



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



911 ACOG BOARD OF DIRECTORS



Chair

Carrie Blumert
Oklahoma County Commissioner

Vice-Chair

Phil Freeman
Noble Mayor

Secretary/Treasurer

Roger Godwin
Warr Acres Mayor

Executive Director

Mark W. Sweeney, AICP

AGENDA: THURSDAY
AUGUST 29, 2024
1 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, AUGUST 29, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, August 26, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE JUNE 27, 2024 MINUTES:** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
 - A. Chairperson's Report
 - B. Executive Director's Report
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. APPROVAL OF THE CONSENT DOCKET:

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

CONSENT DOCKET ITEMS:

- A. Finance Report: June & July 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
- B. Renewal Agreement with Arledge & Associates, P.C., Certified Public Accountants, for Professional Auditing Services: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-B](#))

END OF CONSENT DOCKET

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:

- A. VistaCom Eventide Host Recorder Upgrade: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-A](#)) *Action requested.*
- B. Tinker Air Force Base (AFB) Update: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-B](#)) *For information only.*
- C. NG911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director ([ATTACHMENT 6-C](#)) *For information only.*

7. GENERAL STATUS REPORT: Brent L. Hawkinson, 911 & Public Safety Director *For information only.*

8. NEW BUSINESS

9. ADJOURN

NEXT MEETING:

Thursday, September 26, 2024, 1 p.m.

911 ACOG BOARD OF DIRECTORS

ATTACHMENT 1

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. Marcus Woodard Mayor	Hon. Tommie Noble, Sr. Trustee
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
BLANCHARD (4)	Hon. Ben Whitt City Councilmember	Hon. Chuck Kemper Vice-Mayor
		Hon. Micheal Scalf Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell Davis Mayor	Hon. Barry Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Councilmember
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Chris Calvert Trustee	No Designee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Treasurer
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (39)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice-Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
WOODLAWN PARK (1)	No Designee	No Designee
YUKON (10)	Hon. Shelli Selby Councilmember	Hon. David Enmark Councilmember
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (15)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (9)	Hon. Carrie Blumert Commissioner	Hon. Myles Davidson Commissioner
		Hon. Brian Maughan Commissioner



ATTACHMENT 2

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

JUNE 27, 2024

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:04 p.m. on June 27, 2024, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Hon. Phil Freeman, Mayor

ENTITY/AGENCY

Noble

BOARD MEMBERS PRESENT

Hon. Marcus Woodard, Mayor
Hon. Ben Whitt, Councilmember
Hon. Claudia Browne, Councilmember
Hon. Barry Moore, Councilmember
Hon. Steven Gentling, Mayor
Hon. John Kenney, Mayor
Hon. Terry Arps, Mayor
Hon. Matt Dukes, Mayor
Hon. Kathy Griffith, Councilmember
Hon. Brian Grider, Mayor
Hon. Marci White, Councilmember
Hon. Larry Heikkila, Mayor
Hon. Leah Grady, Trustee
Hon. David Bennett, Mayor
Hon. Roger Godwin, Mayor
Hon. Vickie Douglas, Vice-Mayor
Hon. Shellie Selby, Councilmember
Hon. Rod Cleveland, Commissioner
Hon. Mark Sharpton, Commissioner
Hon. Charlie Meadows, Commissioner
Hon. Brian Maughan, Commissioner

Arcadia
Blanchard
Del City
Edmond
Guthrie
Lake Aluma
Luther
Midwest City
Moore
Mustang
Newcastle
Norman
Slaughterville
The Village
Warr Acres
Warr Acres
Yukon
Cleveland County
Logan County
Logan County
Oklahoma County

BOARD MEMBERS ABSENT

Hon. Nikki Lloyd, Mayor
Hon. Tom Trello, Vice-Mayor
Hon. Cody Brewer, Councilmember
Hon. Amy Neathery, Councilmember
Hon. Rashanna Baker, Trustee
Hon. Tim Rudek, Councilmember
Hon. Chris Calvert, Trustee
Hon. Mike Donovan, Mayor
Hon. Ronald Dumas, Mayor

Bethany
Cedar Valley
Choctaw
El Reno
Forest Park
Harrah
Jones City
Lexington
Meridian

BOARD MEMBERS ABSENT (Cont.)

Hon. E. Peter Hoffman Jr., Mayor
Hon. Mark Cochell, Mayor
Hon. Kathy Jordan, Trustee
Hon. Frank Calvin, Mayor
Hon. Trey Buck, Councilmember
No Designee
No Designee
Hon. Tomas Manske, Commissioner

ENTITY/AGENCY

Nichols Hills
Nicoma Park
Smith Village
Spencer
Tuttle
Valley Brook
Woodlawn Park
Canadian County

GUESTS

Pete White, Attorney
Jerry Steward
Julianna McCullough, Grant Coordinator
Hon. Glenn Berglan, Trustee
Hon. Kara Cook, Town Admin.
Hon. Misty Mayes, Trustee
Michael Taylor, Asst. City Manager
Russell Anderson, Comm. Manager
Major Brent Barbour, Norman Police Dept.
Taylor Johnson, Transit & Parking Manager
Shannon Stevenson, Asst. City Manager
Hon. Matt Hinkle, Councilmember
Shawn O’Leary, Associate
Nathan Schooling, Fire Chief
Jeremy Thomas, Deputy Fire Chief

ACOG Legal Counsel
Asst. to Pete White
Edmond
Goldsby
Goldsby
Langston City
Nichols Hills
Norman
Norman
Norman
Norman
Oklahoma City
Poe & Associates
Tinker Air Force Base (AFB)
Tinker Air Force Base (AFB)

STAFF

Mark W. Sweeney
Brent L. Hawkinson
Shana Sapp
John M. Sharp
Debbie Cook
Rachel Meinke
Sharon Astrin
Jennifer Sebesta
Jimmy Smith
Beverly Garner

POSITION

Executive Director
911 & Public Safety Director
911 Administrative Assistant
Deputy Director
Finance Director
Public Information Director
Community & Economic Development Manager
Transp. Planning Services Division Manager
IT Operation Specialist 1
Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Phil Freeman called the meeting to order at 1:04 p.m. A quorum was present.

2. APPROVAL OF MAY 30, 2024 MINUTES - REGULAR MEETING

Director Roger Godwin made a motion to approve the May 30, 2024 minutes.
Director David Bennett seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS:

A. CHAIRPERSON’S REPORT - None

B. EXECUTIVE DIRECTOR'S REPORT - Mark Sweeney said that there will be no Board meetings for the month of July. He said the next 911 Board Meeting will be held on August 29, 2024.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

Trustee Glenn Berglan of Goldsby introduced Kara Cook, Town Administrator for the City of Goldsby. Mayor Larry Heikkila introduced Shannon Stevenson, Assistant City Manager for the City of Norman.

5. CONSENT DOCKET

Chair Freeman presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report - Authorization of Payments of May 2024 Claims

Director Brian Grider made a motion to approve the items under the consent docket. Director Terry Arps seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOARD OF DIRECTORS ACTION

A. Revised Service Agreement Between ACOG and 911 ACOG for FY 2025

Mr. Sweeney said after the creation of 911 ACOG in 1988, a Service Agreement was established to allow ACOG to serve as the administrative agency for 911 ACOG. He said this service entails providing staffing, financial operations, office space, supplies, and other forms of administrative assistance to 911 ACOG. He said the original agreement has not been reviewed or updated in 36 years. He said based on the advice of ACOG legal counsel, it has been recommended that the document be revised to be more current and that it should be approved annually by both Boards in conjunction with the approval of the Annual Budget and Work Plan for each fiscal year.

Director Terry Arps asked if there was an increase in amount. Mr. Sweeney said the amount increases every year, which he will address in the FY 2025 911 ACOG Annual Budget and Work Plan. Director Mark Sharpton asked if ACOG is still receiving money from the Oklahoma Tax Commission (OTC). Mr. Sweeney said yes.

Director Matt Dukes made a motion to approve the staff recommended Revised Service Agreement between ACOG and 911 ACOG for FY 2025. Director David Bennett seconded the motion. The motion carried unanimously.

B. FY 2025 911 ACOG Storage Lease Agreement

Mr. Sweeney said 911 ACOG's lease agreement with the Oklahoma County Public Building Authority (OCPBA) for extra storage expires June 30, 2024, and 911 ACOG needs to enter into a new lease agreement. He said the new lease term will commence July 1, 2024, and end June 30, 2025, however, as provided by the lease agreement, we have the option to provide a 30 days' notice prior to completion of the Comtech (Solacom) equipment rollout to the ECCs (Emergency Communications Centers) and subsequent surplus sale of the equipment from the old system. He said the equipment for the implementation process is being stored in Commissioner Brian Maughan's old

office. He said the total office rental cost for a 12-month period will be \$23,255.76 (\$1,937.98 per mo. x 12 mo.). He said this increase in rent from FY 24 (\$14.69 per sq. ft. to \$15.18 per sq. ft. for the approximate 1,532 sq. ft. of space) is due to an annual reassessment of price per square foot by the OCPBA.

Director Arps made a motion to negotiate and execute an agreement with the Oklahoma County Public Building Authority to provide leasehold services for the next 12 months, with the provision of a 30 days' notice termination clause for an amount not to exceed \$23,255.76. Director Barry Moore seconded the motion. The motion carried unanimously.

C. Consideration of FY 2025 911 ACOG Annual Budget and Work Plan

Mr. Sweeney highlighted the proposed FY 2025 911 ACOG Annual Budget and Work Plan. He said the FY 2025 911 ACOG Annual Budget and Work Plan was reviewed and recommended by the ACOG Budget Committee. He said the Committee met in two sessions (June 7 and June 20) to develop their recommendations. He said the FY 2025 911 ACOG Budget, totaling \$9,554,518, reflects an overall increase of \$1,308,639 in revenue compared to the FY 2024 Budget. He said the increase is primarily due to additional 911 fees for telephone service collected by the Oklahoma Tax Commission (OTC) because of the passage of HB 1590, which raised the monthly 911 telephone fee from 0.75 cents to \$1.25 for any device that dials 911. He said the increase in funding received from the OTC equates to \$1.02 after the deduction of the Oklahoma 911 Management Authority's percentage and the OTC's administrative services fee. He said on May 30, 2024, the 911 ACOG Board approved the future distribution of the additional 0.34 cents from the \$1.02 received by 911 ACOG from Wireless, VoIP, and Prepaid Wireless 911 Service Fees to be split between direct ECC Refunds, a 911 Regional Grant Program pool, and 911 ACOG, distributed monthly beginning July 1, 2024.

Director Rod Cleveland asked what the 911 Regional Grant Program is and what it provides. Mr. Sweeney said the 911 Regional Grant Program is a grant program that will be targeted toward improvement for the ECCs. Director Cleveland asked if the revenue source is a part of the grant program. Mr. Sweeney said they are the additional fees from the Oklahoma Tax Commission (OTC). He said at the May 30, 2024 BOD meeting, the Board voted to divide the additional amount among the Regional Grant Program, Return of Funds to ECCs, and for 911 ACOG. He said the 0.18 cents will stay in place. Director Cleveland asked where the reserve funds are in the budget report. Mr. Sweeney said the reserve funds are not included in the budget.

Director Sharpton asked how much cyber protection will cost. Mr. Sweeney said it is incorporated in our long term cost projections. He said staff is working on cyber security with Mission Critical Partners (MCP). He said MCP will be responsible for the ongoing cyber security monitoring and maintenance process.

Director Arps made a motion to approve the attached FY 2025 911 ACOG Annual Budget and Work Plan as recommended by the ACOG Budget Committee. Director Roger Godwin seconded the motion. The motion carried unanimously.

D. Tinker Air Force Base (AFB) Petition to Contract with 911 ACOG NG911 System for Primary ECC

Mr. Hawkinson introduced Chief Nathan Schooling and Dep. Chief Jeremy Thomas of Tinker AFB. He said Tinker AFB is making a federal petition to contract with 911 ACOG for NG911 Call Routing and Call Handling Equipment, Network, and Services for a Primary ECC. He said Tinker AFB previously had a contract with 911 ACOG but ended it in 2012 due to a Pentagon Mandate. He said on June 17, 2024, staff presented a proposal to Tinker AFB for NG911 Call Routing and Call Handling, Network, and Services for a total Year 1 cost of \$155,620.00. He said the proposal includes NGA ESInet & NGCS Call Routing, Two Comtech i3 Guardian Call Handling Workstations, IP Network, and Technical Support Services.

Director Vickie Douglas asked if the Pentagon Mandate has been lifted. Mr. Hawkinson said the mandate was lifted. He said in 2012, Tinker moved to a platform called Plant Equipment and has since migrated to a different system that is coming to end of life and seeks to contract with 911 ACOG.

Director Mark Sharpton asked if the ACOG equipment will be able to be accessed at Tinker. Mr. Hawkinson said yes. He said the technicians will have 24-hour access to the base to access any issues.

Director Douglas made a motion to authorize the Executive Director to enter into a contract with Tinker AFB for NG911 Call Routing and Call Handling, Network, and Services for a Year 1 contracted amount not to exceed \$155,620.00 for a primary ECC. Director Larry Heikkila seconded the motion. The motion carried unanimously.

E. Authorization to Approve NGA Services for the Addition of Tinker Air Force Base (AFB) as a Primary ECC

Mr. Hawkinson said 911 staff is recommending authorizing NGA services to include Tinker AFB in the NG911 Call Routing Solution as a primary ECC. He said Tinker AFB is in the central portion of the 911 ACOG service area and interacts with many of the 911 Emergency Call Centers (ECCs). He said adding Tinker AFB to the NG911 Call Routing Solution will allow member ECCs to transfer calls both to and from Tinker AFB with all the associated call data and allow Tinker AFB to utilize the policy routing functionality of NGCS available to the 911 ACOG member ECCs. He said this ability will provide a higher level of 911 service both to the residents and visitors to Tinker AFB and to the 911 ACOG member ECCs. He said this expense for services is included in the proposed FY 2025 911 ACOG Annual Budget and Work Plan for a total budgeted expense of \$70,400.

Director Matt Dukes made a motion to authorize the Executive Director to approve NGA proposed services for the addition of Tinker AFB as a primary ECC, total FY 2025 budgeted expense of \$70,400.00. Director Arps seconded the motion. The motion carried unanimously.

F. Cox Business Network Contract Renewal

Mr. Hawkinson said ACOG staff is recommending Renewal Year 4 of 5 to the Cox Metro-E Network Contract (set to expire July 31, 2024) for twelve months for an amount not to exceed \$348,933.00. He said the network is a two-layer, fiber-based any-to-any architecture with a redundant/diverse path that provides secondary connectivity from the 911 ACOG contracted data center to the Emergency Communication Centers (ECC) in the regional 911 system. He said this annual expense is included in the proposed FY 2025 911 ACOG Annual Budget and Work Plan.

Director Arps asked if Cox is used as a back-up system. Mr. Hawkinson said Cox is a secondary IP network and AT&T is the primary. He said both circuits are used together to deliver a dual circuit.

Director Steven Gentling made a motion to authorize the Executive Director to execute Renewal Year 4 of 5 to the Cox Metro-E Network Contract for an amount not to exceed \$348,933.00, for a twelve-month term from August 1, 2024, through July 31, 2025. Director Sharpton seconded the motion. The motion carried unanimously.

G. Norman ECC Expansion Request

Mr. Hawkinson introduced Russell Anderson, Communication Manager for the City of Norman and Major Brent Barbour of Norman Police Department. Mr. Hawkinson said the City of Norman is relocating their current ECC to their newly built Emergency Communications Operations Center (ECOC) and has requested 911 ACOG purchase (10) Comtech Guardian Call Handling Workstations in addition to the current (6). He said these new positions, along with the existing six (6), are to be installed and turned up at the new ECOC to facilitate their ECC move only and potential future consolidation with surrounding ECCs would require signed agreements between agencies. He said staff has negotiated the purchase of four (4) additional Comtech Guardian call Handling Workstations with connectivity components, total cost not to exceed \$117,790.32. The expense has been included in the 911 ACOG FY 2025 Budget.

Director Arps asked if the additional workstations will be consolidated with other ECCs. Mr. Hawkinson said that would be between the ECCs. Director Douglas asked if it was included in the budget. Mr. Hawkinson said the four additional workstations are included in the budget.

Director Sharpton made a motion to authorize the Executive Director to purchase (4) additional Comtech Guardian Workstations with connectivity components for the City of Norman, at a cost not to exceed \$117,790.32. Director Rod Cleveland seconded the motion. The motion carried unanimously.

H. EMSA Withdrawal from 911 ACOG

Mr. Hawkinson said on June 4, 2024, the Emergency Medical Services Authority (EMSA) notified 911 staff of their intent to transfer their 911 Services to a collocated 911 System with the City of Oklahoma City, and not to renew their current Agreement with 911 ACOG, expiring June 30, 2024. He said EMSA requested the opportunity to negotiate a month-to-month agreement of the current Viper/Power911 Equipment, Network, and

Services during the transition period. He said staff is proposing to amend the current six-month agreement between EMSA and 911 ACOG to two months for Viper/Power 911 Equipment, Network, and Services to be effective July 1, 2024, through August 31, 2024, providing EMSA time to transition from 911 ACOG to a collocated 911 System with City of Oklahoma City. He said staff has calculated the cost of the two-month extension to be \$13,877.00 and will include any early circuit disconnect fees from AT&T and Cox.

Director Ben Whitt asked what the total cost would be. Mr. Hawkinson said the total cost is \$14,355.63.

Director Sharpton asked where sixty-five percent of calls go. Mr. Hawkinson said those calls go to the Oklahoma City dispatch, then will be assigned to the proper department.

Director Douglas asked how the 2025 proposed budget will be affected. Mr. Hawkinson said the contract portion of the budget was modified to accommodate any changes.

I. NG911 Implementation Status Report

Mr. Hawkinson highlighted the proposed NG911 Implementation Status Report. He said staff continues to work with NGA to finalize a deployment schedule. He said deployments are planned to begin September 24, 2024, two weeks following the final ECC cut over to the Comtech Call Handling Solution. He said staff and NGA are currently participating in monthly project meetings via video conference and that the meetings will become more frequent as staff approaches the beginning of the NGA migration. He said Blanchard, El Reno, Noble, and Cleveland County have been successfully cutover. He said that brings the cutover total to 17 with 5 remaining, including Tinker AFB. The report can be viewed here: https://www.acogok.org/wp-content/uploads/2024/08/911-ACOG-Board-Meeting_NG911-Final-062724.pdf

Director Arps asked who the point of contact regarding changes for Town of Luther is. Mr. Hawkinson said Tanner Jones (ACOG GIS Manager) is the point of contact.

7. GENERAL STATUS REPORT

911 OPERATIONS:

ECC Prep & Cutover: Staff is making final preparations for Moore ECC Cutover, scheduled July 9, 2024.

911 GIS:

911 GIS Operations: Daily Operations include cell tower routing updates, MSAG information updates, road additions/changes, and subdivision address range requests.

OKLAHOMA 911 INSTITUTE:

APCO Communications Training Officer: August 21 – 23, 2024. APCO Institute's 5th Edition of their premier training program Communications Training Officer (CTO) course focuses on the development and maintenance of an agency's one-on-one training program and includes the instruction necessary to foster levels of consistency for CTOs as they provide on-the-job training to new hires.

ECC CALL VOLUME STATISTICS:

Monthly ECC Call Volume Statistics are available for you on the front table, offered in two separate reports: 911 ACOG Call Volume Statistics [Viper] and 911 ACOG Call Volume Statistics [Guardian]

8. NEW BUSINESS

No New Business was presented.

9. ADJOURN

There being no further business to discuss, Chair Freeman adjourned the meeting at 2:00 p.m.

APPROVED THIS 29th DAY OF AUGUST 2024.

CHAIR

SECRETARY/ TREASURER

CONSENT DOCKET





ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT - JUNE & JULY 2024 CLAIMS

DATE:

AUGUST 29, 2024

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In accordance with the revised 911 ACOG claims list process, June & July claims were paid biweekly during the applicable month. Copies of the June claims and July claims for payments are included for ratification. The June and July cash status reports are also included for information.

ACTION REQUESTED:

Motion to ratify payment of claims paid during the months of June & July 2024.

In accordance with the revised claims process, this list of claims paid in June is offered for the Board of Directors to ratify.

ACOG Administrative Services - February, March and April 2024

Personnel	\$	437,685.51	
Advertising		6,145.01	
Audit		5,433.30	
Development		495.00	
Legal		4,800.00	
Mileage		2,220.81	
Postage		53.76	
Special Projects - Institute		(220.00)	
Supplies		1,662.97	
Telephone & Internet		6,869.16	
Travel		1,200.60	
		<hr/>	
<i>Total MSAG/Education/Training</i>	\$		466,346.12
Vehicle Operations		73.58	
<i>Items in 911 ACOG Budget</i>			<hr/>
			73.58
OKC Professional Services Agreement			\$ 466,419.70
Total ACOG Administrative Services	\$		26,300.99
			\$ 492,720.69

911 Operating/Maintenance

AT&T (Network, Database)	\$	33,302.00	
AT&T (Tribbey Circuit)		90.00	
AT&T (Service - Help Desk iPads)		90.14	
Cox Communications		26,213.44	
Dobson Telephone		160.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)		2,671.83	
Hinton Telephone Company		246.20	
Logix Communications		199.32	
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00	
Mission Critical Partners, LLC		38,862.45	
NGA 911 LLC		20,015.95	
Oklahoma County Public Building Authority		1,937.98	
Pottawatomie Telephone Co (Tribbey Circuits)		110.60	
Solacom Technologies Inc (NG 911)		24,226.50	
TierPoint Oklahoma, LLC (Maintenance)		6,650.36	
Windstream		85.88	
		<hr/>	
<i>Total 911 Operating/Maintenance</i>			<hr/>
			159,272.65
Total June Claims	\$		<hr/>
			651,993.34

ATTEST:

CHAIR

SECRETARY/TREASURER

**911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
JUNE 2024**

Bethany	\$	6,427.99
Cleveland County		6,860.55
Del City		6,688.49
Edmond		30,971.20
El Reno		8,674.86
Guthrie		11,077.33
McClain County*		12,421.49
Midwest City		16,587.35
Moore		17,793.82
Mustang		6,207.27
Newcastle		3,970.83
Nichols Hills		1,857.45
Noble		2,703.93
Norman		33,458.54
Oklahoma County		15,088.55
The Village		3,420.54
Tuttle		2,820.15
Warr Acres		3,862.11
Yukon		<u>9,824.81</u>
Total Disbursements	\$	<u>200,717.26</u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
 CASH STATUS REPORT
 FOR THE MONTH ENDED JUNE 30, 2024

	<u>OPERATING ACCOUNT</u>	<u>INVESTMENT SWEEP</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance <i>June 1, 2024</i>				
<i>Cash on Deposit</i>	<u>\$ 5,813,029.66</u>	<u>\$ 15,452,554.25</u>	<u>\$ 3,566,553.53</u>	<u>\$ 24,832,137.44</u>
Cash Receipts				
Fee Income - Wireline	-	-	-	-
Fee Income - OTC	723,776.79	-	-	723,776.79
Contracts	-	-	-	-
Transfers of Funds	282,199,734.29	282,500,527.52	-	564,700,261.81
Interest/Dividend Earned	56,033.39	-	135.81	56,169.20
Miscellaneous	-	-	-	-
Total Cash Receipts	<u>\$ 282,979,544.47</u>	<u>\$ 282,500,527.52</u>	<u>\$ 135.81</u>	<u>\$ 565,480,207.80</u>
Cash Disbursements				
Claims/Operating Expense	651,993.34	-	-	651,993.34
911 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	200,717.26	-	-	200,717.26
Transfers of Funds	282,500,527.52	282,199,734.29	-	564,700,261.81
Miscellaneous	-	-	-	\$ -
Total Cash Disbursements	<u>\$ 283,353,238.12</u>	<u>\$ 282,199,734.29</u>	<u>\$ -</u>	<u>\$ 565,552,972.41</u>
Ending Balance <i>June 30, 2024</i>				
<i>Cash on Deposit</i>	<u>\$ 5,439,336.01</u>	<u>\$ 15,753,347.48</u>	<u>\$ 3,566,689.34</u>	<u>\$ 24,759,372.83</u>

In accordance with the revised claims process, this list of claims paid in July is offered for the Board of Directors to ratify.

911 Operating/Maintenance

AT&T (Network, Database)	\$ 16,440.17	
AT&T (Tribbey Circuit)	90.00	
AT&T (Service - Help Desk iPads)	1,239.45	
Cox Communications	27,081.61	
Dobson Telephone	160.00	
GeoComm, Inc. (GeoLynx Server Maintenance & Add-on)	2,671.83	
Hinton Telephone Company	246.20	
Intrado (Maintenance)	13,224.86	
Logix Communications	199.32	
NGA 911 LLC	20,015.95	
Oklahoma Communication Systems	374.65	
Oklahoma County Public Building Authority	1,937.98	
Pioneer Telephone (911 Trunks)	201.34	
Pioneer Long Distance (Meet Point El Reno to Newcastle)	259.00	
Pottawatomie Telephone Co (Tribbey Circuits)	110.60	
Solacom Technologies Inc (NG 911)	252,587.17	
TierPoint Oklahoma, LLC (Maintenance)	6,650.36	
WEX Fleet Services	684.05	
Windstream	<u>85.88</u>	
<i>Total 911 Operating/Maintenance</i>		<u>344,260.42</u>
Total July Claims		<u><u>\$ 344,260.42</u></u>

ATTEST:

CHAIR

SECRETARY/TREASURER

**911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
JULY 2024**

Bethany	\$	6,387.53
Cleveland County		6,839.86
Del City		6,573.48
Edmond		31,274.50
El Reno		9,173.82
Guthrie		11,386.18
McClain County*		13,078.28
Midwest City		16,418.99
Moore		17,817.39
Mustang		6,619.58
Newcastle		4,287.10
Nichols Hills		1,845.96
Noble		4,578.93
Norman		35,273.84
Oklahoma County		15,170.16
The Village		3,362.47
Tuttle		2,957.18
Warr Acres		3,878.07
Yukon		<u>10,533.74</u>
Total Disbursements	\$	<u>207,457.06</u>

*McClain County is refunded 100% of the OTC service fees until the conversion to Blanchard has been implemented.

911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
 CASH STATUS REPORT
 FOR THE MONTH ENDED JULY 31, 2024

	<u>OPERATING ACCOUNT</u>	<u>INVESTMENT SWEEP</u>	<u>SAVINGS ACCOUNT</u>	<u>TOTAL</u>
Beginning Balance				
<i>July 1, 2024</i>				
<i>Cash on Deposit</i>	<u>\$ 5,439,336.01</u>	<u>\$ 15,753,347.48</u>	<u>\$ 3,566,689.34</u>	<u>\$ 24,759,372.83</u>
Cash Receipts				
Fee Income - Wireline	-	-	-	-
Fee Income - OTC	747,414.43	-	-	747,414.43
Contracts	-	-	-	-
Transfers of Funds	337,449,032.08	337,200,276.46	-	674,649,308.54
Interest/Dividend Earned	58,366.11	-	63.56	58,429.67
Miscellaneous	492,720.69	-	-	492,720.69
Total Cash Receipts	<u>\$ 338,747,533.31</u>	<u>\$ 337,200,276.46</u>	<u>\$ 63.56</u>	<u>\$ 675,947,873.33</u>
Cash Disbursements				
Claims/Operating Expense	344,260.42	-	-	344,260.42
911 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	207,457.06	-	-	207,457.06
Transfers of Funds	337,200,276.46	337,449,032.08	-	674,649,308.54
Miscellaneous	492,720.69	-	-	\$ 492,720.69
Total Cash Disbursements	<u>\$ 338,244,714.63</u>	<u>\$ 337,449,032.08</u>	<u>\$ -</u>	<u>\$ 675,693,746.71</u>
Ending Balance				
<i>July 31, 2024</i>				
<i>Cash on Deposit</i>	<u>\$ 5,942,154.69</u>	<u>\$ 15,504,591.86</u>	<u>\$ 3,566,752.90</u>	<u>\$ 25,013,499.45</u>



ATTACHMENT 5-B

SUBJECT:

RENEWAL AGREEMENT WITH ARLEDGE & ASSOCIATES, P.C., CERTIFIED PUBLIC ACCOUNTANTS, FOR PROFESSIONAL AUDITING SERVICES

DATE:

AUGUST 29, 2024

FROM:

DEBORAH COOK, CPA

Finance Director

INFORMATION:

In August 2023, the Board gave its approval for the Executive Director to negotiate and execute an agreement with Arledge & Associates, P.C. to provide professional auditing services for the fiscal year ending June 30, 2023 with an option to renew that agreement for each of the four (4) subsequent fiscal years, subject to concurrence of the 911 ACOG Board of Directors, and annual availability of an adequate appropriation.

The total annual cost of FY 24 will be \$39,300. Staff recommends that the option to renew that agreement for the fiscal year ending June 30, 2024 be exercised.

ACTION REQUESTED:

Motion to authorize the Executive Director to exercise the option to renew the agreement with Arledge & Associates, P.C. to provide 911 ACOG with professional auditing services for the fiscal year ending June 30, 2024, pending annual availability of an adequate appropriation.

**REGULAR AGENDA ITEMS
THAT MAY REQUIRE
911 ACOG BOD ACTION**



SUBJECT:

VISTACOM EVENTIDE HOST RECORDER UPGRADE

DATE:

AUGUST 29, 2024

FROM:

BRENT L. HAWKINSON

911 & Public Safety Director

INFORMATION:

The VistaCom Eventide Host Recorders installed at TierPoint and MidCon Datacenters, turned up in January of 2014, are at end-of-life requiring hardware & software upgrade. The Single Host Dual Node solution provides trunk and line side 911 call recording for the 22 ECCs on the 911 ACOG Regional System.

The VistaCom Eventide Host Recorder Upgrade cost of \$108,702.00 was included in the 911 ACOG FY2025 Budget.

ACTION REQUESTED:

Motion to authorize the Executive Director to sign the VistaCom Eventide Quote for purchase in an amount not to exceed \$108,702.00.



SUBJECT:

TINKER AIR FORCE BASE (AFB) UPDATE

DATE:

AUGUST 29, 2024

FROM:

BRENT L. HAWKINSON

911 & Public Safety Director

INFORMATION:

The primary objective for the Tinker Air Force Base (AFB) ECC is and has been to become part of the 911 ACOG NG911 Call Routing & Call Handling System, as their current 911 System goes dark October 1, 2024. Since the last Board Meeting, it was decided due to time constraints, to take a two-phase approach to Tinker AFB.

Phase I - The objective is cutting Tinker AFB ECC to the Comtech Guardian Call Handling solution in Legacy Telephony Mode. Staff have been diligent in obtaining legacy services delivered to Node 1 of the Guardian Host at TierPoint Data Center, as well as the Metro-E IP Circuit required to deliver the 911 traffic from the Guardian Host to Tinker AFB ECC Guardian Workstations.

The Cox Metro-E IP Circuit has been delivered to Tinker AFB ECC and staff extended the circuit to the ECC in preparation for router & switch connectivity and testing before workstation setup. The (2) Guardian Workstations, configured and staged at 911 ACOG, are ready for deployment.

Tinker AFB ECC Dispatchers and Supervisors have completed Guardian Training and cutover is scheduled for September 10, 2024, preventing the loss of 911 Services for Tinker AFB due to their current failing 911 system.

Phase II - The objective is to migrate Tinker AFB, along with the 21 other ECCs on the Comtech Guardian, from Legacy Telephony services to NGA Call Routing (ESInet & NGCS) Cloud based Services Solution. This migration to NG911 for Tinker AFB is estimated to be done in January 2025.

ACTION REQUESTED:

For information only.



ATTACHMENT 6-C

SUBJECT:
NG911 IMPLEMENTATION STATUS REPORT

DATE:
AUGUST 29, 2024

FROM:
BRENT L. HAWKINSON
911 & Public Safety Director

INFORMATION:

NGA Call Routing Solution and Comtech Call Handling Solution reports are provided as status updates to the progress 911 Staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

911 ACOG continues to work with NGA to finalize a deployment plan and schedule.

Moore ECC was successfully cutover to the Comtech Call Handling Solution on July 9, 2024. Non-service affecting issues were logged during and after the cutover process and the involved vendors are working on resolution.

Oklahoma University ECC was successfully cutover to the Comtech Call Handling Solution on July 16, 2024. Non-service affecting issues were logged during and after the cutover process and have been resolved.

Tuttle ECC was successfully cutover to the Comtech Call Handling Solution on July 23, 2024. Non-service affecting issues were logged during and after the cutover process and have been resolved.

Newcastle ECC was successfully cutover to the Comtech Call Handling Solution on July 30, 2024. Non-service affecting issues were logged during and after the cutover process and the involved vendors are working on resolution.

Tinker AFB ECC is scheduled for cutover on September 10, 2024. Pre-implementation provisioning is in progress. A Solicitation which includes Quote, and Statement of Work (SOW) has been finalized and delivered to Tinker AFB for final consideration for contracting with 911 ACOG.

911 ACOG is working with Tinker AFB and NGA to incorporate Tinker AFB into the NGA Call Routing Solution. Delays in readiness tasks by Tinker AFB have resulted in the delay of all ECC's migrating to the NGA Call Routing Solution with expectations to begin in late September, 2024.

ACTION REQUESTED:
For information only.