



ACOG BOARD OF DIRECTORS



AGENDA: THURSDAY
AUGUST 29, 2024
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

Chair
Brian Grider
Mustang Mayor

Vice-Chair
Glenn Berglan
Goldsby Trustee

Secretary/Treasurer
Shelli Selby
Yukon Councilmember

Executive Director
Mark W. Sweeney, AICP

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, AUGUST 29, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Tuesday, August 26, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE JUNE 27, 2024 MINUTES** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
 1. CHAIRPERSON'S REPORT
 2. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **APPROVAL OF THE CONSENT DOCKET:**

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report – June and July 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*
- D. Renewal Agreement with Arledge & Associates, P.C., Certified Public Accountants, for Professional Auditing Services: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-D](#)) *Action requested.*
- E. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Luther: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-E](#)) *Action requested.*
- F. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Union City: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 5-F](#)) *Action requested.*

END OF CONSENT DOCKET

6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:**

- A. 2025 Rural Economic Action Plan (REAP) Policy Updates and Grant Announcement: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-A](#)) *For information only.*
- B. 2024-2025 Community Economic Resiliency Initiative (CERI) Planning Demonstration Sites Selection: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-B](#)) *Action requested.*
- C. 2024-2025 CERI Program Consultant Services - Interlocal Agreement with the University of Oklahoma Institute for Quality Communities: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-C](#)) *Action requested.*

- D. ACOG Retirement Plan Provider Change: Mark W. Sweeney, AICP, Executive Director ([ATTACHMENT 6-D](#)) *For information only.*
- E. New ACOG Website: Rachel Meinke, Public Information Director ([ATTACHMENT 6-E](#)) *For information only.*

7. NEW BUSINESS

8. ADJOURN

NEXT MEETING:

Thursday, September 26, 2024 at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Vacant
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Chris Calvert Trustee	Vacant
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. E. Peter Hoffman, Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Trustee
OKLAHOMA CITY (119)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schломach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Keith Dennis Trustee	Hon. Bob McGregor Mayor
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
YUKON (11)	Hon. Shelli Selby Councilmember	Hon. David Enmark Councilmember
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

JUNE 27, 2024

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:25 p.m. Thursday, June 27, 2024, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Brian Grider, Mayor

ENTITY

Mustang

BOARD MEMBERS PRESENT

Hon. Terry Brungardt, Trustee

Calumet

Hon. Claudia Browne, Councilmember

Del City

Hon. Barry K. Moore, Councilmember

Edmond

Hon. Glenn Berglan, Trustee

Goldsby

Hon. Steven J. Gentling, Mayor

Guthrie

Hon. John Kenney, Mayor

Lake Aluma

Hon. Misty B. Mayes, Trustee

Langston City

Hon. Terry Arps, Mayor

Luther

Hon. Matt Dukes, Mayor

Midwest City

Hon. Kathy Griffith, Councilmember

Moore

Hon. Phil Freeman, Mayor

Noble

Hon. Larry Heikkila, Mayor

Norman

Hon. Matt Hinkle, Councilmember

Oklahoma City

Hon. Leah Grady, Trustee

Slaughterville

Hon. Roger Godwin, Mayor

Warr Acres

Hon. Vickie Douglas, Vice-Mayor

Warr Acres

Hon. Shelli Selby, Councilmember

Yukon

Hon. Ron Cleveland, Commissioner

Cleveland County

Hon. Mark Sharpton, Commissioner

Logan County

Hon. Charlie Meadows, Commissioner

Logan County

Hon. Brian Maughan, Commissioner

Oklahoma County

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor

Bethany

Hon. Tom Trello, Vice-Mayor

Cedar Valley

Hon. Cody Brewer, Councilmember

Choctaw

Hon. Jim Neal, Councilmember

Crescent

Hon. Amy Neathery, Councilmember

El Reno

Hon. Rashanna Baker, Trustee

Forest Park

No Designee

Geary

Hon. Tim Rudek, Councilmember

Harrah

Hon. Chris Calvert, Trustee

Jones City

Hon. Mike Donovan, Councilmember

Lexington

Hon. Ronald Dumas, Mayor

Meridian

Hon. Peter Hoffman, Jr., Mayor

Nichols Hills

Hon. Mark Cochell, Mayor

Nicoma Park

BOARD MEMBERS ABSENT (Cont.)

Hon. Jeff Brueggen, Trustee
 Hon. Rob Jones, Councilmember
 Hon. Frank Calvin, Mayor
 Hon. David Bennett, Mayor
 Hon. Trey Buck, Councilmember
 Hon. Chad Fischer, Trustee
 Hon. Tomas Manske, Commissioner

ENTITY

Okarche
 Piedmont
 Spencer
 The Village
 Tuttle
 Union City
 Canadian County

ASSOCIATE MEMBER ABSENT

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

GUESTS PRESENT

Pete White, Attorney
 Jerry Steward, Attorney
 Kara Cook, Town Administrator
 Steve Griffith, Citizen
 Hon. Marci White, Councilmember
 Michael Taylor, Asst. City Manager
 Shannon Stevenson, Assistant City Manager

ACOG Legal Counsel
 Asst. to Pete White
 Goldsby
 Moore
 Newcastle
 Nichols Hills
 Norman

ACOG STAFF

Mark W. Sweeney
 John M. Sharp
 Debbie Cook
 Rachel Meinke
 Jennifer Sebesta
 Sharon Astrin
 Jimmy Smith
 Beverly Garner

POSITION

Executive Director
 Deputy Director
 Finance Director
 Public Information Director
 Transportation Planning Services Division Manager
 Community & Economic Development Manager
 IT Operations Specialist I
 Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Brian Grider called the meeting to order at 2:25 p.m. A quorum was present.

2. APPROVAL OF THE MAY 30, 2024 MINUTES

Director Steven J. Gentling made a motion to approve the May 30, 2024 minutes of the ACOG Board of Directors meeting. Director Matt Hinkle seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS**A. CHAIRPERSON'S REPORT**

Chair Brian Grider noted that after a lot of hard work, the Executive Committee met and recommended approval of the ACOG Budget.

He also noted that Director Matt Dukes finally got behind the wheel of an electric vehicle and Mr. Dukes said he was impressed, being a little surprised.

B. EXECUTIVE DIRECTOR'S REPORT

1. ACOG Anniversary

Mark W. Sweeney said, just as an historical note -yesterday 58 years ago on June 26, 1966, ACOG was officially established. So Happy 58th Anniversary!

2. 2024-2025 Community Economic Resiliency Initiative (CERI) Program

Mr. Sweeney said the third round of the CERI Program is now open for applications. He said if you represent a municipality with a population of 25,000 or less, based on the 2020 Census, and are located within the ACOG region, your community is eligible to apply. The ACOG members should have received an email and a brochure in the mail about this exciting opportunity for their community.

Based on ACOG's past successful planning projects with the Cities of El Reno, Guthrie, Harrah, and most recently with Noble and Choctaw, ACOG encourages their community to seriously consider applying. The CERI Program offers eligible municipal governments the opportunity to develop planning demonstration sites that will model strategic community and long-term economic investment with a focus on placemaking and cultural heritage tourism.

The application deadline is Monday, July 15, 2024, at 5 p.m. He said if you have any questions or need advice about a potential project, to please contact Sharon Astrin, CED Manager. You can also submit inquiries at www.acogok.org/economic-development/ceri/, which is in the email and brochure they received, and is the same link for the submittal of applications. He said ACOG is hopeful to select two communities again, as was done last year. It will then be presented to the Board at the August 29 ACOG BOD meeting.

3. July and August 2024 Board and Policy Committee Meetings

As usual, there will be no Board or Committee meetings in the month of July. Please note the next Board and Committee meetings are scheduled for August 29. Also, remember that there are no Technical and Advisory Committee meetings (ACOG MPO TC, APTAC, ATAC, etc.) scheduled in the month of July.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

There were no comments from the public.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – May 2024 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director *Action requested.*
- C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*
- D. Consultant Services Contract for the Comprehensive Climate Action Plan (CCAP) and Remainder of the Climate Pollution Reduction Grant (CPRG): Eric Pollard, Air Quality & Clean Cities Manager *Action requested.*
- E. Renew Transportation Modeling Consultant Services Agreement: John Sharp, Deputy Director *Action requested.*
- F. 2025 ACOG Rural Economic Action Plan (REAP) Organizational Plan: Sharon Astrin, Community & Economic Development Manager *Action requested.*
- G. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Harrah: Sharon Astrin, Community & Economic Development Manager *Action requested.*
- H. Extension Request for Rural Economic Action Plan (REAP) Grant Recipient – Town of Jones: Sharon Astrin, Community & Economic Development Manager *Action requested.*

Director Matt Dukes made a motion that all items under the Consent Docket be approved in one vote. Director Barry K. Moore seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

A. Revised Service Agreement between ACOG and 911 ACOG for FY 2025

Mark Sweeney said this is the Service Agreement between ACOG and 911 ACOG that was first presented to the 911 ACOG BOD today. He reminded the Board that 911 ACOG has no staff other than himself being the Executive Director of 911 ACOG. The Service Agreement allows ACOG to provide everything for 911 ACOG – staffing, financial operations, office space, supplies, etc. The Agreement was first created in 1988, but has not been updated in 36 years, so an updated version needed to be designed to be evergreen with no specific numbers in it because it ties to the current fiscal year. This updated version, upon approval, will become effective July 1, 2024 and will automatically connect to the approved ACOG and 911 ACOG budgets. It has already been approved by the 911 ACOG Board of Directors and is now before the ACOG BOD for consideration.

There being no discussion, Director Barry K. Moore moved to approve the staff recommended Revised Service Agreement between ACOG and 911 ACOG for FY 2025. Director Misty Mayes seconded the motion. The motion carried as follows:

AYE: Brungardt, Browne, Moore, Berglan, Gentling, Kenney, Mayes, Dukes, Griffith, Freeman, Heikkila, Hinkle, Grady, Godwin, Selby, Cleveland, Sharpton, Meadows, and Maughan

NAY: None

ABSTAIN: Arps

B. FY 2025 ACOG Lease Agreement with the Oklahoma County Public Building Authority

Mark W. Sweeney said ACOG's lease agreement with the Oklahoma County Public Building Authority (OCPBA) expires June 30, 2024, so ACOG needs to enter into a new lease agreement. He said authorization needs to be made for the Executive Director to negotiate and enter into an agreement with OCPBA to provide leasehold services for the next 12 months. He then highlighted the information about the cost for this time period.

Director Glenn Berglan moved to authorize the Executive Director to negotiate and execute an agreement with the Oklahoma County Public Building Authority to provide leasehold services for the next 12 months for an amount not to exceed \$263,281.92 for FY 2025.

Director Roger Godwin seconded the motion. The motion carried as follows:

AYE: Brungardt, Browne, Moore, Berglan, Gentling, Kenney, Mayes, Arps, Dukes, Griffith, Freeman, Heikkila, Hinkle, Grady, Godwin, Selby, Cleveland, Sharpton, and Meadows

NAY: None

ABSTAIN: Maughan

C. Consideration of FY 2025 ACOG Annual Budget and Work Plan

Mark Sweeney said that the Executive Committee met twice and recommended approval of the budget document, which could be accessed at the link in the agenda memorandum, as well as hard copies also being available at the table. He then gave a presentation on the FY 2025 ACOG Annual Budget and Work Plan, which can be viewed here:

<https://www.acogok.org/wp-content/uploads/2024/07/FY-2025-Annual-Budget-Work-Plan-PPT.pdf>

Discussion followed when Director Mark Sharpton asked how to get more funding to the smaller communities. Mr. Sweeney said that is a major focus for ACOG but is restricted by federal and state regulations. Director Matt Dukes said the entities need to advocate for the smaller communities by getting the legislators engaged.

Director Barry K. Moore moved to approve, as presented, the recommended Fiscal Year 2025 (July 1, 2024 – June 30, 2025) Annual Budget and Work Plan, which includes: FY 2025 Membership Dues Assessment, Revised Personnel Classification and Pay Plan, Fee Schedule for Services, and Updated Membership, Boards and Committees for the Association of Central Oklahoma Governments. Director Phil Freeman seconded the motion. The motion carried unanimously.

7. NEW BUSINESS

Chairman Brian Grider asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Chairman Grider adjourned the meeting at 3:10 p.m.

ADOPTED THIS 29th DAY OF AUGUST 2024.

CHAIR

SECRETARY/TREASURER

CONSENT DOCKET



SUBJECT:

FINANCE REPORT - JUNE AND JULY 2024 CLAIMS

DATE:

AUGUST 29, 2024

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

In accordance with the revised ACOG claims list process, June and July claims were paid biweekly during the applicable month. Copies of the [June claims](#) and [July claims](#) for payments are included for ratification. The June and July cash status reports are also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the months of June and July 2024.

In accordance with the revised claims process, this list of claims paid in June 2024 is offered for the Board of Directors to ratify.

Bailey, Ben <i>(Mileage - 911)</i>	347.67
Chase Card Services <i>(Supplies, Development)</i>	5,205.87 Paid on-line
Choate, Jeff <i>(Mileage 911)</i>	223.11
Dell Marketing LP <i>(Equipment)</i>	4,123.58
Ecointeractive, Inc. <i>(Software)</i>	7,946.90
Electradigital <i>(Internet - 911 \$9.00)</i>	1,649.78
Gonul, Kristin <i>(Mileage - 911)</i>	225.13
Nolen, Hannah <i>(Mileage)</i>	54.92
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Smedlund, Julie <i>(Mileage)</i>	29.48

June 2024 Claims (Cont.)

Verizon Wireless <i>(Telephone, Internet)</i>	174.45
Wood, Lauren <i>(Mileage)</i>	12.46
TOTAL JUNE 2024 CLAIMS	<u>\$ 24,063.35</u>

APPROVED THIS 29TH DAY OF AUGUST 2024.

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT
FOR THE MONTH ENDED JUNE 30, 2024

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>June 1, 2024</i>				
Cash	\$ 4,658,080.23	\$ 71,368.92	\$ 547,000.00	\$ 5,276,449.15
Petty Cash	145.62	-	-	145.62
Total Beginning Balance	<u>\$ 4,658,225.85</u>	<u>\$ 71,368.92</u>	<u>\$ 547,000.00</u>	<u>\$ 5,276,594.77</u>
Cash Receipts				
Grants & Contracts	\$ 33,944.97	\$ -	\$ -	33,944.97
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	2.72	16,947.43	16,950.15
Miscellaneous-	149.06	-	-	149.06
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 34,094.03</u>	<u>\$ 2.72</u>	<u>\$ 16,947.43</u>	<u>\$ 51,044.18</u>
Cash Disbursements				
Personnel Cost	\$ 275,177.03	\$ -	\$ -	275,177.03
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	24,063.35	-	-	24,063.35
(detail next page)	-	-	-	-
Miscellaneous-	-	-	-	-
Petty Cash	-	-	-	-
Total Cash Disbursements	<u>\$ 299,240.38</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 299,240.38</u>
<i>June 30, 2024</i>				
Cash	\$ 4,392,933.88	\$ 71,371.64	\$ 563,947.43	\$ 5,028,252.95
Petty Cash	145.62	-	-	145.62
Total Ending Balance	<u>\$ 4,393,079.50</u>	<u>\$ 71,371.64</u>	<u>\$ 563,947.43</u>	<u>\$ 5,028,398.57</u>

SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED JUNE 30, 2024

Personnel Cost:

Salaries	147,910.40
Payroll Taxes	67,364.68
Payroll Processing Fees	937.69
Group Health & Life Insurance	28,775.95
Pension Contribution & Expense	26,942.82
EBC Flex Plan Contributions	3,136.33
United Way Contributions	109.16
	109.16

Total Operating Personnel Expenditures \$ 275,177.03

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	-
Credit Card	5,205.87
Development and Recruitment	-
Equipment & Furniture	-
Equipment Rental	-
Insurance	-
Internet Service	5,689.81
Legal	-
Maintenance & Repair - Equipment	4,123.58
Maintenance & Repair - Software	
Mileage	892.77
Miscellaneous	-
Office Cleaning	-
Office Rent	-
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	-
Projects -CMAQ	-
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	-
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	-
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	-
Supplies	75.00
Supplies - Software	7,946.90
Telephone	54.42
Temporary Labor	-
Travel	-
Vehicle Expense	-
	-

Total Claims Expenditures: \$ 24,063.35

In accordance with the revised claims process, this list of claims paid in July 2024 is offered for the Board of Directors to ratify.

Anglin Public Relations <i>(Advertising)</i>	17,860.22
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone)</i>	164.92
Bill Warren Office Products <i>(Supplies)</i>	127.65
Chase Card Services <i>(Supplies, Development)</i>	7,980.97 Paid on-line
Choate, Jeff <i>(Mileage 911)</i>	228.47
Ecointeractive, Inc. <i>(Software)</i>	7,946.90
Edmond, City of <i>(FTA Grant)</i>	100,000.00
Electradigital <i>(Internet - 911 \$9.00)</i>	1,647.79
esri <i>(Maintenance - Software - 911 \$6,663.09)</i>	19,875.00
First Choice Coffee Service <i>(Supplies)</i>	243.26
Frick, David <i>(Mileage)</i>	486.77

July 2024 Claims (Cont.)

Gatehouse Media OK Holdings, Inc <i>(Public Notice)</i>	62.40
Goldsby, Town of <i>(REAP Grant E1e-2023-5)</i>	186,441.86
Gonul, Kristin <i>(Mileage - 911)</i>	150.55
Insight Public Sector, Inc. <i>(Maintenance)</i>	14,521.81
Insurica <i>(Insurance)</i>	605.00
Jimenez, Jose <i>(Mileage)</i>	624.34
Jones, Tanner <i>(Mileage - 911)</i>	36.85
Kimley-Horn and Associates <i>(Subcontract)</i>	29,725.00
Lake Aluma, Town of <i>(REAP Grant T4-2023-3)</i>	44,975.00
Management and Enterprise Services <i>(Internet)</i>	294.00
Midwestern Software Solutions (MS2) <i>(Repairs and Maintenance - Software)</i>	10,315.00
Moore, City of <i>(Fleet Grant Conversion)</i>	32,755.00

July 2024 Claims (Cont.)

Murray, Robin <i>(Mileage - 911)</i>	119.26
Nolen, Hannah <i>(Mileage)</i>	61.60
Norman, City of <i>(FTA-PL-2024-02 Grant)</i>	50,000.00
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,951.63
Peak Uptime <i>(Repairs & Maintenance)</i>	1,738.42
Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Penna, Giovanni <i>(Travel - 911)</i>	462.00
Peter S White, P.C. <i>(Legal - 911 \$600.00)</i>	4,125.00
Phillips, Rachel <i>(Travel - 911)</i>	462.00
Pollard, Eric <i>(Mileage & Travel)</i>	155.63
R.K. Black <i>(Shredding)</i>	75.00
Reagan Smith <i>(Subcontract)</i>	36,337.50

July 2024 Claims (Cont.)

ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Sage Software Inc <i>(Maintenance - software)</i>	1,672.00
The Sanborn Map Co, Inc <i>(Supplies - Aerial Photos 911)</i>	6,151.18
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Sharp, John <i>(Travel and Mileage)</i>	86.08
Standley Systems <i>(Copiers)</i>	1,172.24
Sweeney, Mark W <i>(Mileage)</i>	5.00
Total Compliance Connection, LLC <i>(HR Consultant)</i>	850.00
Verizon Wireless <i>(Telephone, Internet)</i>	174.45
 TOTAL JULY 2024 CLAIMS	 <u>\$ 612,725.75</u>

APPROVED THIS 29TH DAY OF AUGUST 2024.

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT
FOR THE MONTH ENDED JULY 31, 2024

	<u>CHASE OPERATING</u>	<u>CHASE SAVINGS</u>	<u>CERTIFICATES OF DEPOSIT</u>	<u>TOTAL</u>
Beginning Balance				
<i>July 1, 2024</i>				
Cash	\$ 4,392,933.88	\$ 71,371.64	\$ 563,947.43	\$ 5,028,252.95
Petty Cash	145.62	-	-	145.62
Total Beginning Balance	<u>\$ 4,393,079.50</u>	<u>\$ 71,371.64</u>	<u>\$ 563,947.43</u>	<u>\$ 5,028,398.57</u>
Cash Receipts				
Grants & Contracts	\$ 94,096.63	\$ -	\$ -	94,096.63
Memberships	385,474.00	-	-	385,474.00
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.27	-	1.27
Miscellaneous-	497,871.75	-	-	497,871.75
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 977,442.38</u>	<u>\$ 1.27</u>	<u>\$ -</u>	<u>\$ 977,443.65</u>
Cash Disbursements				
Personnel Cost	\$ 273,763.14	\$ -	\$ -	273,763.14
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	612,725.75	-	-	612,725.75
(detail next page)	-	-	-	-
Miscellaneous-	-	-	-	-
Petty Cash	30.61	-	-	-
Total Cash Disbursements	<u>\$ 886,488.89</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 886,488.89</u>
<i>July 31, 2024</i>				
Cash	\$ 4,483,887.37	\$ 71,372.91	\$ 563,947.43	\$ 5,119,207.71
Petty Cash	115.01	-	-	115.01
Total Ending Balance	<u><u>\$ 4,484,002.38</u></u>	<u><u>\$ 71,372.91</u></u>	<u><u>\$ 563,947.43</u></u>	<u><u>\$ 5,119,322.72</u></u>

SCHEDULE OF GENERAL OPERATING EXPENSES FOR THE MONTH ENDED JULY 31, 2024

Personnel Cost:

Salaries	148,255.26
Payroll Taxes	66,921.03
Payroll Processing Fees	921.09
Group Health & Life Insurance	24,393.70
Pension Contribution & Expense	22,226.63
EBC Flex Plan Contributions	3,087.27
Workman's Compensation Insurance	7,849.00
United Way Contributions	109.16
	109.16

Total Operating Personnel Expenditures \$ 273,763.14

Claims Expenditures:

Accounting and Auditing	-
Contract Personnel	-
Copiers	1,172.24
Credit Card	7,980.97
Development and Recruitment	-
Equipment & Furniture	1,738.42
Equipment Rental	-
Insurance	605.00
Internet Service	5,981.82
Legal	4,125.00
Maintenance & Repair - Equipment	-
Maintenance & Repair - Software	31,862.00
Mileage	923.05
Miscellaneous	-
Office Cleaning	230.00
Office Rent	21,951.63
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	-
Projects -CMAQ	32,755.00
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	231,416.86
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	62.40
Publications & Subscriptions	-
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	240,605.72
Supplies	6,597.09
Supplies - Software	22,468.71
Telephone	219.34
Temporary Labor	-
Travel	1,955.50
Vehicle Expense	-
	-

Total Claims Expenditures: \$ 612,725.75



SUBJECT:

REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT

DATE:

AUGUST 29, 2024

FROM:

JOHN HARRINGTON
Water Resources Director

INFORMATION:

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2024/08/Clearinghouse-Letters-August-2024-ACOG-BOD-Agenda.pdf>.

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: June 21, 2024
Project Review Request: ID#F212401 - Leaking Underground Storage Tank (LUST) Program for FY 2025

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: June 21, 2024
Project Review Request: ID#F212402 - Oklahoma Underground Injection Control Class VI Wells Grant Program

Agency Applicant: Oklahoma Corporation Commission
Project Location: Statewide
Date Reviewed: July 10, 2024
Project Review Request: ID#G102401- Intergovernmental Review of Federal Grant Application for Underground Storage Tank (UST) Program for FY 2025

Agency Applicant: Oklahoma Department of Environmental Quality
Project Location: Statewide
Date Reviewed: August 21, 2024
Project Review Request: ID#H212401 - WIIN 2104 Small and Disadvantaged Communities

ACTION REQUESTED:

Motion to concur with staff assessment of submitted projects.



SUBJECT:

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE
(MPO PC) REPORT**

DATE:

AUGUST 29, 2024

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 and D-2, if approved by the ACOG MPO PC:

- D-1 Amendments to the FFY 2024-2027 Transportation Improvement Program: Jennifer Sebesta, TPS Division Manager *Action requested.*
- D-2 Modifications to the Town of Jones Coronavirus Response and Relief Supplemental Appropriations Act (CRRSAA) Project: John Sharp, Deputy Director *Action requested.*

ACTION REQUESTED:

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 and D-2, which are included in the August 29, 2024 ACOG MPO PC agenda and anticipated to be approved by the Committee.



SUBJECT:

RENEWAL AGREEMENT WITH ARLEDGE & ASSOCIATES, P.C., CERTIFIED PUBLIC ACCOUNTANTS, FOR PROFESSIONAL AUDITING SERVICES

DATE:

AUGUST 29, 2024

FROM:

DEBORAH COOK, CPA
Director of Finance

INFORMATION:

In August 2023, the Board gave its approval for the Executive Director to negotiate and execute an agreement with Arledge & Associates, P.C. to provide professional auditing services for the fiscal year ending June 30, 2023 with an option to renew that agreement for each of the four (4) subsequent fiscal years, subject to concurrence of the ACOG Board of Directors, and annual availability of an adequate appropriation.

The total annual cost of the FY 2024 service will be \$39,300. Staff recommends that the option to renew that agreement for the fiscal year ending June 30, 2024 be exercised.

ACTION REQUESTED:

Motion to authorize the Executive Director to exercise the option to renew the agreement with Arledge & Associates, P.C. to provide ACOG with professional auditing services for the fiscal year ending June 30, 2024, pending annual availability of an adequate appropriation.



ATTACHMENT 5-E

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF LUTHER**

DATE:

AUGUST 29, 2024

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

The Town of Luther was awarded REAP Grant #E10-2023-10 in the amount of \$208,550 in February 2023 for the construction of a public building/workshop. On January 18, 2024, they requested a ninety (90) day extension due to a delay in receiving the architectural plans from Myers Engineering. On May 30, 2024, they requested an additional extension because they had terminated the original contract and planned to re-bid the project.

Today, they are requesting an additional extension due to the delays in the architectural phase of the project. They have contracted Cimarron Valley Engineering to complete the project. Construction is anticipated to be completed by December 28, 2024.

This extension would be set to last 120 days from approval, until Tuesday, December 31, 2024. ACOG staff concurs with this extension.

ACTION REQUESTED:

Motion to approve a REAP Grant extension of 120 days to the Town of Luther #E10-2023-10.

TOWN OF LUTHER/LUTHER PUBLIC WORKS AUTHORITY

108 S MAIN, PO BOX 56

LUTHER, OK 73054

405-277-3833

www.townoflutherok.com

office@townoflutherok.com

August 15, 2024

Association of Central Oklahoma Governments
4205 N Lincoln Blvd
Oklahoma City, OK 73105

Re: Grant Contract #E10-2023-10 - Town of Luther / Shop Building

Dear Sirs,

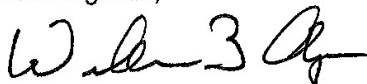
The Town of Luther has experienced delays that are beyond our control in the architectural phase of our project. We canceled our contract with Myers Engineering and hired Cimarron Valley Engineering (Matthew Coe) to complete the project.

~~We have continued to work with Mr. Coe and are now at the stage in the process where construction is able to begin. We anticipate construction to be completed by December 28th, 2024, however, we are respectfully requesting further extension to February 28th, 2025 to allow for any possible delays due to Oklahoma weather conditions.~~

This shop/shelter project is an essential need for our Town and the Luther Public Works Authority as Luther continues to grow.

Thank you for your consideration in extending our grant timeline and I look forward to hearing from you.

Best regards,



William T. Arps, Town Mayor



ATTACHMENT 5-F

SUBJECT:

**EXTENSION REQUEST FOR RURAL ECONOMIC ACTION PLAN (REAP) GRANT
RECIPIENT - TOWN OF UNION CITY**

DATE:

AUGUST 29, 2024

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

In March 2023, the Town of Union City was awarded REAP Grant #E5d-2023-14 in the amount of \$114,000 for lagoon improvements to water maintenance. Chisholm Trail Consulting completed the design of the project in September 2023. The Oklahoma Department of Environmental Quality (ODEQ) issued the permit to construct on March 25, 2024, and the construction contract was awarded on July 8, 2024. During this period, Union City had staff changes that delayed the process.

Due to the delay in permitting and construction, Union City requests a 120 day extension until December 31, 2024. The grant project is vital to Union City to ensure safety compliance with ODEQ water regulations. ACOG staff concurs with this requested extension.

ACTION REQUESTED:

Motion to approve a REAP Grant extension for 120 days to the Town of Union City #E5d-2023-14.

Town of Union City
101 N. Elm Avenue
Union City, Ok 73090
REAP Contract # E5d-2023-14
QUARTERLY REPORT
July 19, 2024
Updated July 23, 2024

April 24, 2023	REAP Grant issued
June 2023	Notice to Proceed given to Engineer
September 11, 2023	Town Board approved Final Design
September 24, 2023	Application for Permit to Construct submitted to ODEQ
March 25, 2024	Permit to Construct issued by ODEQ
June 28, 2024	Bids received and opened
July 8, 2024	Construction contract awarded
July 19, 2024	Contract document execution in progress

The awarded scope of work is:

1. Removal of existing high level cross-over pipe between Pond 3 and Pond 4
2. Installation of new outlet structure in Pond 3
3. Installation of new slide gate in Pond 4
4. Installation of new weir box outlet structure in Pond 4.

**TOWN OF UNION CITY
101 N. Elm Avenue
Union City, Ok 73090**

July 20, 2024

Association of Central Oklahoma Governments
c/o Ms. Maria DeLoera
4205 N. Lincoln Blvd
Oklahoma City, OK 73105

RE: ACOG REAP Grant Contract #E5d-2023-14

Dear Sirs:

The Town of Union City is sincerely appreciative of the REAP Grant issued by ACOG.

This grant is being used to aid in funding a very important project in our community, that is, making improvements to our Wastewater Treatment Facility (WWTF) lagoons. This project is needed to ensure compliance with ODEQ regulations, and the terms of a Consent Order issued by ODEQ.

Please be advised that our engineer, Chisholm Trail Consulting, LLC (CTC), completed design of the project in September 2023. ODEQ issued a Permit-to-Construct (PTC) in March 2024.

We have solicited and received bids for this project. A contract has been awarded for construction of this project.

We anticipate construction to be complete by November 30, 2024.

Therefore, we respectfully request an extension of our grant to December 31, 2024.

If you require additional information, please do not hesitate to contact our Public Works Superintendent, Mr. David Jones, at 405-483-5509.

Sincerely,

Bob McGregor, Mayor

Copy: Staff
CTC
File

**REGULAR AGENDA
ITEMS THAT MAY REQUIRE
ACOG BOD ACTION**



ATTACHMENT 6-A

SUBJECT:

2025 RURAL ECONOMIC ACTION PLAN (REAP) POLICY UPDATES AND GRANT ANNOUNCEMENT

DATE:

AUGUST 29, 2024

FROM:

SHARON ASTRIN

Community & Economic Development Manager

INFORMATION:

ACOG has again been awarded \$2.7 million from the Oklahoma Department of Commerce (ODOC) for the FY 2025 Rural Economic Action Plan (REAP). Updates are as follows:

- In order to simplify and streamline the application and reporting process for grantees, ACOG will be moving all grant processes online to a grants management platform.
- The revised ACOG REAP Policy and Procedures will require applications to be submitted through the REAP Grant Portal. Applications, documents, communication, and reporting will be managed and tracked through the software.
- Detailed instructions and tutorials will be provided for grantees, and staff will be available to answer questions and provide technical assistance throughout the process.
- There will be a voluntary application training and workshop on Friday, October 4, 2024, at 9 a.m., at the ACOG office. A second virtual option will be offered. Five extra points for attendance will be added to applicants' scores.
- **Applications will open on Monday, September 30, 2024, and will close on Friday, October 25, 2024.** Revised Policies and Procedures will be released with the application.
- If a REAP grant is awarded, grantees will again be required to attend the mandatory grant management training course.

ACTION REQUESTED:

For information only.



SUBJECT:

2024-2025 COMMUNITY ECONOMIC RESILIENCY INITIATIVE (CERI) PLANNING DEMONSTRATION SITES SELECTION

DATE:

AUGUST 29, 2024

FROM:

SHARON ASTRIN

Community and Economic Development Manager

INFORMATION:

After a successful debut in 2021, the Community Economic Resiliency Initiative (CERI) Program, originally funded by the 2020 CARES Act Recovery Assistance Grant from the U.S. Economic Development Administration (EDA), is returning for a third round in 2024-2025. This next phase of the CERI Program, which will be funded through the EDA Planning Grant, will once again offer municipal governments the opportunity to develop planning demonstration (demo) sites that will model strategic community and long-term economic investment with a focus on placemaking and cultural heritage tourism.

The selected municipal jurisdictions solicited through a competitive Call for Applications will receive professional consultant services for planning demonstration sites that will address and implement the goals outlined in the Updated 2021 Comprehensive Economic Development Strategy (CEDs). The targeted objective of the CERI Program is to provide these consultant services for a demo site in two eligible municipalities within the ACOG region.

In continuing the CERI Program, ACOG has again partnered with the University of Oklahoma Institute for Quality Communities (IQC) to provide a toolkit of services to successful applicants that serve as the foundation for effective economic revitalization and resiliency. The scope of these technical services is dependent upon the content of the applicant's planning demonstration site application and the community's local commitment, issues, and initiatives.

The following is a list of eligible project categories:

- Within a half-mile radius of the main government building/city hall/courthouse (town center)
- Within an existing or proposed boundary of a regional park/recreation area
- Business corridor, or within a main street/commercial district
- Cultural/heritage tourism site (historic place or district)

Eligible entities include any city/town that is a current member of the ACOG Board of Directors and has a population of 25,000 residents or less based on the 2020 U.S. Census Data.

ACOG developed a budget of \$22,500 designated per city/town to provide practical planning assistance through IQC. Any municipality that wishes to take part in the CERI Program must contribute \$2,500 in funding for a total of \$25,000 in valuable planning consultant services.

SUMMARY OF APPLICATION AND EVALUATION PROCESS:

- The Call for Applications was officially released via email and website posting on June 11, 2024.
- ACOG staff conducted a virtual CERI Application Forum on June 14 for the purpose of providing a program overview and answering questions from potential applicants.
- All applications were due at the ACOG office on July 15; however, the deadline was subsequently extended to July 19. Applicants were allowed to apply and subsequently submit CERI Resolutions scheduled for July or August board meetings.
- ACOG staff received four (4) qualified applications from the Cities of Del City, Piedmont, Spencer, and Warr Acres on or before the required submittal deadline.
- Applications were initially reviewed July 25 by the ACOG-appointed CERI Review Committee. The Committee consisted of the following individuals:
 - Mark W. Sweeney, AICP, Executive Director, ACOG
 - Sharon Astrin, CED Manager, ACOG
 - David Frick, AICP, Planner III, ACOG
 - Paul Ryckbost, AICP, PE, Sr. VP, Guernsey
 - Jordan Evans, AICP, Associate Planner, Halff
- The Committee selected all the applicant cities for interviews: Del City, Piedmont, Spencer, and Warr Acres. All municipalities were interviewed virtually on August 6.
- The Committee met on August 14 to complete the evaluation process and to develop a consensus on which two cities would be recommended for selection.

The recommendations of the Committee, along with details about each designated planning demo site, will be presented to the ACOG Board of Directors (BOD) for final consideration at the meeting on August 29.

After the ACOG BOD acts on this agenda item, written notification of awarded services, along with an interlocal agreement, will be sent to the selected applicant cities. IQC will then be procured through an interlocal government agreement with ACOG to provide planning consultant services to each of the selected applicant cities for the demo sites. The CERI Program will commence in September 2024 and conclude in June 2025.

ACTION REQUESTED:

Motion to approve the CERI Review Committee recommendations on the selection of the 2024-25 planning demonstration sites.



SUBJECT:

2024-2025 CERI PROGRAM CONSULTANT SERVICES - INTERLOCAL AGREEMENT WITH THE UNIVERSITY OF OKLAHOMA INSTITUTE FOR QUALITY COMMUNITIES

DATE:

AUGUST 29, 2024

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

ACOG is requesting to enter an interlocal agreement (ILA) with the Institute for Quality Communities (IQC), University of Oklahoma for the purposes of providing planning demonstration site consulting services to the two (2) communities selected through the 2024-2025 CERI Program application process. These services will provide each municipality with the opportunity to develop plans that model strategic investment, sustainable economic recovery, and long-term resiliency.

The IQC staff, led by IQC Interim Director Vanessa Morrison, will research each community project, and the IQC staff will select one Community Engagement Fellow as a project manager. Fellows will be selected members of the Christopher C. Gibbs College of Architecture faculty, chosen for demonstrated suitability and subject-matter knowledge to carry out the work for the specific projects. The IQC team will also include an interdisciplinary cohort of graduate assistants selected from fields like Regional & City Planning, Landscape Architecture, or Architecture.

The IQC team is responsible for leading the planning projects to complete tasks outlined in this Project Statement, and for providing progress and milestones reports to the ACOG team.

The amount of funding allocated to this ILA is \$45,000, which will cover two (2) planning demonstration projects and will be administered over a period starting in September 2024, through June 2025, as laid out in the contract's timeline for consulting services. A copy of the ILA, which has been assessed for legal compliance by both ACOG and OU legal counsels, is attached for your review.

Please note that ACOG will also establish a separate Interlocal Agreement with each city to outline and coordinate the responsibilities of each party throughout the duration of the consulting services contract with IQC and will also outline the required municipal contribution of \$2,500 to the CERI Program.

ACTION REQUESTED:

Motion to authorize the Executive Director to negotiate and execute an interlocal agreement with the University of Oklahoma IQC in an amount not to exceed \$50,000 for providing consulting services for two (2) planning demonstration sites located in the selected cities.



SUBJECT:

ACOG RETIREMENT PLAN PROVIDER CHANGE

DATE:

August 29, 2024

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

The current retirement plan has been with Empower since August of 2021. In the last year, the service being provided by Empower has declined for both ACOG and especially for ACOG's employees. In the last couple of years, the Federal Government has passed regulations requiring mandatory plan amendments. The cost to ACOG for Empower to update plan documents has also steadily increased.

Based on Empower's decline in service and increased costs and on the advice of our advisor, Brent Harless of New Level Investments, ACOG is in the process of changing its provider from Empower to PCS Retirement. This decision is also based on substantiating references from other organizations that are current clients of PCS Retirement.

Please note that ACOG employees will have access to more investment options with lower fees and there will not be any cost increase to ACOG. The ACOG retirement plan documents will not be altered with this change in its provider.

ACTION REQUESTED:

For information only.



SUBJECT:

NEW ACOG WEBSITE

DATE:

AUGUST 29, 2024

FROM:

RACHEL MEINKE

Public Information Director

INFORMATION:

ACOG has been working diligently on redesigning its website, www.acogok.org, to better serve our members, stakeholders, and the public. The new website provides a more user-friendly experience, enhanced accessibility, and improved navigation to ensure easier access to the wealth of resources and information ACOG offers.

The new website, which went live on August 1, includes several key features designed to enhance user experience, such as:

- **Modern Design:** A contemporary layout that reflects our commitment to innovation and regional collaboration.
- **Improved Navigation:** Simplified menus and categories that allow users to find information quickly and efficiently.
- **Mobile Responsiveness:** A fully responsive design that ensures accessibility on all devices, including smartphones and tablets.
- **Enhanced Content:** Updated and expanded content to better inform and engage our users about ACOG programs, initiatives, and services.

The website will serve as a central hub for all ACOG-related activities, providing updated news, events, and resources.

ACTION REQUESTED:

For information only.