



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

ACOG BOARD OF DIRECTORS



Chair

Brian Grider
Mustang Mayor

Vice-Chair

Glenn Berglan
Goldsby Trustee

Secretary/Treasurer

Shelli Selby
Yukon Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
APRIL 25, 2024
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, APRIL 25, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, April 22, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. CALL TO ORDER ([ATTACHMENT 1](#))
2. APPROVAL OF THE MARCH 28, 2024 MINUTES ([ATTACHMENT 2](#))
3. COMMUNICATIONS:
 - A. Chairperson's Report
 1. Nomination Committee Appointments
 2. Budget Committee Appointments
 - B. Executive Director's Report
4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report –March 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:

- A. Annual ACOG Audit Report for FY 2023: Deborah Cook, CPA, Finance Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. Utilization of 2022 Census Population Estimates for FY 2025 Weighted Vote Structure and Membership Dues Assessment: John Sharp, Deputy Director ([ATTACHMENT 6-B](#)) *Action requested.*
- C. Proposed Retirement Plan Revisions: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-C](#)) *Action requested.*
- D. April 2024 ACOG Legislative Report: Rachel Meinke, Public Information Director *For information only.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, May 30, 2024 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (33)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (7)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Vacant
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Vice-Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Missy Wilkinson Mayor	Hon. Chris Calvert Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Councilmember	Hon. Max Punneo Vice-Mayor
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. Peter Hoffman Councilmember	Hon. Sody Clements Vice-Mayor
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (118)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Councilmember	Hon. Sean Cummings Vice-Mayor
		Hon. Melodie Moore Councilmember
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Keith Dennis Trustee	Hon. Ryan Dawson Vice-Mayor
		Vacant
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
YUKON (10)	Hon. Shelli Selby Mayor	Hon. David Enmark Councilmember
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

MARCH 28, 2024

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:05 p.m. Thursday, March 28, 2024, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Brian Grider, Mayor

ENTITY

Mustang

BOARD MEMBERS PRESENT

Hon. Claudia Browne, Councilmember	Del City
Hon. Darrell A. Davis, Mayor	Edmond
Hon. Steve Jensen, Mayor	El Reno
Hon. Glenn Berglan, Trustee	Goldsby
Hon. Steven J. Gentling, Mayor	Guthrie
Hon. Tim Rudek, Councilmember	Harrah
Hon. Terry Arps, Mayor	Luther
Hon. Jeff Caudill, Councilmember	Nicoma Park
Hon. Larry Heikkila, Mayor	Norman
Hon. Matt Hinkle, Councilmember	Oklahoma City
Hon. Byron Schlomach, Councilmember	Piedmont
Hon. Leah Grady, Trustee	Slaughterville
Hon. David Bennett, Councilmember	The Village
Hon. Roger Godwin, Mayor	Warr Acres
Hon. Vickie Douglas, Councilmember	Warr Acres
Hon. Shelli Selby, Mayor	Yukon

BOARD MEMBERS ABSENT

Hon. Nikki Loyd, Mayor	Bethany
Hon. Terry Brungardt, Trustee	Calumet
Hon. Tom Trello, Vice-Mayor	Cedar Valley
Hon. Cody Brewer, Councilmember	Choctaw
Hon. Jim Neal, Councilmember	Crescent
Hon. Rashanna Baker, Trustee	Forest Park
Hon. Bobby Allen, Mayor	Geary
Hon. Missy Wilkinson, Mayor	Jones City
Hon. John Kenney, Mayor	Lake Aluma
Hon. Magnus Scott, Trustee	Langston City
Hon. Mike Donovan, Councilmember	Lexington
Hon. Ronald Dumas, Mayor	Meridian
Hon. Matt Dukes, Mayor	Midwest City
Hon. Kathy Griffith, Councilmember	Moore
Hon. Peter Hoffman, Councilmember	Nichols Hills
Hon. Phil Freeman, Mayor	Noble
Hon. Jeff Brueggen, Trustee	Okarche
Hon. Frank Calvin, Mayor	Spencer
Hon. Trey Buck, Councilmember	Tuttle

BOARD MEMBERS ABSENT (Cont.)

Hon. Pat Derosa, Trustee
 Hon. Tomas Manske, Commissioner
 Hon. Rod Cleveland, Commissioner
 Hon. Mark Sharpton, Commissioner
 Hon. Carrie Blumert, Commissioner

ENTITY

Union City
 Canadian County
 Cleveland County
 Logan County
 Oklahoma County

ASSOCIATE MEMBER ABSENT

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
 Hon. Marcus Woodard, Mayor
 Jerry Steward, Attorney
 Michael Taylor, Asst. City Manager

ACOG Legal Counsel
 Arcadia
 Asst. to Pete White
 Nichols Hills

ACOG STAFF

Mark W. Sweeney
 John M. Sharp
 Debbie Cook
 Rachel Meinke
 Jimmy Smith
 Beverly Garner

POSITION

Executive Director
 Deputy Director
 Finance Director
 Public Information Director
 IT Operations Specialist I
 Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Brian Grider called the meeting to order at 2:05 p.m. A quorum was present.

2. APPROVAL OF THE FEBRUARY 29, 2024 MINUTES

Director Roger Godwin made a motion to approve the February 29, 2024 minutes of the ACOG Board of Directors meeting. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. CHAIRMAN'S REPORT**

Chair Grider said the ACOG officers, Mark Sweeney, and John Sharp had a good trip to Washington D.C. a few weeks ago and appreciated all those who attended. He said they were not able to meet with Representative Tom Cole, so a meeting has been set up for next week in Moore to talk about ACOG's legislative priorities.

B. EXECUTIVE DIRECTOR'S REPORT**1) NADO Washington Conference and Congressional Delegation Meetings**

ACOG staff (Mark Sweeney and John Sharp) and seven Executive Committee members (Mustang Mayor Brian Grider, Noble Mayor Phil Freeman, The Village City Councilman David Bennett, Yukon Mayor Shelli Selby, Goldsby Trustee Glenn Berglan, and Warr Acres Mayor Roger Godwin) attended the 2024 NADO Washington Conference held in Arlington, VA from March 10 to March 13. Oklahoma Country Commissioner Carrie

Blumert did not attend the conference but accompanied them on the Congressional visits.

Mr. Sweeney said on March 12 they met with our five Congressional officials (Senators Mullin and Lankford, and Congresspersons Bice, Cole, and Lucas) and/or their respective DC staff to present a report on the Central Oklahoma Federal Priorities. The priorities, as discussed at the February Board meeting, were compiled from information garnered from ACOG Board and Policy Committee Officers, the Greater Oklahoma City Chamber, the City of Oklahoma City, the City of Norman, and other organizations, and regional partners.

In his opinion, Mr. Sweeney said the Congressional Delegation meetings were very successful and built a stronger working relationship with both our elected officials and their staff. The other attendees that are present today may want to share their comments and takeaways about the visits.

Director Shelli Selby said she has gone to these congressional meetings with another organization, but the meetings held with ACOG were so prepared and had such a good outline. So much was discussed and she appreciated the thoroughness they brought to the table and gave the delegates the opportunity to speak on various topics. Those meetings were not to just go in and say thanks for all you do, but they discussed real issues. She appreciated all the staff and all the hard work they put into it.

Director Roger Godwin agreed.

Director Glenn Berglan said it was not only presenting them with our priorities for Central Oklahoma, but developing that relationship with them whereby we can get something done.

Mr. Sweeney noted that Congressman Tom Cole, who was unable to meet with them during their stay in DC, has arranged a meeting on April 3 in Moore to discuss our Federal Priorities and other relevant topics, so we are hoping to have a good conversation with him. Mr. Sweeney said there have been some things that have occurred since the trip that they will be able to discuss with Congressman Cole that maybe of great help to ACOG. Since ACOG has not been able to visit with Representative Cole in person on their last three years of DC visits, this will be ACOG's opportunity to have that in depth conversation.

2) OARC Legislative Breakfast - April 16

ACOG staff will be participating in the planned Oklahoma Association of Regional Councils (OARC) Legislative Breakfast scheduled for Tuesday, April 16, from 7:30 a.m. to 9:00 a.m. in the State Capitol Room 450. Our 62 legislators in Central Oklahoma received an invitation to attend this event earlier this week. This will be a great opportunity to further advance ACOG's legislative and appropriations requests.

3) 2024 SWREDA Annual Conference May 15-17

As you may recall the Southwest Region Economic Development Association (SWREDA) will be conducting their annual conference in Oklahoma City May 15-17 at the Sheraton Hotel in downtown OKC. This will be a gathering of economic development professionals from Councils of Government located in Texas, Arkansas, Louisiana, New Mexico, and Oklahoma, which encompasses the EDA Austin Region. It is a great opportunity to highlight the economic development achievements of the ACOG region and the State of Oklahoma. ACOG will be emailing the conference and registration

information to the ACOG Board of Directors this coming week; in case they would like to attend this event.

4) ACOG is closed for Good Friday

Mr. Sweeney made the Directors aware that ACOG will be closed for a holiday tomorrow for Good Friday.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report –February 2024 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*

Director Terry Arps asked what the Regional Clearinghouse actually does. Mr. Sweeney said ACOG is asked on a regular basis by various agencies for this review, as there is a state requirement to review proposals, projects, and endeavors that are proposed for our region. He said John Harrington prepares those reports on our behalf. If there is something that is happening in the Oklahoma City area or in the state that affects ACOG, ACOG gets a chance to make comments. Director Arps asked if ACOG has a vote or veto power for any particular project. Mr. Sweeney said no; if there was a real major issue, ACOG will express that to the agency, but that does not mean ACOG gets to veto anything.

Director Arps made a motion that all items under the Consent Docket be approved in one vote. Director Glenn Berglan seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

- A. Authorization for the Executive Director to Search for and Negotiate Potential Real Estate Opportunities for the Relocation of ACOG Offices

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum regarding the need for authorization to search for and negotiate potential real estate opportunities for the relocation of ACOG offices.

Mr. Sweeney said any proposal, whether it be for acquisition of vacant land, or an existing building, or construction of a new building, will require the Board's approval. Determining the financing options would also be part of that conversation and decision-making process.

Director Vickie Douglas asked how many square feet were needed and Mr. Sweeney estimated a little over 20,000 sq. ft. would be appropriate not only for our current capacity, but also for ACOG to grow. She also asked how many parking spaces were needed and Mr. Sweeney thought it was about 90 spaces. He said currently ACOG has about 17,500 sq. ft. in this building, but it is designed inefficiently. There is excessive wasted space in the foyer, the hallways could be half as large as they are now, and the way it is arranged is not efficient in any way, form, or fashion...or secure. As ACOG becomes involved in more

activities and invests more into these programs, including 911, our security level is very low at this location. With the investments that are being made in many areas, having enhanced security is important. This building was a Service Merchandise Store when first built in 1969, so it could not handle an F5 tornado. Director Matt Hinkle asked what area ACOG is looking at. Mr. Sweeney said he will try to concentrate around the Lincoln Blvd. corridor – something within reasonable distance to the Capitol and to state agencies. Throughout ACOG’s 58 years of existence, it has been fairly close to this major corridor.

The question was asked if the preference was to have a stand-alone building. Mr. Sweeney said it could be one option or possibly a condominium ownership. ACOG will look at every possible scenario to see what the very best deal would be in addressing our office space needs. Even if ACOG finds a building that works, we would have to spend money retrofitting it for our needs, especially to invest in better security for 911.

Chairperson Grider also said, we cannot buy or build a building and then lease out any of that space to someone else, per advice from our attorneys. Mr. Sweeney said we have some parameters we can work within and our attorneys have done a lot of research to help us understand the dos and don’ts. We have also received good advice from other people who have had tremendous experience in this area, advising us about things we could do, but probably should not go down that path, because there could be litigation related to it if someone gets upset about what is being done. We have figured out all the boxes we can fit in, so now it is a matter of coming back to the ACOG BOD with some proposals at some point in time, which could be six months or a year from now. Then we would need to develop a financing strategy to make that happen.

The next step will be exploring and having conversations with entities and organizations that might be able to offer us something within our set parameter. Nothing can be done overnight – it is a lengthy process that must be legally and correctly done, is transparent, and at the same time, understanding that anything that we do has a lot of moving parts.

Director Berglan asked, if we must go through a public trust to buy land or a building, will that trust actually own it. Mr. Sweeney said it would be a lease/own scenario. They would own it and lease it back to us, and once paid, ACOG would own it.

Director Vickie Douglas asked if it must be an existing public trust. Mr. Sweeney said if we try to create our own public trust, that is a much more expensive and much more complicated process. There are existing public trusts that do this type of financing on a regular basis. They know how to do this and they have no interest in owning a property. They want to make sure that everything does work for the client.

There being no further discussion, Director Terry Arps moved to approve the ACOG Building Review Committee’s recommendation to authorize the Executive Director to locate, evaluate, and negotiate for the potential purchase or construction of a facility, or land for construction of a facility, for the ACOG offices. Director David Bennett seconded the motion. The motion carried unanimously.

B. March 2024 ACOG Legislative Report

Rachel Meinke gave a presentation on the March 2024 ACOG Legislative Report as detailed at this link: <https://www.acogok.org/wp-content/uploads/2024/03/March-2024-ACOG-Legislative-Report.pdf>

7. NEW BUSINESS

Chairman Brian Grider asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Chairman Grider adjourned the meeting at 2:41 p.m.

ADOPTED THIS 25th DAY OF APRIL 2024.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



SUBJECT:

FINANCE REPORT - MARCH 2024 CLAIMS

DATE:

APRIL 25, 2024

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

In accordance with the established ACOG claims list process, March claims were paid biweekly during the month. A copy of the [March claims](#) for payment is included for ratification. The March cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of March 2024.

In accordance with the revised claims process, this list of claims paid in March 2024 is offered for the Board of Directors to ratify.

Anglin Public Relations <i>(Advertising)</i>	6,530.00
Arledge & Associates, P.C. <i>(Audit - 911 \$2,460.00)</i>	3,823.10
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone)</i>	82.46
Bailey, Ben <i>(Mileage - 911)</i>	261.13
Bill Warren Office Products <i>(Supplies)</i>	127.65
Brown, Becky <i>(Mileage)</i>	18.48
Chase Card Services <i>(Supplies, Development)</i>	27,111.21 Paid on-line
Choate, Jeff <i>(Mileage 911)</i>	236.51
Ecointeractive, Inc. <i>(Software)</i>	7,946.90
Electradigital <i>(Internet - 911 \$9.00)</i>	1,638.32
First Choice Coffee Service <i>(Supplies)</i>	310.58
Fuse 3 <i>(Temporary Labor)</i>	3,130.56
Insight Public Sector, Inc. <i>(Maintenance)</i>	2,355.82
Jimenez, Jose <i>(Travel)</i>	55.77

March 2024 Claims (Cont.)

Kimley-Horn and Associates <i>(Subcontract)</i>	29,770.00
Lindenmeyr Munroe <i>(Supplies)</i>	65.25
Murray, Robin <i>(Mileage - 911)</i>	50.25
Nolen, Hannah <i>(Mileage)</i>	38.10
Norman, City of <i>(CMAQ2022-23 Grant)</i>	120,000.00
Nuso, LLC <i>(Telephone)</i>	375.45
Oklahoma City Chamber <i>(Development)</i>	3,475.00
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,243.03
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Peter S White, P.C. <i>(Legal - 911 \$2,850.00)</i>	3,975.00
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scott Rice <i>(Furniture)</i>	894.13
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Sharp, John <i>(Mileage)</i>	17.91

March 2024 Claims (Cont.)

Standley Systems <i>(Copiers)</i>	1,172.24
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Union City, Town of <i>(REAP Grant E-5n-2023-15)</i>	20,260.00
Verizon Wireless <i>(Telephone, Internet)</i>	174.47
TOTAL MARCH 2024 CLAIMS	<u><u>\$ 266,122.32</u></u>

ATTEST

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT
FOR THE MONTH ENDED MARCH 31, 2024

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>CERTIFICATES OF DEPOSIT</u>	<u>TOTAL</u>
Beginning Balance				
<i>March 1, 2024</i>				
Cash	\$ 3,891,147.32	\$ 71,359.99	\$ 547,000.00	\$ 4,509,507.31
Petty Cash	101.63	-	-	101.63
Total Beginning Balance	<u>\$ 3,891,248.95</u>	<u>\$ 71,359.99</u>	<u>\$ 547,000.00</u>	<u>\$ 4,509,608.94</u>
Cash Receipts				
Grants & Contracts	\$ 309,729.18	\$ -	\$ -	309,729.18
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	2.81	-	2.81
Miscellaneous-	-	-	-	-
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 309,729.18</u>	<u>\$ 2.81</u>	<u>\$ -</u>	<u>\$ 309,731.99</u>
Cash Disbursements				
Personnel Cost	\$ 268,550.07	\$ -	\$ -	268,550.07
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	266,122.32	-	-	266,122.32
(detail next page)	-	-	-	-
Miscellaneous-	-	-	-	-
Petty Cash - supplies	-	-	-	-
Total Cash Disbursements	<u>\$ 534,672.39</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 534,672.39</u>
<i>March 31, 2024</i>				
Cash	\$ 3,666,204.11	\$ 71,362.80	\$ 547,000.00	\$ 4,284,566.91
Petty Cash	101.63	-	-	101.63
Total Ending Balance	<u>\$ 3,666,305.74</u>	<u>\$ 71,362.80</u>	<u>\$ 547,000.00</u>	<u>\$ 4,284,668.54</u>

SCHEDULE OF GENERAL OPERATING EXPENSES

FOR THE MONTH ENDED MARCH 31, 2024

Personnel Cost:

Salaries	143,036.05
Payroll Taxes	66,618.02
Payroll Processing Fees	876.33
Group Health & Life Insurance	26,548.93
Pension Contribution & Expense	26,515.00
EBC Flex Plan Contributions	4,955.74
United Way Contributions	-
	-

Total Operating Personnel Expenditures \$ 268,550.07

Claims Expenditures:

Accounting and Auditing	3,823.10
Contract Personnel	-
Copiers	1,172.24
Credit Card	27,111.21
Development and Recruitment	-
Equipment & Furniture	894.13
Equipment Rental	-
Insurance	-
Internet Service	5,678.35
Legal	3,975.00
Maintenance & Repair - Equipment	2,355.82
Maintenance & Repair - Software	-
Mileage	622.38
Miscellaneous	-
Office Cleaning	230.00
Office Rent	21,243.03
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	65.25
Professional Dues	3,475.00
Projects -911	-
Projects -CMAQ	120,000.00
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	20,260.00
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	42,983.00
Supplies	513.23
Supplies - Software	7,946.90
Telephone	512.35
Temporary Labor	3,130.56
Travel	55.77
Vehicle Expense	-
	-

Total Claims Expenditures: \$ 266,122.32



SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

APRIL 25, 2024

FROM:

JOHN HARRINGTON
Water Resources Director

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2024/04/Clearinghouse-Letters-April-2024-ACOG-BOD-Agenda.pdf>.

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: April 1, 2024
Project Review Request: ID#D12401 - Oklahoma CPRG Implementation Workplan

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: April 15, 2024
Project Review Request: ID#D152401 - 60105(c) Monitoring Grants Under the Inflation Reduction Act Work Plan & Reporting

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: April 15, 2024
Project Review Request: ID#D152402 - Workplan for Section 128(a) State Response Program

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: April 15, 2024
Project Review Request: ID#D152403 - Workplan for Section 128(a) State Response Program Infrastructure

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.



SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE
(MPO PC) REPORT**

DATE:

APRIL 25, 2024

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 and D-2, if approved by the ACOG MPO PC:

- D-1 FFY 2026 and FFY 2027 Surface Transportation Block Grant - Urbanized Area (STBG-UZA) Project Selection: Jennifer Sebesta, TPS Division Manager *Action requested.*
- D-2 Preliminary FY 2025 Unified Planning Work Program (UPWP) for the ACOG MPO Area: Jennifer Sebesta, TPS Division Manager *Action requested.*

ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 and D-2, which are included in the April 25, 2024 ACOG MPO PC agenda and anticipated to be approved by the Committee.

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



SUBJECT:

ANNUAL ACOG AUDIT REPORT FOR FY 2023

DATE:

APRIL 25, 2024

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

The accounting firm Arledge & Associates, P.C. has completed its audit of the Association of Central Oklahoma Governments' financial statements for the fiscal year ending June 30, 2023. Jake Winkler, a representative from Arledge & Associates, P.C., will be present at the Board of Directors meeting on April 25, 2024, to answer any questions.

The direct link to the audit report is: <https://www.acogok.org/wp-content/uploads/2024/04/ACOG-FY-2023-Audit-Updated.pdf>.

The audit communication letter can be found at: <https://www.acogok.org/wp-content/uploads/2024/04/ACOG-FY23-Post-Audit-Communication-Letter.pdf>.

ACTION REQUESTED:

Motion to receive the FY 2023 Audit Report of the Association of Central Oklahoma Governments.



SUBJECT:

**UTILIZATION OF 2022 CENSUS POPULATION ESTIMATES FOR FY 2025
WEIGHTED VOTE STRUCTURE AND MEMBERSHIP DUES ASSESSMENT**

DATE:

APRIL 25, 2024

FROM:

JOHN M. SHARP

Deputy Director

INFORMATION:

Under Section IV of the Agreement creating the Association of Central Oklahoma Governments, as amended March 31, 1983, ACOG staff is required to submit to the ACOG Board of Directors (BOD) on an annual basis for its adoption “An estimate of population of Substate Planning Region 8 and the members of ACOG therein, which shall serve, when adopted, as the determination of population for representation and assessment purposes.” These population totals are used to establish the weighted vote structure and to calculate the annual membership dues for the ACOG BOD.

The Agreement further specifies that the larger numerical population reflected by either the Oklahoma Employment Security Commission’s (OESC) most recent final population data, or the Bureau of the Census Special Count population statistics for each ACOG member shall be used by the ACOG staff in submitting population data for adoption. The authority to develop the annual population data was transferred from OESC to the State Data Center at the Oklahoma Department of Commerce in 1990. The Oklahoma Department of Commerce now uses the U.S. Census Bureau for its estimates.

The Agreement is interpreted to require that the most recent final population data be used for fiscal year (FY) 2025 determinations. ACOG received 2022 Census estimates from the U.S. Census Bureau. This is the most recent population data available, and staff recommends that these figures be used to calculate the membership dues and establish the weighted vote structure for FY 2025 ACOG BOD. (Please refer to Table 1.)

A second table (Table 2) with the ACOG Metropolitan Planning Organization Policy Committee (MPO PC) membership list and population totals for use in calculating the transportation dues is also included.

ACTION REQUESTED:

Motion to adopt the 2022 Census estimates from the U.S. Census Bureau for utilization in determining the FY 2025 ACOG Board weighted vote structure and membership dues assessment for the ACOG BOD and MPO Policy Committee, effective July 1, 2024.

**Table 1:
ACOG Board of Directors
2022 Census Population Estimates**

Name	Population 2022	Weighted Votes
Balance of Canadian County	7,142	2
Balance of Cleveland County	13,666	2
Balance of Logan County	35,942	2
Balance of Oklahoma County	20,151	2
Bethany	20,447	9
Calumet	472	1
Cedar Valley	422	1
Choctaw	12,218	5
Crescent	1,349	1
Del City	21,388	9
Edmond*	96,286	34 (+1)
El Reno*	18,560	8 (+1)
Forest Park	1,041	1
Geary (pt.)	135	1
Goldsby	3,065	2
Guthrie	11,191	5
Harrah	6,425	3
Jones City	3,012	2
Lake Aluma	89	1
Langston	1,663	1
Lexington	2,019	1
Luther	1,521	1
Meridian	16	1
Midwest City	57,950	24
Moore	63,223	26
Mustang	22,232	9
Nichols Hills	3,826	2
Nicoma Park	2,295	1
Noble*	7,556	4 (+1)
Norman	129,627	38
Okarche (pt.)	275	1
Oklahoma City (pt.)*	694,726	119 (+1)
Piedmont (pt.)	8,434	4
Slaughterville	4,230	2
Spencer	3,905	2
The Village	9,401	4
Tuttle	8,073	4
Union City	1,936	1
Valley Brook	648	1
Warr Acres	10,371	5
Yukon*	25,556	11 (+1)
Total	1,332,484	353

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)

***Change from 2021**

**Table 2:
ACOG MPO Policy Committee
2022 Census Population Estimates**

Name	Census Population 2022
Balance of Canadian County*	3,577
Balance of Cleveland County	13,666
Balance of Grady County	6,562
Balance of Logan County	29,347
Balance of McClain County	6,894
Balance of Oklahoma County	20,151
Bethany	20,447
Blanchard (pt.)	7,219
Bridge Creek	343
Calumet** (pt.)	176
Cedar Valley	422
Choctaw	12,218
Cole	648
Del City	21,388
Dibble (pt.)	485
Edmond	96,286
El Reno**	18,560
Forest Park	1,041
Goldsby	3,065
Guthrie	11,191
Harrah	6,425
Jones City	3,012
Lexington	2,019
Luther	1,521
Midwest City	57,950
Moore	63,223
Mustang	22,232
Newcastle	13,055
Nichols Hills	3,826
Nicoma Park	2,295
Noble	7,556
Norman	129,627
Oklahoma City (pt.)	694,649
Piedmont (pt.)	7,851
Purcell (pt.)	6,744
Slaughterville	4,230
Spencer	3,905
The Village	9,401
Tuttle	8,073
Union City** (pt.)	1,069
Valley Brook	648
Warr Acres	10,371
Yukon	25,556

Total 1,358,924

Tinker AFB - 31,030 employees (18,440 civilian + 12,590 military - 2017)

*Grew due to expansion of MPO boundary.

**Added due to expansion of MPO boundary.



SUBJECT:

PROPOSED RETIREMENT PLAN REVISIONS

DATE:

APRIL 25, 2024

FROM:

MARK W. SWEENEY, AICP

Executive Director

INFORMATION:

The ACOG Benefits Committee convened in February and April 2024 with Brent Harless, Managing Partner of New Level Investment Strategies, to review the current retirement plan for ACOG employees. The following needed revisions were identified by the Committee:

- All 401a money sources previously have required that an individual be 62 years old to take in-service distributions. The Committee recommends changing this to age 59.5 which is typically the best practices age for in-service distributions.
- For the 457 Plan, most of the money sources allowed for distributions at age 59.5 but the one source, 457 Direct (Exec Comp Plan), did not allow for any in-service distributions. The Committee recommends allowing all money sources to be available at age 59.5.

The reasoning for these changes is to allow folks getting closer to retirement to have a few more options when it comes to planning for retirement. Employer-sponsored retirement plans are always going to be more limited than an IRA when it comes to investment options. The age of 59.5 is generally the accepted best practices age to allow for in-service withdrawals and making it the same age across all the plans will avoid confusion for employees in the future.

ACTION REQUESTED:

Motion to approve the following Retirement Plan Revisions:

- Allow in-service distributions for all 401a money sources at age 59.5.
- Allow in-service distributions for the 457 direct money source at age 59.5.