will keep the Board posted on the progress that is being made on the conference planning.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

A. Finance Report – November 2023 Claims: Deborah Cook, CPA, Finance Director *Action requested.*

B. Sale/Disposal of ACOG Surplus Items: Julie A. Smedlund, Information Technology & Facilities Management Director *Action requested.*

Director Peter Hoffman made a motion that all items under the Consent Docket be approved in one vote. Director Terry Arps seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

A. Current Status of the Climate Pollution Reduction Grant (CPRG)

John Sharp said ACOG is very interested in this CPRG federal funding, as it is funded at 100 percent (no match). He highlighted the challenges in getting approvals from EPA in the planning process as detailed in the agenda memorandum, but as of this morning, he said ACOG received the approval needed to go into a contract with Stantec as a consultant to assist in developing this Priority Climate Action Plan (PCAP) by the March 1 deadline and also received approval for a slight modification to the original budget.

Mr. Sharp said a survey would go out tomorrow regarding projects to reduce the amount of energy used by the community facilities that they might wish to upgrade soon. He said the communities needed to turn in their suggested projects by December 22. Rachel Meinke said the communities could go to <https://www.acogok.org/cprg/> to see examples of types of projects they might wish to include. Mr. Sharp said the list from all the communities would be sent to EPA by February 1. Then a report to EPA would need to be completed by March 1. Finally, detailed information about the projects would be due April 1. There would be no commitment on the projects at that time as there would be a contract later on. Mr. Sharp said Stantec and ACOG may provide an online workshop to answer questions the communities may have.

B. 2024 ACOG Legislative Priorities Agenda

Rachel Meinke gave a power point presentation, which can be viewed at: <https://www.acogok.org/wp-content/uploads/2023/12/Legislative-Survey-Results-BOD-2023.pdf>.

7. NEW BUSINESS

Chairman Brian Grider asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Chairman Grider adjourned the meeting at 3:15 p.m.

ADOPTED THIS 25th DAY OF JANUARY 2024.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



SUBJECT:

FINANCE REPORT - DECEMBER 2023 CLAIMS

DATE:

JANUARY 25, 2024

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, December claims were paid biweekly during the month. A copy of the [December claims](#) for payment is included for ratification. The December cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of December 2023.

In accordance with the revised claims process, this list of claims paid in December 2023 is offered for the Board of Directors to ratify.

| | |
|---|-----------------------|
| Anglin Public Relations <i>(Advertising - 2 months)</i> | 18,518.68 |
| APCO International <i>(Dues - 911)</i> | 312.00 |
| Aspen <i>(Cleaning - 2 months)</i> | 460.00 |
| AT&T Mobility <i>(Telephone)</i> | 82.46 |
| Bill Warren Office Products <i>(Supplies)</i> | 80.50 |
| Bluth, Christopher <i>(Mileage)</i> | 164.33 |
| Bonds, Geraldine <i>(Leg. Power Brunch Video Host)</i> | 1,500.00 |
| Brown, Becky <i>(Mileage)</i> | 23.71 |
| Calumet, Town of <i>(REAP Grant E5-2023-1)</i> | 79,382.83 |
| CBIS Processing Center <i>(Publications & Subscriptions)</i> | 516.00 |
| Chase Card Services <i>(Supplies, Development)</i> | 9,201.73 Paid on-line |
| Choate, Jeff <i>(Travel & Mileage 911)</i> | 439.66 |

December 2023 Claims (Cont.)

| | |
|--|-----------|
| Dell Marketing LP <i>(Equipment)</i> | 5,644.12 |
| Ecointeractive, Inc. <i>(Software)</i> | 7,946.90 |
| Electradigital <i>(Internet - 911 \$9.00)</i> | 1,642.44 |
| First Choice Coffee Service <i>(Supplies)</i> | 474.66 |
| FP Mailing Solutions <i>(Equipment Rental)</i> | 297.00 |
| Frick, David <i>(Mileage & Dues reimbursement)</i> | 378.23 |
| Jimenez, Jose <i>(Mileage)</i> | 104.80 |
| Kimley-Horn and Associates <i>(Consultant)</i> | 3,915.00 |
| Lindenmeyr Munroe <i>(Supplies)</i> | 24.00 |
| Luther, Town of <i>(REAP Grant E10-2023-10)</i> | 23,050.00 |
| Management and Enterprise Services <i>(Internet - 2 months)</i> | 588.00 |
| Meinke, Rachel <i>(Mileage)</i> | 74.76 |

December 2023 Claims (Cont.)

| | |
|--|------------|
| Moore, City of <i>(UPWP)</i> | 5,600.00 |
| Mudd Print & Promo <i>(Printing)</i> | 1,315.53 |
| NADO <i>(Development)</i> | 3,000.00 |
| NENA <i>(Membership - 911)</i> | 1,600.00 |
| Nuso, LLC <i>(Telephone)</i> | 375.40 |
| Oklahoma City Chamber <i>(Development)</i> | 300.00 |
| Oklahoma County District #2 <i>(REAP Grant T4-2023-11)</i> | 46,375.32 |
| Oklahoma County Public Building Authority <i>(Office Rent - 2 months)</i> | 42,486.06 |
| Orlando, Town of <i>(REAP Grant T4b-2023-10)</i> | 109,037.80 |
| Peak Uptime <i>(Repairs & Maintenance - 2 months)</i> | 3,476.84 |
| Pendergraft, Art <i>(Consultant - UPWP - 2 months)</i> | 11,666.00 |
| Penna, Giovanni <i>(Mileage - 911)</i> | 80.70 |

December 2023 Claims (Cont.)

| | |
|---|-----------|
| Peter S White, P.C. <i>(Legal - 911 \$5,325.00) (2 months)</i> | 14,625.00 |
| Public Safety Group <i>(Institute Training - 911)</i> | 3,800.00 |
| R.K. Black <i>(Shredding- 2 months)</i> | 150.00 |
| Reagan Smith <i>(Subcontract)</i> | 78,667.50 |
| ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i> | 3,920.00 |
| The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 911)</i> | 10,085.00 |
| Scout Benefits Group LLC <i>(FSA Benefits Administration)</i> | 75.00 |
| Smedlund, Julie <i>(Mileage)</i> | 47.16 |
| Spencer, City of <i>(REAP Grant E5-2023-13)</i> | 74,814.94 |
| Standley Systems <i>(Copiers)</i> | 1,172.24 |
| Sweeney, Mark W <i>(Travel)</i> | 324.64 |
| Texas Association of Regional Councils <i>(SWREDA Membership)</i> | 250.00 |

December 2023 Claims (Cont.)

Total Compliance Connection, LLC 850.00
(HR Consultant)

US Postal Service 500.00
(Postage)

Verizon Wireless 924.45
(Telephone, Internet)

TOTAL DECEMBER 2023 CLAIMS \$ 570,341.39

ATTEST

CHAIR

SECRETARY/TRE ASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED DECEMBER 31, 2023

| | <u>CHASE OPERATING</u> | <u>CHASE SAVINGS</u> | <u>CERTIFICATES OF DEPOSIT</u> | <u>TOTAL</u> |
|--|-------------------------------|----------------------------|------------------------------------|-------------------------------|
| Beginning Balance <i>December 1, 2023</i> | | | | |
| Cash | \$ 3,120,651.79 | \$ 71,351.22 | \$ 547,000.00 | \$ 3,739,003.01 |
| Petty Cash | 165.66 | - | - | 165.66 |
| Total Beginning Balance | <u>\$ 3,120,817.45</u> | <u>\$ 71,351.22</u> | <u>\$ 547,000.00</u> | <u>\$ 3,739,168.67</u> |
| Cash Receipts | | | | |
| Grants & Contracts | \$ 510,243.36 | \$ - | \$ - | 510,243.36 |
| Memberships | - | - | - | - |
| Transfers of Funds- | - | - | - | - |
| Interest/Dividend Earned | - | 2.76 | - | 2.76 |
| Miscellaneous- | 160.00 | - | - | 160.00 |
| Petty Cash - Replenishment | - | - | - | - |
| Total Cash Receipts | <u>\$ 510,403.36</u> | <u>\$ 2.76</u> | <u>\$ -</u> | <u>\$ 510,406.12</u> |
| Cash Disbursements | | | | |
| Personnel Cost | \$ 267,335.63 | \$ - | \$ - | 267,335.63 |
| (detail next page) | - | - | - | - |
| Bank Service Charges | - | - | - | - |
| Investment Sweep Fee | - | - | - | - |
| Transfer of Funds | - | - | - | - |
| Claims Expenditures: | 570,341.39 | - | - | 570,341.39 |
| (detail next page) | - | - | - | - |
| Miscellaneous- | - | - | - | - |
| Petty Cash - supplies | 10.00 | - | - | 10.00 |
| Total Cash Disbursements | <u>\$ 837,687.02</u> | <u>\$ -</u> | <u>\$ -</u> | <u>\$ 837,687.02</u> |
| <i>December 31, 2023</i> | | | | |
| Cash | \$ 2,793,378.13 | \$ 71,353.98 | \$ 547,000.00 | \$ 3,411,732.11 |
| Petty Cash | 155.66 | - | - | 155.66 |
| Total Ending Balance | <u><u>\$ 2,793,533.79</u></u> | <u><u>\$ 71,353.98</u></u> | <u><u>\$ 547,000.00</u></u> | <u><u>\$ 3,411,887.77</u></u> |

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED DECEMBER 31, 2023

Personnel Cost:

| | |
|--------------------------------|------------|
| Salaries | 148,870.43 |
| Payroll Taxes | 65,105.25 |
| Payroll Processing Fees | 915.55 |
| Group Health & Life Insurance | 25,846.78 |
| Pension Contribution & Expense | 24,966.24 |
| EBC Flex Plan Contributions | 1,524.22 |
| United Way Contributions | 107.16 |

Total Operating Personnel Expenditures \$ 267,335.63

Claims Expenditures:

| | |
|-------------------------------------|------------|
| Accounting and Auditing | - |
| Contract Personnel | - |
| Copiers | 1,172.24 |
| Credit Card | 9,201.73 |
| Development and Recruitment | 555.00 |
| Equipment & Furniture | 3,476.84 |
| Equipment Rental | 297.00 |
| Insurance | - |
| Internet Service | 6,270.47 |
| Legal | 14,625.00 |
| Maintenance & Repair - Equipment | 5,644.12 |
| Maintenance & Repair - Software | - |
| Mileage | 806.55 |
| Miscellaneous | - |
| Office Cleaning | 460.00 |
| Office Rent | 42,486.06 |
| Office Leasehold Improvements | - |
| Penalties | - |
| Postage | 500.00 |
| Printing | - |
| Professional Dues | 5,263.00 |
| Projects -911 | 3,800.00 |
| Projects -CMAQ | - |
| Projects - UPWP | 5,600.00 |
| Projects-NonAttainment Studies Cost | - |
| Projects - REAP | 332,660.89 |
| Projects - Traffic Counts | - |
| Projects - Legislative Brunch | 2,303.00 |
| Public Education - | - |
| Public Notice/Advertising | - |
| Publications & Subscriptions | 516.00 |
| Sect 125 Plan Administration | 75.00 |
| Subcontracts/Consultants | 113,617.18 |
| Supplies | 11,326.69 |
| Supplies - Software | 7,946.90 |
| Telephone | 1,262.28 |
| Temporary Labor | - |
| Travel | 475.44 |
| Vehicle Expense | - |

Total Claims Expenditures: \$ 570,341.39



SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

JANUARY 25, 2024

FROM:

JOHN HARRINGTON
Water Resources Director

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and are attached.

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Oklahoma County
Date Reviewed: December 20, 2023
Project Review Request: ID#L202301 - Eagle Industries RIFS Amendment

Agency Applicant: The City of Oklahoma City
Project Location: Oklahoma County
Date Reviewed: January 10, 2024
Project Review Request: ID#L202302 - FY22 CDS Grant - Oklahoma City Water Utilities Trust

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.

December 20, 2023

Ms. Tiffany Schwimmer
Financial Manager/Comptroller
Oklahoma Department of Environmental Quality
707 N. Robinson, P.O. Box 1677
Oklahoma City, Oklahoma 73101-1677

RE: ID#L202301 - Eagle Industries RIFS Amendment
OKLAHOMA COUNTY

Dear Ms. Schwimmer:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Brian Grider
Mustang Mayor

Vice-Chair
Glenn Berglan
Trustee

Secretary/Treasurer
Shelli Selby
Yukon Mayor

Executive Director
Mark W. Sweeney, AICP

January 10, 2024

Mr. Jiffie John Samuel
The City of Oklahoma City
Financial Operations Manager
Utilities Department | Administration | Financial Operations
420 W. Main, Suite 500, OKC, OK 73102.

RE: ID#L202302 - FY22 CDS Grant - Oklahoma City Water Utilities Trust
OKLAHOMA COUNTY

Dear Mr. John Samuel:

The Association of Central Oklahoma Governments has completed its Regional Clearinghouse Review of the above referenced proposals recently submitted by your office. The proposed project is consistent with ACOG area-wide goals and objectives.

Please notify this office of any subsequent modifications, supplements, or amendments to this proposal if such occurs. At that point we will conduct an additional regional review of the modified proposal as necessary.

You are also requested to notify this office of the official action taken on this proposal by the agency from which you are requesting assistance.

Please be advised that this letter only intends to assist you in the process of your application. No commitment of funds for your proposal from any funding source is intended or implied.

Please include the ID number listed above for any future communication regarding this proposal. We appreciate this opportunity for review and comment on your proposal.

Sincerely,

Mark W. Sweeney

Mark W. Sweeney, AICP
Executive Director

Chair
Brian Grider
Mustang Mayor

Vice-Chair
Glenn Berglan
Trustee

Secretary/Treasurer
Shelli Selby
Yukon Mayor

Executive Director
Mark W. Sweeney, AICP

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**

NO ACTION ITEMS THIS MONTH.