



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS



AREAWIDE PLANNING
& TECHNICAL
**ADVISORY
COMMITTEE**



AGENDA: THURSDAY
NOVEMBER 7, 2024
9 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ACOG AREAWIDE PLANNING AND TECHNICAL ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON THURSDAY, NOVEMBER 7, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 7-1-1 Statewide or email title.vi@acogok.org) by 9 a.m. Monday, November 4, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

A. CALL TO ORDER ([ATTACHMENT A](#))

B. APPROVAL OF THE SEPTEMBER 12, 2024, MINUTES ([ATTACHMENT B](#))

C. ACTION ITEM:

1. APTAC Election of Officers for Calendar Year (CY) 2025: John Sharp, Deputy Director ([ATTACHMENT C-1](#)) *Action requested.*
2. APTAC Meeting Schedule for CY 2025: John Sharp, Deputy Director ([ATTACHMENT C-2](#)) *Action requested.*

D. ITEMS FOR INFORMATION ONLY:

1. 2025 Oklahoma Recreational Trails Program: John Sharp, Deputy Director ([ATTACHMENT D-1](#)) *For information only.*
2. Housing Diversity & Supply: John Sharp, Deputy Director, and Dan Kassick, Planning Director, City of Guthrie ([ATTACHMENT D-2](#)) *For information only.*

E. UPDATES FROM MEMBERS

F. NEW BUSINESS

G. ADJOURN

DEADLINE FOR JANUARY APTAC AGENDA ITEMS:

Thursday, January 2, 2025, at 4:00 p.m.

NEXT APTAC MEETING:

Thursday, January 16, 2025, at 9:00 a.m.

ATTACHMENT A

AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE

CHAIR: DUSTIN DOWNEY (Blanchard)		VICE-CHAIR: DAVID RUSSELL (Mustang)
VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY	Amanda McCellon Dir. of Planning & Community Development	Brendon Summerville Community Development Associate
BLANCHARD	Dustin Downey Capital Projects Manager	Hayden Wilkes City Planner
		Robert Floyd City Manager
		Daniel Ofsthun Finance Director
CALUMET	Bruce Wallace Director of Development	
CEDAR VALLEY	Corey Timmons Mayor	Jerry Cole Board Trustee
CHOCTAW	Sarah Huffine Development Services & Planning Director	Alexandra (Lexie) Baker City Planner
		Stuart Drake City Manager
COLE	No Designee	No Designee
DEL CITY	Kellie Wilbanks Community Development Director	James Lehmkuhler Interim City Planner
		Kyle Gandy Economic Development Director
EDMOND	Jan Fees City Planner	No Designee
EL RENO	Taylor Burt City Planner	Tim Young Assistant City Manager
		Matt Sandidge City Manager
FOREST PARK	No Designee	No Designee
GOLDSBY	No Designee	No Designee
GUTHRIE	Dan Kassik Planning Director	No Designee
HARRAH	Gary Boiling City Planner	Matt Mears City Manager
JONES CITY	No Designee	No Designee
LEXINGTON	No Designee	No Designee
LUTHER	Scherrie Pidcock Town Manager/Clerk	Hon. William Terry Arps Trustee/Mayor
		Hon. Carla Caruthers Trustee
MIDWEST CITY	Julie Shannon Planner III	Emily Richey Planning Manager
		Matt Summers Director of Planning & Zoning
		Brandon Bundy Director of Engineering

VOTING MEMBERS AND ALTERNATES (CONT.)		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
MOORE	No Designee	Elizabeth Weitman Community Development Director
MUSTANG	David Russell Project & Stormwater Manager	Nic Bailey Parks & Recreation Director
NEWCASTLE	Janay Greenlee Planning & Comm. Dev. Director	Kevin Hegerberg Development Services Coordinator
NICHOLS HILLS	No Designee	No Designee
NICOMA PARK	No Designee	No Designee
NOBLE	Robert Porton City Manager	Michael Glessner City Planner
NORMAN	Joyce Green GIS Services Manager	Anais Starr Planner II
OKLAHOMA CITY	Sasha Tepedelenova McCrone Senior Planner	Justin Henry Program Planner
PIEDMONT	No Designee	Vacant
SLAUGHTERVILLE	Ashley Furry Town Administrator	Vacant
SPENCER	No Designee	Vacant
TUTTLE	Bryan Balenseifen Community Development	Vacant
THE VILLAGE	No Designee	Vacant
WARR ACRES	No Designee	Vacant
YUKON	Vacant	Danielle O'Neal Asst. Planning Director
		Mitchell Hort Asst. City Manager
		Claudia Krshka Grant Writer
UNION CITY	No Designee	Vacant
CANADIAN COUNTY	No Designee	Hon. David Anderson Commissioner District 2
		No Designee
CLEVELAND COUNTY	Hon. Rod Cleveland Commissioner	Brian Wint Project Manager
		John Roberts Deputy Commissioner
		Mark Braley Deputy Commissioner
LOGAN COUNTY	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY	Erik Brandt Principal Planner	Vacant
	Scott March GIS Coordinator	

NON-VOTING MEMBERS AND ALTERNATES		
CITY/ORGANIZATION	MEMBERS	ALTERNATES
AREAWIDE AGING AGENCY	No Designee	Vacant
CAPITOL-MEDICAL ZONING COMMISSION	Casey Jones Assistant Planner	Vacant
CENTRAL OKLAHOMA TRANSPORTATION AND PARKING AUTHORITY (COTPA)	Chip Nolen Planning Manager	Marty Dickens Grants Coordinator
CITY OF NORMAN - TRANSIT	Jason Huff Transit Planner & Grants Specialist	Taylor Johnson Transit & Parking Program Manager
METRO FAIR HOUSING COUNCIL	Mary Dulan Executive Director	Vacant
OKLAHOMA DEPARTMENT OF COMMERCE	No Designee	Vacant
TINKER AIR FORCE BASE	Steven Rhodes Community Planner	Vacant

ACOG STAFF

TRANSPORTATION PLANNING SERVICES (TPS)

NAME	TITLE	EMAIL ADDRESS
JOHN SHARP	Deputy Director	jmsharp@acogok.org
JENNIFER SEBESTA	TPS Division Manager	jsebesta@acogok.org
ERIC POLLARD	TPS Air Quality & Clean Cities Manager	epollard@acogok.org
DAVID FRICK, AICP	TPS Air Quality & Clean Cities Planner III	dfrick@acogok.org
LAUREN WOOD	TPS Transportation Planner II - Performance	lwood@acogok.org
JOSE JIMENEZ-RUBIO	TPS Transportation Planner I - Safety	jjimenez@acogok.org
TAHJIBA TARANNUM	Transportation Intern	ttarannum@acogok.org
MADISON MARTIN	Clean Cities Intern	mmartin@acogok.org
KATIE BARBER	Clean Cities Intern	kbarber@acogok.org
GWEN GORDON	TPS Administrative Assistant	ggordon@acogok.org
BEVERLY GARNER	Executive Assistant	bgarner@acogok.org



ATTACHMENT B

SUBJECT:

MINUTES OF THE AREAWIDE PLANNING & TECHNICAL ADVISORY COMMITTEE MEETING

DATE:

SEPTEMBER 12, 2024

A regular meeting of the Areawide Planning & Technical Advisory Committee was convened at 9 a.m. Thursday, September 12, 2024, at the Association of Central Oklahoma Governments in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING

David Russell, Vice Chair

ENTITY/AGENCY

Mustang

APTAC MEMBERS PRESENT

Dustin Downey
Jan Fees
Kyle Gandy
Dan Kassik
Emily Richey
Matt Summers
Michael Glessner
Sasha Tepedelenova McCrone
Julie Shannon
Erik Brandt

ENTITY/AGENCY

Blanchard
Edmond
Del City
Guthrie
Midwest City
Midwest City
Noble
Oklahoma City
Yukon
Oklahoma County

NON-VOTING MEMBERS PRESENT

None

ENTITY/AGENCY

GUESTS PRESENT

Andrew Mayes
Walter Jacques, Citizen
Hannah Nolen, Planner
Sean Wallace
Gary Bolling, City Planner
Laura Hoggatt, Planning Manager
Bart Vleugels, Active Trans. Coordinator

ENTITY

Del City
Del City
Edmond
Edmond
Harrah
Norman
Okla. Dept. of Transportation (ODOT)

ACOG STAFF PRESENT

John Sharp
Eric Pollard
Lauren Wood
Jose Jimenez-Rubio
Gwendolyn Gordon

POSITION

Deputy Director
TPS Air Quality & Clean Cities Manager
TPS Transportation Planner II - Performance
TPS Transportation Planner I - Safety
TPS Administrative Assistant

MINUTES

A. CALL TO ORDER

Vice-Chair David Russell called the meeting to order at 9:05 a.m. A quorum was present.

B. APPROVAL OF THE MAY 16, 2024, MEETING MINUTES

Jan Fees moved to approve the May 16, 2024, minutes. Erik Brandt seconded the motion. The motion carried unanimously.

C. ITEMS FOR INFORMATION ONLY:

1. Reduced Parking Requirements

Lora Hoggatt, Planning Manager at the City of Norman, spoke to the committee about Norman's new parking requirements. The new requirements will allow more flexibility throughout the city and could lead to higher density development.

2. Regional Orthoimagery Project

John Sharp said in 2009, ACOG spearheaded the Central Oklahoma Alliance of Government Agencies (COAGA) regional orthoimagery project, which was undertaken for ACOG's member entities to acquire digital aerial photography and detailed planimetric data. Mr. Sharp said if any entity is interested in participating in the upcoming project, please email Jennifer Sebesta at jsebesta@acogok.org.org.

3. Pedestrian Safety Awareness Month

Jose Jimenez said October is designated as National Pedestrian Safety Awareness Month by the National Highway Traffic Safety Administration and Federal Highway Administration. He said ACOG is planning a series of events and messaging campaigns to help raise awareness in Central Oklahoma during the month of October through mid-November. He then highlighted the information as detailed in the agenda memorandum, noting that if the cities need messaging, flyers, or graphics for their events, to reach out to ACOG. Mr. Jimenez said the focus will be on safety events for children and, after daylight savings time, for adult safety as well.

He encouraged the committee to attend the screening of the Street Project documentary, *3 Seconds Behind the Wheel*, and presented a trailer of the film. He then said that screening would be at 6 p.m. on October 28 at the Ronald J. Norick Downtown Library in Oklahoma City.

Mr. Jimenez said to let him know of any safety events that communities are holding. He said resolutions by the communities could bring awareness of pedestrian safety. Mr. Sharp added that ACOG could provide a sample resolution template.

D. NEW BUSINESS

None

F. ADJOURN

There being no further business, the meeting was adjourned at 10:00 a.m.



ATTACHMENT C-1

SUBJECT:

APTAC ELECTION OF OFFICERS FOR CALENDAR YEAR (CY) 2025

DATE:

NOVEMBER 7, 2024

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

At the November APTAC meeting, nominations will be accepted for the purpose of electing APTAC officers for calendar year (CY) 2025. The current chair is Dustin Downey, Capital Projects Manager, Blanchard, and the current vice-chair is David Russell, Project & Stormwater Manager, Mustang. At the meeting, the committee will be asked to elect an APTAC Chair and Vice-Chair to serve for CY 2025.

ACTION REQUESTED:

Motion to elect CY 2025 APTAC Officers.



ATTACHMENT C-2

SUBJECT:

APTAC MEETING SCHEDULE FOR CY 2025

DATE:

NOVEMBER 7, 2024

FROM:

JOHN SHARP

Deputy Director

INFORMATION:

Below is the APTAC meeting schedule as recommended by ACOG staff for Calendar Year (CY) 2025. The regular meeting time for APTAC is 9 a.m. Meetings customarily are held on Thursdays at ACOG in the Oklahoma Board Room.

January 16, 2025

March 13, 2025

May 15, 2025

September 11, 2025

November 13, 2025

ACTION REQUESTED:

Consider recommending that the ACOG Board of Directors approve the proposed CY 2025 APTAC meeting schedule.



ATTACHMENT D-1

SUBJECT:

2025 OKLAHOMA RECREATIONAL TRAILS PROGRAM

DATE:

NOVEMBER 7, 2024

FROM:

JOHN SHARP
Deputy Director

INFORMATION:

The Recreational Trails Program (RTP) is a federal-aid program administered by the Oklahoma Tourism and Recreation Department (OTRD). This grant program is part of the Transportation Alternatives formula funding. RTP provides for 80 percent federal share and requires a 20 percent local match for all projects. The match may be either in cash or in value of documented contributions. Other sources of federal funds may also be used for the match up to 95 percent of the total project cost.

The application deadline is 4 p.m. on **Friday, January 31, 2025**. The application and further information are available on the OTRD website, <https://otrd.travelok.com/recreational-trails-program/>.

This year, the maximum grant amount is \$300,000 (with at least a \$75,000 match), for a total project cost of \$375,000.

Please carefully read the application forms for specific requirements. Additional information will be required for applications involving land acquisition.

For more information, please contact Rhonda Moore at (405) 522-9522 or Rhonda.Moore@travelok.com.

ACTION REQUESTED:

For information only.

