



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

ACOG BOARD OF DIRECTORS



Chair

Brian Grider
Mustang Mayor

Vice-Chair

Glenn Berglan
Goldsby Trustee

Secretary/Treasurer

Shelli Selby
Yukon Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
MARCH 28, 2024
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 28, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, March 25, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE FEBRUARY 29, 2024 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. Chairperson's Report
 - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report –February 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Authorization for the Executive Director to Search for and Negotiate Potential Real Estate Opportunities for the Relocation of ACOG Offices: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. March 2024 ACOG Legislative Report: Rachel Meinke, Public Information Director *For information only.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, April 25, 2024 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (33)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (7)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Hon. Bobby Allen Mayor
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Vice-Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	Hon. Missy Wilkinson Mayor	Hon. Chris Calvert Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	No Designee	Hon. Magnus Scott Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (118)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dickson Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Pat Derosa Trustee	Hon. Keith Dennis Trustee
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
YUKON (10)	Hon. Shelli Selby Mayor	Hon. David Enmark Councilmember
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

FEBRUARY 29, 2024

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 1:46 p.m. Thursday, February 29, 2024, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Brian Grider, Mayor

ENTITY

Mustang

BOARD MEMBERS PRESENT

Hon. Darrell A. Davis, Mayor	Edmond
Hon. Amy Neathery, Councilmember	El Reno
Hon. Glenn Berglan, Trustee	Goldsby
Hon. Steven J. Gentling, Mayor	Guthrie
Hon. Tim Rudek, Councilmember	Harrah
Hon. Terry Arps, Mayor	Luther
Hon. Matt Dukes, Mayor	Midwest City
Hon. Peter Hoffman, Councilmember	Nichols Hills
Hon. Jeff Caudill, Councilmember	Nicoma Park
Hon. Phil Freeman, Mayor	Noble
Hon. Stephen Holman, Councilmember	Norman
Hon. Matt Hinkle, Councilmember	Oklahoma City
Hon. Leah Grady, Trustee	Slaughterville
Hon. David Bennett, Councilmember	The Village
Hon. Vickie Douglas, Councilmember	Warr Acres
Hon. Charlie Meadows, Commissioner	Logan County

BOARD MEMBERS ABSENT

Hon. Nikki Loyd, Mayor	Bethany
Hon. Terry Brungardt, Trustee	Calumet
Hon. Tom Trello, Vice-Mayor	Cedar Valley
Hon. Cody Brewer, Councilmember	Choctaw
Hon. Jim Neal, Councilmember	Crescent
Hon. Floyd Eason, Mayor	Del City
Hon. Rashanna Baker, Trustee	Forest Park
Hon. Bobby Allen, Mayor	Geary
Hon. Missy Wilkinson, Mayor	Jones City
Hon. John Kenney, Mayor	Lake Aluma
Hon. Magnus Scott, Trustee	Langston City
Hon. Mike Donovan, Councilmember	Lexington
Hon. Ronald Dumas, Mayor	Meridian
Hon. Kathy Griffith, Councilmember	Moore
Hon. Jeff Brueggen, Trustee	Okarche
Hon. Rob Jones, Councilmember	Piedmont
Hon. Frank Calvin, Mayor	Spencer
Hon. Trey Buck, Councilmember	Tuttle
Hon. Pat Derosa, Trustee	Union City

BOARD MEMBERS ABSENT (Cont.)

Hon. Shelli Selby, Mayor
 Hon. Tomas Manske, Commissioner
 Hon. Rod Cleveland, Commissioner
 Hon. Carrie Blumert, Commissioner

ENTITY

Yukon
 Canadian County
 Cleveland County
 Oklahoma County

ASSOCIATE MEMBER ABSENT

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
 Jerry Steward, Attorney
 Hon. Marci White, Councilmember
 Michael Taylor, Asst. City Manager

ACOG Legal Counsel
 Asst. to Pete White
 Newcastle
 Nichols Hills

ACOG STAFF

Mark W. Sweeney
 John M. Sharp
 Debbie Cook
 Rachel Meinke
 Jennifer Sebesta
 Eric Pollard
 James Smith
 Beverly Garner
 Lu Gruble

POSITION

Executive Director
 Deputy Director
 Finance Director
 Public Information Director
 Transp. Planning Services (TPS) Div. Mgr.
 TPS Air Quality and Clean Cities Manager
 IT Operations Specialist I
 Executive Assistant
 Acting Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Brian Grider called the meeting to order at 1:46 p.m. A quorum was present.

2. APPROVAL OF THE JANUARY 25, 2024 MINUTES

Councilmember Peter Hoffman made a motion to approve the January 25, 2024 minutes of the ACOG Board of Directors meeting. Mayor Matt Dukes seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. CHAIRMAN'S REPORT**

Chair Grider said there was legislation that quickly went through last week that cities and counties had been promised the last two years would not affect them whatsoever, but they have been affected. A question was asked what the issue was about. Chair Grider said it was regarding the grocery sales tax, as there was language that prevents cities from being able to increase the local grocery sales tax for a period of time, and language was included so that the legislature could easily extend it. Director Hoffman suggested that they head it off before it becomes a bigger issue. Chair Grider encouraged everyone to stay engaged.

Chair Grider thanked Rachel Meinke and staff for the great legislative event on February 2. He had many people talk about how great it was, with a lot of information presented. Director Hoffman added that it was well done on every aspect. Chair Grider said if they did not get to see the 23 minute video about ACOG, he highly encouraged them to do so. Ms. Meinke said it was available to watch on YouTube at: <https://youtu.be/JbNmw-SNH8Y>

B. EXECUTIVE DIRECTOR'S REPORT

1) ACOG Memorial to Cathy Cummings

As most of you probably know Cathy Cummings, former mayor of The Village and ACOG Board member passed away on February 11 at age 62 after a battle with cancer. Cathy served as The Village alternate from 2017 to 2021. Then in 2021 she became the primary delegate for The Village and was also elected as Secretary/Treasurer of the ACOG Board. In 2022 she stepped down from the Board to run for Oklahoma County Commissioner. In her honor ACOG contributed \$150 to GoFundMe for a charitable organization that provides meals to underprivileged school children. My statement that accompanied the memorial contribution was as follows: "On behalf of the ACOG organization, we are donating these funds in honor of an exceptional person. Cathy was truly a dedicated leader and citizen of Central Oklahoma and The Village. Her energy and passion will be greatly missed."

2) Display of Regional Photo Contest Winners at ACOG

Mr. Sweeney said since the Board members were last in this building, ACOG staff has added some color to the walls! The winning photographs from the first ACOG Regional Photo Contest have been printed on canvas and hung throughout our office building. The first place through third place winning photographs is hanging in our lobby, while other photos have been placed in some of our conference rooms and in hallways.

Accompanying each canvas is a gallery card detailing the photographer and location of the photo. ACOG is happy to showcase some of the talented photographers we have in Central Oklahoma, and we are looking forward to adding more to our office walls in the coming months.

3) Greater Oklahoma City Area Chamber Legislative Reception

Mr. Sweeney said he attended the annual Greater Oklahoma City Area Chamber Legislative Reception at the Devon Boathouse in OKC on February 6. It was a good opportunity to network with several of our legislators as a follow-up to ACOG's legislative event four days before.

4) Final REAP Financial Workshop

This is just a reminder that the third and final REAP Financial Grant Workshop will be held here on Tuesday, March 5, at 2 p.m. Workshops were conducted on February 22 and 28 at ACOG. Again, he said if your community was awarded a 2024 REAP Grant, they must have their identified contact person attend a workshop. Each community has received information details about the workshops. He noted that the community will not receive their REAP contract for funding or the Notice to Proceed until they have attended a workshop. He said if they have any questions, feel free to contact Maria Deloera, CED Planner I.

5) Reminder - ACOG Orientation Handbook for New Board & Committee Members

About this time last year, ACOG showcased its updated ACOG Orientation Handbook for the new Board and Committee members. He encouraged them to take some time to read this document. He said it will acquaint them with the organization, its history, their role as a director or alternate, major program and service areas, and the ACOG staff organizational chart. The Handbook is available on the ACOG website. He also encouraged ACOG's veteran Board and Committee members to download this information as a refresher on what it means to be actively involved with our organization and that they just might learn something new about ACOG!

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – January 2024 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Peter made a motion that all items under the Consent Docket be approved in one vote. Director Stephen Holman seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Consider the Proposed Priority Climate Action Plan (PCAP) for the Oklahoma City MSA

Eric Pollard stated that the PCAP for the Oklahoma City MSA has been completed. ACOG staff (supported by a consultant, Stantec) has gathered emissions reduction project ideas from over 30 ACOG member governments and other stakeholders for inclusion in the PCAP and an Implementation Grant application. Staff has held three (3) CPRG stakeholder meetings, conducted project input surveys, held an ACOG Board Member Office Hours session, and has conducted numerous one-on-one meetings with ACOG member governments and stakeholders. Three priority areas were decided on from the meetings and surveys: fleet and school bus electrification, building decarbonization, and nature-based solutions for carbon sequestration. The emissions have been calculated for each priority area.

Mr. Pollard introduced Senior Project Manager, Nadia Vogt, of Stantec. Ms. Vogt discussed the Executive Summary that was attached to the agenda item. She then presented a PowerPoint, which can be viewed at: <https://www.acogok.org/wp-content/uploads/2024/03/ACOG-PCAP-BOD-Overview-Meeting-2024.pdf>, giving an overview of the PCAP process. The PCAP is pertinent to the region's current ozone and particulate matter 2.5 (PM 2.5) air quality issues. More detailed information on the three priority measures was covered in the presentation.

Director Hoffman asked if the low income group was the only place the grant could go, and Ms. Vogt said no, EPA wants that to be a component; and about 54 percent is with low income and disadvantaged groups as defined by EPA (socioeconomic status according to income, racial or single family minority). Director Charlie Meadows said 95 percent of greenhouse gases is H₂O, so what is trying to be reduced – dry the air out? Ms. Vogt said greenhouse gases is actually carbon dioxide and methane. She said CO₂ is vital for plant growth and what is being seen is that there is no longer a balance – seeing too much CO₂ that the plants cannot consume.

Director Glenn Berglan asked about carbon capture to reduce it. Ms. Vogt said that will be a future phase that will be considered for both commercial and industrial. She said this Plan was offered to different states and this grant is at 100 percent (no match).

Director Peter Hoffman asked if the municipalities have priority over commercial businesses and Ms. Vogt said she would say yes.

Ms. Vogt asked if anyone had low impact development. Director Holman said the City of Norman has it, whereby businesses do not have to do the low impact, but developments must do so.

The question was asked what would happen if our region goes into nonattainment. Mr. Pollard said that two years ago, ACOG released its “Cost of Nonattainment Study” that looked at ozone nonattainment in particular and identified a \$9-15 billion cost to the region over the next 20-30 years. Mr. Sweeney added that it lessens our ability to attract new businesses and for existing businesses to expand. One of the competitive advantages we have over other areas would disappear virtually overnight and we would have to compete in a different area that we have not been used to competing with. It will also slow down some of our construction projects on all of our freeway and highway systems, and we will be more under the microscope for red tape involved that we are not used to doing to that level. It is a monumental step.

Director Phil Freeman moved to accept the proposed PCAP for the Oklahoma City Metropolitan Statistical Area in advance of submission to EPA on March 1, 2024. Director Glenn Berglan seconded the motion. The motion carried unanimously.

B. USDA Compost and Food Waste Reduction Grant

Mark W. Sweeney highlighted the information about the grant being awarded to ACOG as detailed in the agenda memorandum. He said this is the first time a USDA Compost and Food Waste Reduction Grant project in Oklahoma has been awarded. This will be undigested food waste, not solid waste. This is not a self-sustaining project, so there will be conversations on who will maintain composting services beyond the life of the grant funding. Mr. Arps asked if there is a commercial value to the end product of the food waste composting; is there a liability accompanied by a potential profit. Director Holman said their citizens can show their Norman utility bill and pick up compost for free.

8. ADJOURN

Due to lack of a quorum following the previous agenda item, the meeting adjourned at 3:21 p.m. The remaining membership heard the following informational items.

6. CONTINUATION OF REGULAR AGENDA ITEMS FOLLOWING ADJOURNMENT

C. 2024 Federal Priorities for Central Oklahoma Presentation (Draft)

Mark W. Sweeney gave a presentation on the 2024 Federal Priorities, which he and most of the ACOG Officers would be presenting to ACOG’s congressional delegation in Washington, D.C. on March 12. Here is a link to the presentation: <https://www.acogok.org/wp-content/uploads/2024/03/ACOG-Federal-Priorities-Report-2024.pdf>

D. 2024 ACOG Legislative Power Brunch Report

Rachel Meinke gave a presentation on the Legislative Power Brunch, which can be viewed at: <https://www.acogok.org/wp-content/uploads/2024/02/Feb-2024-ACOG-Leg-Update.pdf>

7. NEW BUSINESS

Chair Brian Grider asked if there was any new business to be presented. No new business was presented.

There was no further business.

ADOPTED THIS 28th DAY OF MARCH 2024.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



SUBJECT:

FINANCE REPORT - FEBRUARY 2024 CLAIMS

DATE:

MARCH 28, 2024

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

In accordance with the established ACOG claims list process, February claims were paid biweekly during the month. A copy of the [February claims](#) for payment is included for ratification. The February cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of February 2024.

In accordance with the revised claims process, this list of claims paid in February 2024 is offered for the Board of Directors to ratify.

Anglin Public Relations <i>(Advertising - 2 months)</i>	17,356.26
Arledge & Associates, P.C. <i>(Audit - 911 \$4,066.70)</i>	26,457.10
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone)</i>	82.46
Choate, Jeff <i>(Mileage 911)</i>	298.82
Dell Marketing LP <i>(Equipment)</i>	1,973.69
Ecointeractive, Inc. <i>(Software)</i>	7,946.90
Electradigital <i>(Internet - 911 \$9.00)</i>	1,649.06
First Choice Coffee Service <i>(Supplies)</i>	441.91
Fuse 3 <i>(Temporary Labor)</i>	6,608.96
Kimley-Horn and Associates <i>(Subcontract)</i>	11,360.00

February 2024 Claims (Cont.)

Management and Enterprise Services <i>(Internet)</i>	294.00
Murray, Robin <i>(Travel - 911)</i>	50.25
Nichols Hills <i>(Fleet Conversion Grant R1-2022)</i>	266,121.00
Nobel Systems, Inc. <i>(Repairs and Maintenance)</i>	125.00
Nuso, LLC <i>(Telephone)</i>	375.45
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,243.03
Oklahoma, University of <i>(Consulting Services)</i>	17,500.00
Peak Uptime <i>(Repairs & Maintenance)</i>	1,738.42
Penna, Giovanni <i>(Mileage - 911)</i>	6.70
Peter S White, P.C. <i>(Legal - 911 \$3,150.00)</i>	6,675.00
Phillips, Rachel <i>(Mileage - 911)</i>	24.12

February 2024 Claims (Cont.)

Pollard, Eric <i>(Mileage)</i>	31.96
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Smedlund, Julie <i>(Mileage)</i>	52.26
Standley Systems <i>(Copiers)</i>	1,172.24
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	175.30

TOTAL FEBRUARY 2024 CLAIMS	<u><u>\$ 394,909.89</u></u>
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ATTEST

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT
FOR THE MONTH ENDED FEBRUARY 29, 2024

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>February 1, 2024</i>				
Cash	\$ 2,077,568.00	\$ 71,357.18	\$ 547,000.00	\$ 2,695,925.18
Petty Cash	99.65	-	-	99.65
Total Beginning Balance	<u>\$ 2,077,667.65</u>	<u>\$ 71,357.18</u>	<u>\$ 547,000.00</u>	<u>\$ 2,696,024.83</u>
Cash Receipts				
Grants & Contracts	\$ 2,477,793.49	\$ -	\$ -	2,477,793.49
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	2.81	-	2.81
Miscellaneous-	-	-	-	-
Petty Cash - Reimbursement	1.98	-	-	1.98
Total Cash Receipts	<u>\$ 2,477,793.49</u>	<u>\$ 2.81</u>	<u>\$ -</u>	<u>\$ 2,477,796.30</u>
Cash Disbursements				
Personnel Cost	\$ 269,304.28	\$ -	\$ -	269,304.28
<i>(detail next page)</i>	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	394,909.89	-	-	394,909.89
<i>(detail next page)</i>	-	-	-	-
Miscellaneous-	-	-	-	-
Petty Cash - supplies	-	-	-	-
Total Cash Disbursements	<u>\$ 664,214.17</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 664,214.17</u>
<i>February 29, 2024</i>				
Cash	\$ 3,891,147.32	\$ 71,359.99	\$ 547,000.00	\$ 4,509,507.31
Petty Cash	101.63	-	-	101.63
Total Ending Balance	<u>\$ 3,891,248.95</u>	<u>\$ 71,359.99</u>	<u>\$ 547,000.00</u>	<u>\$ 4,509,608.94</u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED FEBRUARY 29, 2024

Personnel Cost:

Salaries	143,677.46
Payroll Taxes	66,859.03
Payroll Processing Fees	869.91
Group Health & Life Insurance	30,982.95
Pension Contribution & Expense	25,040.77
EBC Flex Plan Contributions	1,765.00
United Way Contributions	109.16

Total Operating Personnel Expenditures	\$ 269,304.28
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Claims Expenditures:

Accounting and Auditing	26,457.10
Contract Personnel	-
Copiers	1,172.24
Credit Card	-
Development and Recruitment	-
Equipment & Furniture	1,738.42
Equipment Rental	-
Insurance	-
Internet Service	5,983.11
Legal	6,675.00
Maintenance & Repair - Equipment	2,098.69
Maintenance & Repair - Software	-
Mileage	464.11
Miscellaneous	-
Office Cleaning	230.00
Office Rent	21,243.03
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	-
Projects -CMAQ	266,121.00
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	-
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	47,066.26
Supplies	516.91
Supplies - Software	7,946.90
Telephone	513.16
Temporary Labor	6,608.96
Travel	-
Vehicle Expense	-

Total Claims Expenditures:	\$ 394,909.89
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SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

MARCH 28, 2024

FROM:

JOHN HARRINGTON
Water Resources Director

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2024/03/Clearinghouse-Letters-March-2024-ACOG-BOD-Agenda.pdf>.

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: March 1, 2024
Project Review Request: ID#C12401 - FY 2025 Underground Injection Control Class II Program Workplan

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: March 1, 2024
Project Review Request: ID#C12402 - Oklahoma EC-SDC Workplan Final

Agency Applicant: Cowan Group Engineering, LLC
Project Location: Edmond
Date Reviewed: March 15, 2024
Project Review Request: ID#C152401 - Hunters Creek SSI Project

Agency Applicant: Oklahoma Water Resources Board
Project Location: Creek County
Date Reviewed: March 20, 2024
Project Review Request: ID#C202401 - OSG Grant Application Taneha Utilities Authority

Agency Applicant: CC Environmental, LLC
Project Location: Oklahoma County
Date Reviewed: March 22, 2024
Project Review Request: ID#C222401 - NEPA Study Area Northern Spoke Location

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO SEARCH FOR AND NEGOTIATE POTENTIAL REAL ESTATE OPPORTUNITIES FOR THE RELOCATION OF ACOG OFFICES

DATE:

MARCH 28, 2024

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

Over the past several months, the ACOG Building Review Committee (BRC) has been evaluating the current and long-term office space needs of the ACOG organization. The Committee also ascertained that pursuing the acquisition of a property, whether for an existing building or construction of a new facility, would be a better financial investment than continuing to lease office space for the organization.

The BRC determined that the current leased space is insufficient to meet the growing needs of ACOG, which includes Transportation Planning Services (TPS)/Metropolitan Planning Organization (MPO), 911 & Public Safety, Community & Economic Development, Water Resources Planning, Finance, Public Information, and Information Technology (IT) & Facilities Management. The results of their assessment highlighted the lack of adequate security at the multiple points of entry into the building, the inefficient arrangement of the floor space, inadequate meeting room capacity, frequent challenges from shared parking with the Oklahoma County Election Board and other county events scheduled throughout the year, and the inability to negotiate a multi-year lease agreement with the Oklahoma County Public Building Authority.

It is therefore recommended by the BRC that the ACOG Board of Directors hereby authorize the Executive Director to locate, evaluate, and negotiate for the purchase or construction of a facility for the ACOG offices. **Please note that any contract for the purchase or construction of such a facility shall require additional authorization by the ACOG Board of Directors.**

In reference to the same action requested of the 911 ACOG Board of Directors on their March 28 agenda, the Executive Director will be responsible for coordinating in a complementary manner the facility needs of both Boards.

ACTION REQUESTED:

Motion to approve the ACOG Building Review Committee's recommendation to authorize the Executive Director to locate, evaluate, and negotiate for the potential purchase or construction of a facility, or land for construction of a facility, for the ACOG offices.