



ASSOCIATION OF  
CENTRAL OKLAHOMA  
GOVERNMENTS



AREAWIDE PLANNING  
& TECHNICAL  
**ADVISORY  
COMMITTEE**



**AGENDA:** THURSDAY  
MARCH 14, 2024  
9 A.M.

Association of Central Oklahoma Governments  
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ACOG AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, MARCH 14, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 7-1-1 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by 9 a.m. Monday, March 11, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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- A. CALL TO ORDER ([ATTACHMENT A](#))
- B. APPROVAL OF THE JANUARY 11, 2024, MINUTES ([ATTACHMENT B](#))
- C. ITEMS FOR INFORMATION ONLY:
  - 1. Keep Oklahoma Beautiful: Eric Pollard, Transportation Planning Services (TPS) Air Quality & Clean Cities Manager and Evelyn Schaefer, Executive Director, Keep Oklahoma Beautiful ([ATTACHMENT C-1](#)) *For information only.*
  - 2. 2024 Bike Month: Hannah Nolen, AICP, TPS Mobility & Planning Manager ([ATTACHMENT C-2](#)) *For information only.*
  - 3. Grant Opportunities: Hannah Nolen, AICP, TPS Mobility & Planning Manager ([ATTACHMENT C-3](#)) *For information only.*
- D. UPDATES FROM MEMBERS
- E. NEW BUSINESS
- F. ADJOURN

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### DEADLINE FOR MAY APTAC AGENDA ITEMS:

Thursday, May 2, 2024, at 4:00 p.m.

### NEXT APTAC MEETING:

Thursday, May 16, 2024, at 9:00 a.m.

# ATTACHMENT A

## AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

<b>CHAIR: DUSTIN DOWNEY (Blanchard)</b>		<b>VICE-CHAIR: DAVID RUSSELL (Mustang)</b>
<b>VOTING MEMBERS AND ALTERNATES</b>		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
<b>BETHANY</b>	Amanda McCellon Director of Planning & Community Development	Brendon Summerville Community Development Associate
<b>BLANCHARD</b>	Dustin Downey Capital Projects Manager	Hayden Wilkes City Planner
		Robert Floyd City Manager
		Daniel Ofsthun Finance Director
<b>CALUMET</b>	Bruce Wallace Director of Development	
<b>CEDAR VALLEY</b>	Corey Timmons Mayor	Jerry Cole Board Trustee
<b>CHOCTAW</b>	Sarah Huffine Development Services & Planning Director	Brian Linley City Manager
<b>COLE</b>	No Designee	No Designee
<b>DEL CITY</b>	Kellie Wilbanks Community Development Director	James Lehmkuhler Interim City Planner
		Kyle Gandy Economic Development Director
<b>EDMOND</b>	Jan Fees City Planner	No Designee
<b>EL RENO</b>	No Designee	Matt Sandidge City Manager
<b>FOREST PARK</b>	No Designee	No Designee
<b>GOLDSBY</b>	No Designee	No Designee
<b>GUTHRIE</b>	Dan Kassik Planning Director	No Designee
<b>HARRAH</b>	No Designee	No Designee
<b>JONES CITY</b>	No Designee	No Designee
<b>LEXINGTON</b>	No Designee	No Designee
<b>LUTHER</b>	Scherrie Pidcock Town Manager/Clerk	William Terry Arps Trustee/Mayor
		Hon. Carla Caruthers Trustee
<b>MIDWEST CITY</b>	Petya Stefanoff Comprehensive Planner	Emily Richey Planner Manager
		Matt Summers Director of Planning & Zoning
		Brandy Bundy Director of Engineering

<b>VOTING MEMBERS AND ALTERNATES (CONT.)</b>		
<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
MOORE	No Designee	Elizabeth Weitman Community Development Director
MUSTANG	David Russell Project & Stormwater Manager	Nic Bailey Parks & Recreation Director
NEWCASTLE	Janay Greenlee Planning & Comm. Dev. Director	Kevin Hegerberg Development Services Coordinator
NICHOLS HILLS	No Designee	No Designee
NICOMA PARK	No Designee	No Designee
NOBLE	Robert Porton City Manager	Michael Glessner City Planner
NORMAN	Joyce Green GIS Services Manager	Anais Starr Planner II
OKLAHOMA CITY	Sasha Tepedelenova McCrone Senior Planner	Justin Henry Program Planner
PIEDMONT	No Designee	No Designee
SLAUGHTERVILLE	Ashley Furry Town Administrator	No Designee
SPENCER	No Designee	No Designee
TUTTLE	Bryan Balenseifen Community Development	No Designee
THE VILLAGE	No Designee	No Designee
WARR ACRES	No Designee	No Designee
YUKON	Mitchell Hort Assistant City Manager	Julie Shannon Stormwater Program Manager
UNION CITY	No Designee	
CANADIAN COUNTY	No Designee	Hon. David Anderson Commissioner District 2
		No Designee
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
		John Roberts Deputy Commissioner
		Mark Braley Deputy Commissioner
LOGAN COUNTY	Mark Sharpton Commissioner	Monty Piearcy Commissioner
OKLAHOMA COUNTY	Erik Brandt Principal Planner	
	Scott March GIS Coordinator	

<b>NON-VOTING MEMBERS AND ALTERNATES</b>		
<b>CITY/ORGANIZATION</b>	<b>MEMBERS</b>	<b>ALTERNATES</b>
<b>AREAWIDE AGING AGENCY</b>	No Designee	No Designee
<b>CAPITOL-MEDICAL ZONING COMMISSION</b>	Casey Jones Assistant Planner	No Designee
<b>CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)</b>	Chip Nolen Planning Manager	Marty Dickens Grants Coordinator
<b>CITY OF NORMAN - TRANSIT</b>	Jason Huff Transit Planner & Grants Specialist	Taylor Johnson Transit & Parking Program Manager
<b>METRO FAIR HOUSING COUNCIL</b>	Mary Dulan Executive Director	No Designee
<b>OKLAHOMA DEPARTMENT OF COMMERCE</b>	No Designee	No Designee
<b>TINKER AIR FORCE BASE</b>	Steven Rhodes Community Planner	Vacant

## ACOG STAFF

### TRANSPORTATION PLANNING SERVICES (TPS)

NAME	TITLE	EMAIL ADDRESS
JOHN SHARP	Deputy Director	<a href="mailto:jmsharp@acogok.org">jmsharp@acogok.org</a>
JENNIFER SEBESTA	TPS Division Manager	<a href="mailto:jsebesta@acogok.org">jsebesta@acogok.org</a>
ERIC POLLARD	TPS Air Quality & Clean Cities Manager	<a href="mailto:epollard@acogok.org">epollard@acogok.org</a>
HANNAH NOLEN, AICP	TPS Mobility & Planning Manager	<a href="mailto:hnolen@acogok.org">hnolen@acogok.org</a>
LAUREN WOOD	TPS Transportation Planner II - Performance	<a href="mailto:lwood@acogok.org">lwood@acogok.org</a>
DAVID FRICK, AICP	TPS Air Quality & Clean Cities Planner II	<a href="mailto:dfrick@acogok.org">dfrick@acogok.org</a>
JOSE JIMENEZ-RUBIO	TPS Transportation Planner I - Safety	<a href="mailto:jjimenez@acogok.org">jjimenez@acogok.org</a>
GWEN GORDON	TPS Administrative Assistant	<a href="mailto:ggordon@acogok.org">ggordon@acogok.org</a>
BEVERLY GARNER	Executive Assistant	<a href="mailto:bgarner@acogok.org">bgarner@acogok.org</a>



## ATTACHMENT B

### SUBJECT:

## MINUTES OF THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE MEETING

### DATE:

JANUARY 11, 2024

A regular meeting of the Areawide Planning & Technical Advisory Committee was convened at 9 a.m. Thursday, January 11, 2024, at the Association of Central Oklahoma Governments in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### PRESIDING

Dustin Downey

#### ENTITY/AGENCY

Blanchard

#### APTAC MEMBERS PRESENT

Jan Fees  
David Russell  
Michael Glessner  
Joyce Green  
Sasha Tepedelenova McCrone  
Bryan Balenseifen  
Erik Brandt

#### ENTITY/AGENCY

Edmond  
Mustang  
Noble  
Norman  
Oklahoma City  
Tuttle  
Oklahoma County

#### NON-VOTING MEMBERS PRESENT

Jason Huff, Transit Planner & Grant Specialists

#### ENTITY/AGENCY

Norman - Transit

#### GUESTS PRESENT

Larry Hopper  
Harry Fenton, Project Engineer  
Julianna McCullough, Grant Coordinator  
Emily Richey, Planning Manager  
Danielle O'Neal, Asst. Director

#### ENTITY

Citizen  
Edmond  
Edmond  
Midwest City  
Yukon

#### ACOG STAFF PRESENT

John Sharp  
Jennifer Sebesta  
Hannah Nolen  
Erick Pollard  
David Frick  
Lauren Wood  
Jose Jimenez-Rubio  
Gwendolyn Gordon

#### POSITION

Deputy Director  
Transp. Planning Services (TPS) Div. Mgr.  
TPS Mobility & Planning Manager  
TPS Air Quality & Clean Cities Manager  
TPS Air Quality & Clean Cities Planner II  
TPS Transportation Planner II - Performance  
TPS Transportation Planner I - Safety  
TPS Administrative Assistant

# MINUTES

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## A. CALL TO ORDER

Dustin Downey called the meeting to order at 9:03 a.m. A quorum was present.

## B. APPROVAL OF THE November 9, 2023, MEETING MINUTES

David Russell moved to approve the November 9, 2023, minutes. Erik Brandt seconded the motion. The motion carried unanimously.

## C. ITEMS FOR INFORMATION NLY:

### 1. Envision Del City 2044

J. D. Hock gave a presentation on the Del City 2044 Comprehensive Plan. Mr. Hock said the City of Del City has worked with the consulting firm, Halff Associates, Inc. over the past year to develop a 20-year comprehensive plan that will guide the city's future growth and development. The presentation can be viewed here:

<https://www.acogok.org/wp-content/uploads/2024/02/ACOG-COMP-Plan-Presentation.pptx>.

### 2. ODOT Transportation Alternative (TA) Program

Hannah Nolen said for this grant, the communities must apply with a pre-application by the end of April. The final applications are due by the end of May. She then highlighted the information as detailed in the agenda memorandum. She said new this year is that communities can only submit two applications. The cap is \$1.2 million per project, unless their population is under 5,000, then limited to \$700,000 per project.

### 3. Oklahoma Route 66 Grant Program

Jennifer Sebesta highlighted the information as detailed in the agenda memorandum. She said it does not look like a local match is required for this grant.

## D. NEW BUSINESS

Danielle O'Neal with Yukon said they are expanding trails and walkways. One of their bigger projects is Garth Brooks Blvd. between Main and 10<sup>th</sup> Street. They are looking to add trails and trees in that area.

Emily Richey with Midwest City said they are working on the Comprehensive Plan for Midwest City. They sent out an RFP and four companies have responded so far.

Jan Fees with Edmond said Julianna McCullough is coordinating all the grants for Edmond. Ms. Fees said the Planning Director, Randy Entz, is now the new Assistant City Manager of Edmond. Also, their Human Resources Director is retiring.

David Russell with Mustang said they are focused on connecting all the trail systems in Mustang. They are working on the construction of 89<sup>th</sup> Street and Sara Road, which is a huge undertaking.

Michael Glessner with Noble said there is residential development going on in Noble. Noble is expanding their wastewater treatment plant and remodeling the Noble Police Station.

Bryan Balenseifen with Tuttle said there is residential growth going on with around 2,500



new homes. They continue to deal with infrastructure and planning issues.

Erik Brandt with Oklahoma County said the focus for them is the location of the County Jail.

Sasha McCrone with Oklahoma City said Vision Zero hired a consultant and the contract was approved. Construction has started on bike lane projects.

Joyce Green with Norman said they are working on a Comprehensive Plan update. The Senior Center opened and is very successful. Norman's Public Works Director retired recently.

Dustin Downey with Blanchard said they are looking at 1,300 new houses in the next five to seven years in Blanchard.

#### **F. ADJOURN**

There being no further business, the meeting was adjourned at 10:05 a.m.



## ATTACHMENT C-1

### **SUBJECT:**

**KEEP OKLAHOMA BEAUTIFUL**

### **DATE:**

MARCH 14, 2024

### **FROM:**

**ERIC POLLARD**

Air Quality & Clean Cities Manager  
Transportation Planning Services

**AND**

**EVELYN SCHAEFER**

Executive Director  
Keep Oklahoma Beautiful

### **INFORMATION:**

Keep Oklahoma Beautiful (KOB) is a statewide nonprofit organization founded in 1965 and is a state affiliate of Keep America Beautiful, which is a nonprofit organization with a national network of nearly 1,000 participating organizations working together to improve communities through litter prevention, waste reduction, and beautification.

As a state affiliate of Keep America Beautiful, KOB organizes the annual Great American Cleanup in Oklahoma and provides materials and tools for communities and volunteers. KOB facilitates several other state-wide programs, including Litter Education, Paint Oklahoma Beautiful, and Lend-A-Bin.

Communities (cities and counties) can become a KOB Affiliate, which means a commitment from citizens, businesses, and civic leaders to work together to identify local concerns and correct them.

ACOG staff, members and KOB have collaborated over the years to advance shared missions to improve Oklahomans' quality of life with particular focus on solid waste management (increased recycling, composting, and landfill diversion) and placemaking (beautification, revitalizing public spaces, etc.) - working to identify funding opportunities and being a resource for citizens and policymakers alike.

KOB joins APTAC at the March meeting for a presentation and a discussion on the ways ACOG member cities and counties can participate in and benefit from KOB programs and services.

### **ACTION REQUESTED:**

For information only.



**SUBJECT:**

**2024 BIKE MONTH**

**DATE:**

MARCH 14, 2024

**FROM:**

**HANNAH NOLEN, AICP**

Mobility & Planning Manager  
Transportation Planning Services

**INFORMATION:**

May is National Bike Month, sponsored by the League of American Bicyclists and celebrated in communities from coast to coast. Established in 1956, National Bike Month is a chance to showcase the many benefits of bicycling and encourage more residents to give biking a try. ACOG is planning the following events and activities to promote bicycling for transportation, recreation, and health.

**BikeFest** will serve as the kick-off to Bike Month and will feature bike shops and organizations, live music, activities for kids, bicycle demonstrations, and more! BikeFest will take place Sunday, May 5, 2024, from 12:00 p.m. to 3:00 p.m. at the Wheeler Ferris Wheel (1701 S. Western Ave., Oklahoma City, OK).

**Bike to Work Week** will take place May 13-19, 2024, and **Bike to Work Day** is Friday, May 17. Please begin planning your Bike to Work Day group rides and let ACOG know the routes you plan to take. Like in previous years, ACOG will assist in planning and create promotional materials for each event. Please contact [hnolen@acogok.org](mailto:hnolen@acogok.org) as soon as you know your event details.

Check back at <https://bikemonthok.org/> for more information about Bike Month in Central Oklahoma.

**ACTION REQUESTED:**

For information only.



## ATTACHMENT C-3

### **SUBJECT:**

**GRANT OPPORTUNITIES**

### **DATE:**

MARCH 14, 2024

### **FROM:**

**HANNAH NOLEN, AICP**

Mobility & Planning Manager  
Transportation Planning Services

### **INFORMATION:**

ACOG continues to provide information to members and committees on available grants in Central Oklahoma. Below is information on a few open grant opportunities in the region.

#### **Oklahoma Recreational Trails Program (RTP) – Oklahoma Department of Tourism & Recreation**

- Applications due March 31, 2024
- Projects require a 20 percent local match. Other sources of federal funds may also be used for the match up to 95 percent of the total project cost. Maximum project award will be \$300,000.
- For more information, please visit: <https://otrd.travelok.com/recreational-trails-program/> or contact Rhonda Moore at [rhonda.moore@travelok.com](mailto:rhonda.moore@travelok.com) or (405) 522-9522.

#### **Transportation Alternatives (TA) Program – Oklahoma Department of Transportation**

- Applications due May 31, 2024
- \$34 million is available statewide. Projects require a 20 percent local match, however, for communities under 5,000 in population, only a 10 percent match is required. Maximum project award for areas with populations over 5,000 will be \$1.2 million per project. Maximum project award for areas with populations less than 5,000 will be \$700,000 per project. Applicants are limited to two project applications.
- For more information, please visit: <https://oklahoma.gov/odot/programs-and-projects0/local-government/transportation-alternatives-program-tap.html> or contact Matt VanAuken, TA Program Manager and ACOG/INCOG TAP Project Manager, at [mvanauken@odot.org](mailto:mvanauken@odot.org) or (405) 436-3734.

#### **Route 66 Centennial Commission**

- Submissions accepted on a rolling basis.
- For more information and to submit an idea, please visit: <https://www.route66-centennial.com/activity-project-ideas-submission/>.

### **ACTION REQUESTED:**

For information only.