



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



911 ACOG BOARD OF DIRECTORS



Chair
Carrie Blumert
Oklahoma County Commissioner

Vice-Chair
Phil Freeman
Noble Mayor

Secretary/Treasurer
Roger Godwin
Warr Acres Mayor

Executive Director
Mark W. Sweeney, AICP

AGENDA: THURSDAY
MARCH 28, 2024
1 P.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 28, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, March 28, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE MINUTES:
 - A. FEBRUARY 29, 2024 ([ATTACHMENT 2-A](#))
3. COMMUNICATIONS:
 - A. Chairperson's Report
 - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – February 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#))

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:

- A. Authorization for the Executive Director to Search for and Negotiate Potential Real Estate Opportunities for the Relocation of 911 ACOG Operations: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. Intrado TXT2911 Service Support Agreement Renewal: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. NGA911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-C](#)) *For information only.*

7. GENERAL STATUS REPORT: Brent L. Hawkinson, 911 & Public Safety Director *For information only.*
8. NEW BUSINESS
9. ADJOURN

NEXT MEETING:

Thursday, April 25, 2024, 1 p.m.

911 ACOG BOARD OF DIRECTORS

ATTACHMENT 1

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. James Woodard Mayor	Hon. Marcus Woodard Vice-Mayor
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
BLANCHARD (4)	Hon. Ben Whitt City Councilmember	Hon. Chuck Kemper Vice-Mayor
		Hon. Micheal Scalf Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell Davis Mayor	Hon. Barry Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Councilmember
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
JONES CITY (2)	Hon. Missy Wilkinson Mayor	Hon. Chris Calvert Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Joshua Rowton Trustee
		Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Mike Czerczyk Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (39)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice-Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Councilmember
		Vacant
WOODLAWN PARK (1)	Hon. Jim Gilbert Mayor	No Designee
YUKON (10)	Hon. Shelli Selby Mayor	Hon. David Enmark Councilmember
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (15)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner



ATTACHMENT 2-A

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

FEBRUARY 29, 2024

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:10 p.m. on February 29, 2024, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Phil Freeman, Mayor

ENTITY/AGENCY

Noble

BOARD MEMBERS PRESENT

Hon. Ben Whitt, Councilmember
Hon. Darrell Davis, Mayor
Hon. Amy Neathery, Councilmember
Hon. Steven Gentling, Mayor
Hon. Tim Rudek, Councilmember
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Brian Grider, Mayor
Hon. Marci White, Councilmember
Hon. Jeff Caudill, Councilmember
Hon. Stephen Holman, Councilmember
Hon. Leah Grady, Trustee
Hon. David Bennett, Councilmember
Hon. Vickie Douglas, Councilmember
Hon. Charlie Meadows, Commissioner

Blanchard
Edmond
El Reno
Guthrie
Harrah
Luther
Midwest City
Mustang
Newcastle
Nicoma Park
Norman
Slaughterville
The Village
Warr Acres
Logan County

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. James Woodard, Mayor
Hon. Tom Trello, Vice-Mayor
Hon. Cody Brewer, Councilmember
Hon. Floyd Eason, Mayor
Hon. Rashanna Baker, Trustee
Hon. Missy Wilkerson, Mayor
Hon. John Kenney, Mayor
Hon. Mike Donovan, Councilmember
Hon. Ronald Dumas, Mayor

Bethany
Arcadia
Cedar Valley
Choctaw
Del City
Forest Park
Jones City
Lake Aluma
Lexington
Meridian

BOARD MEMBERS ABSENT (Cont.)

Hon. Kathy Griffith, Councilmember
Hon. E. Peter Hoffman Jr., Councilmember
Hon. Rob Jones, Councilmember
Hon. Kathy Jordan, Trustee
Hon. Frank Calvin, Mayor
Hon. Trey Bucks, Councilmember
No Designee
Hon. Jim Gilbert, Mayor
Hon. Shelli Selby, Mayor
Hon. Tomas Manske, Commissioner
Hon. Rod Cleveland, Commissioner
Hon. Carrie Blumert, Commissioner

ENTITY/AGENCY

Moore
Nichols Hills
Piedmont
Smith Village
Spencer
Tuttle
Valley Brook
Woodlawn Park
Yukon
Canadian County
Cleveland County
Oklahoma County

GUESTS

Pete White, Attorney
Jerry Steward, Attorney
Hon. Matt Hinkle, Councilmember

ACOG Legal Counsel
Assistant to Pete White
Oklahoma City

STAFF

Mark W. Sweeney
Brent L. Hawkinson
Shana Sapp
John M. Sharp
Debbie Cook
Rachel Meinke
Jimmy Smith
Beverly Garner
Lu Gruble

POSITION

Executive Director
911 & Public Safety Director
911 Administrative Assistant
Deputy Director
Finance Director
Public Information Director
IT Operation Specialist 1
Executive Assistant
Executive Assistant (Temp)

MINUTES

1. CALL TO ORDER

Presiding Chair Phil Freeman called the meeting to order at 1:09 p.m. A quorum was present.

2. APPROVAL OF JANUARY 25, 2024 MINUTES - REGULAR MEETING

Director Terry Arps made a motion to approve the January 25, 2024 minutes.
Director David Bennett seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS:

A. CHAIRPERSON’S REPORT - Chair Freeman thanked the Board for their service.
EXECUTIVE DIRECTOR’S REPORT - None

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. CONSENT DOCKET

Chair Freeman presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report - Authorization of Payments of February 2024 Claims

Director Brian Grider made a motion to approve the items under the consent docket. Director Terry Arps seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

A. National Public Safety Telecommunicator Week

Mr. Hawkinson said this year staff will celebrate from April 14 through 20. He said National Public Safety Telecommunicator Week is a time to recognize telecommunications personnel in the public safety community for their service and commitment to the profession. He said ACOG staff has always commemorated this fact by providing a tangible acknowledgement of this vital public safety role. He said this year staff will be delivering gifts and gift baskets to approximately 400 dispatchers in the 911 ACOG Service Area. He said staff will also send out model resolutions to the ECCs this week.

B. NG911 Implementation Status Report

Mr. Hawkinson highlighted the update as detailed in the memorandum regarding NG911 Implementation Status. He said NGA911 is now called NGA (Next Generation Advanced) and Solacom is now called Comtech. He said staff continues to work with NGA to finalize a deployment schedule, tentatively beginning two weeks following the final ECC cutover to the Solacom Call Handling Solution. He said deployment is scheduled to begin September 24, 2024, following the final ECC cutover to Comtech Call Handling Solution. He said staff is currently participating in monthly project meetings with NGA via video conference and will become more frequent as staff approaches the NGA migration. He said Warr Acres, Nichlos Hills, The Village and Oklahoma County were successfully cut over to Comtech Call Handling since the January 25, 2024, 911 ACOG Board meeting. He said Midwest City is scheduled for cut over on March 12, 2024. He said the ECC cutover dates are scheduled 2 weeks apart to allow the larger ECCs to handle any issues that may arise.

The report can be viewed here: https://www.acogok.org/wp-content/uploads/2024/03/911-ACOG-Board-Meeting_NG911-Update-w_o-notes-2.pptx

7. GENERAL STATUS REPORT

911 OPERATIONS:

ECC Prep & Cutover: 911 staff making final preparations for Midwest City ECC Cutover, scheduled for March 12, 2024.

911 GIS:

911 GIS Operations: Daily Operations include cell tower routing updates, MSAG information updates, road additions/changes, and subdivision address range requests.

OKLAHOMA 911 INSTITUTE:

911 Institute Classes & Comtech Guardian Training: All previously provided Institute Dispatcher training suspended due to Comtech Guardian Training, excluding the following: Public Safety Telecommunicator 1: March 4 - March 8 & March 18 - March 22 - Logan County Sheriff's Office.

ECC CALL VOLUME STATISTICS:

Monthly ECC Call Volume Statistics are available for you on the front table, offered in two separate reports: 911 ACOG Call Volume Statistics [Viper] and 911 ACOG Call Volume Statistics [Guardian]

8. NEW BUSINESS

No New Business

9. ADJOURN

There being no further business to discuss, Chair Freeman adjourned the meeting at 1:20p.m.

ADOPTED THIS 28th DAY OF MARCH 2024.

CHAIR

SECRETARY/ TREASURER

CONSENT DOCKET





ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT - FEBRUARY 2024 CLAIMS

DATE:

MARCH 28, 2024

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the established 911 ACOG claims list process, February claims were processed biweekly during the month. A copy of February [claims](#) paid in February is included for ratification. The February cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of claims paid during the month of February 2024.

In accordance with the revised claims process, this list of claims paid in February is offered for the Board of Directors to ratify.

911 Operating/Maintenance

AT&T (Network, Database)	\$ 36,844.24	
AT&T (Tribbey Circuit)	90.00	
AT&T (Service - Help Desk iPads)	206.74	
Cox Communications (2 months)	52,963.40	
Dell Marketing	5,699.38	
Dobson Telephone	160.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)	34,872.66	
Hinton Telephone Company	246.20	
Intrado (Maintenance)	31,593.57	
Language Line	2,112.48	
Logix Communications	199.32	
MIDCON Recovery Solutions, LLC (Maintenance) (3 mo)	13,230.00	
Mission Critical Partners, LLC	10,422.38	
NGA 911 LLC	20,015.95	
Oklahoma Communication Systems	374.65	
Oklahoma County Public Building Authority (2 months)	3,750.84	
Pioneer Telephone (911 Trunks)	200.04	
Pioneer Long Distance (Meet Point El Reno to Newcastle)	259.00	
Pottawatomie Telephone Co (Tribbey Circuits)	110.60	
Synergy Datacom Supply (Tools & Supplies)	85.09	
TierPoint Oklahoma, LLC (Maintenance)	6,758.92	
WEX Fleet Services	380.75	
Windstream	<u>86.24</u>	
<i>Total 911 Operating/Maintenance</i>		<u>220,662.45</u>
Total February Claims		<u><u>\$ 220,662.45</u></u>

ATTEST:

CHAIR

SECRETARY/TREASURER

911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
 CASH STATUS REPORT
 FOR THE MONTH ENDED FEBRUARY 29, 2024

	<u>OPERATING ACCOUNT</u>	<u>INVESTMENT SWEEP</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>February 1, 2024</i> <i>Cash on Deposit</i>	<u>\$ 6,979,916.55</u>	<u>\$ 13,791,237.73</u>	<u>\$ 3,565,966.68</u>	<u>\$ 24,337,120.96</u>
Cash Receipts				
Fee Income - Wireline	-	-	-	-
Fee Income - OTC	731,325.44	-	-	731,325.44
Contracts	-	-	-	-
Transfers of Funds	285,295,495.26	286,679,449.38	-	571,974,944.64
Interest/Dividend Earned	56,032.64	-	140.64	56,173.28
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 286,082,853.34</u>	<u>\$ 286,679,449.38</u>	<u>\$ 140.64</u>	<u>\$ 572,762,443.36</u>
Cash Disbursements				
Claims/Operating Expense	220,662.45	-	-	220,662.45
911 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	202,793.79	-	-	202,793.79
Transfers of Funds	286,679,449.38	285,295,495.26	-	571,974,944.64
Miscellaneous	-	-	-	\$ -
Total Cash Disbursements	<u>\$ 287,102,905.62</u>	<u>\$ 285,295,495.26</u>	<u>\$ -</u>	<u>\$ 572,398,400.88</u>
Ending Balance <i>February 29, 2024</i> <i>Cash on Deposit</i>	<u>\$ 5,959,864.27</u>	<u>\$ 15,175,191.85</u>	<u>\$ 3,566,107.32</u>	<u>\$ 24,701,163.44</u>

**911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
FEBRUARY 2024**

Bethany	\$	6,491.76
Cleveland County		6,929.23
Del City		6,755.22
Edmond		31,312.84
El Reno		8,764.08
Guthrie		11,193.74
McClain County*		12,528.15
Midwest City		16,766.15
Moore		17,986.27
Mustang		6,268.55
Newcastle		4,006.79
Nichols Hills		1,869.49
Noble		2,725.55
Norman		33,828.34
Oklahoma County		15,250.38
The Village		3,450.27
Tuttle		2,843.09
Warr Acres		3,896.84
Yukon		<u>9,927.05</u>
Total Disbursements	\$	<u>202,793.79</u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

**REGULAR AGENDA ITEMS
THAT MAY REQUIRE
911 ACOG BOD ACTION**



SUBJECT:

AUTHORIZATION FOR THE EXECUTIVE DIRECTOR TO SEARCH FOR AND NEGOTIATE POTENTIAL REAL ESTATE OPPORTUNITIES FOR THE RELOCATION OF 911 ACOG OPERATIONS

DATE:

MARCH 28, 2024

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

Over the past several months, the ACOG Building Review Committee (BRC) has been evaluating the current and long-term office space needs of the ACOG organization, which includes the 911 staff and equipment that supports 911 ACOG operations. The Committee also ascertained that pursuing the acquisition of a property whether for an existing building or construction of a new facility would be a better financial investment than continuing to lease office space for the organization.

The BRC determined that the current leased space is insufficient to meet the growing needs of the 911 & Public Safety Division of ACOG. The key factor in their assessment is the lack of adequate security and protection of the 911 ACOG server and other vital equipment. As we continue to make progress towards the successful implementation of the Next Generation 911 (NG911) system, having an enhanced hardened facility that will withstand an F-5 category tornado becomes a high priority to ensure uninterrupted quality service to the citizens of our region.

It is therefore recommended by the BRC that the 911 ACOG Board of Directors hereby authorize the Executive Director to locate, evaluate, and negotiate for the purchase or construction of a facility for 911 ACOG operations. **Please note that any contract for the purchase or construction of such a facility shall require additional authorization by the 911 ACOG Board of Directors.**

In reference to the same action being requested on the ACOG Board of Director's March 28 agenda, the Executive Director will be responsible for coordinating in a complementary manner the facility needs of both Boards.

ACTION REQUESTED:

Motion to approve the ACOG Building Review Committee's recommendation to authorize the Executive Director to locate, evaluate, and negotiate for the potential purchase or construction of a facility, or land for construction of a facility for 911 ACOG operations.



SUBJECT:

INTRADO TXT2911 SERVICE SUPPORT AGREEMENT RENEWAL

DATE:

MARCH 28, 2024

FROM:

BRENT L. HAWKINSON
911 & Public Safety Director

INFORMATION:

The current Intrado TXT2911 Service Support Agreement expires April 14, 2024. As 911 ACOG has contracted with NGA for these services, a Transitional Service Renewal Agreement with Intrado is required for an amount not to exceed \$52,899.45. Said Agreement includes a 30-day Termination Clause. The contract will extend through April 13, 2025.

ACTION REQUESTED:

Motion to authorize the Executive Director to enter into a TXT2911 Service Support Agreement Renewal with Intrado with the terms being April 14, 2024, through April 13, 2025, with a 30-day Termination Clause for an amount not to exceed \$52,899.45.



SUBJECT:

NG911 IMPLEMENTATION STATUS REPORT

DATE:

MARCH 28, 2024

FROM:

BRENT L. HAWKINSON

911 & Public Safety Director

INFORMATION:

NGA Call Routing Solution and Comtech Call Handling Solution reports are provided as status updates to the progress 911 Staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

911 ACOG continues to work with NGA to finalize a deployment schedule, tentatively beginning two weeks following the final ECC cutover to the Comtech Call Handling Solution.

Oklahoma County ECC was successfully cutover to the Comtech Call Handling Solution on February 27, 2024. Non-service affecting issues were logged during and after the cutover process and resolved quickly.

Midwest City ECC was successfully cutover to the Comtech Call Handling Solution on March 12, 2024. Non-service affecting issues were logged during and after the cutover process and resolved quickly.

Del City ECC is scheduled for cutover on March 26, 2024. Pre-implementation provisioning is complete.

ACTION REQUESTED:

For information only.