



ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

911 ACOG REGIONAL PLANNING & ADVISORY COMMITTEE

AGENDA: TUESDAY
DECEMBER 3, 2024
9:30 A.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS REGIONAL PLANNING & ADVISORY COMMITTEE WILL HOLD A REGULAR MEETING ON TUESDAY, DECEMBER 3, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org), if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE MINUTES - MARCH 5, 2024** ([ATTACHMENT 2](#))
3. **ITEMS FOR INFORMATION ONLY**
 - A. 911 Systems Management Changes and Introduction of New Staff: Brent Hawkinson, 911 & Public Safety Director
 - B. NG911 Implementation Status Report: Brent Hawkinson, 911 & Public Safety Director
 - C. 911 Technical Systems Projects: Kale Littlefield, 911 Systems Support Manager
 - D. 911 Training/Schedule: Robin Murray, 911 Institute Programs Manager
 - E. Recent 911 Geographical Information Systems (GIS) Activities: Tanner Jones, 911 GIS Manager
4. **NEW BUSINESS**
5. **ECC UPDATES - ECC Members**
6. **ADJOURN**

NEXT MEETING:

Tuesday, March 4, 2025, 9:30 a.m.

RPAC MEMBERS

CITY/ORGANIZATION	MEMBERS	JOB TITLE
BETHANY PD	Chad Meek	Deputy Chief
	Kyle Hayes	Communications Supervisor
BLANCHARD	Robert Floyd	City Manager
CANADIAN COUNTY SHERIFF'S OFFICE	Cindy Bowers	Communications Supervisor
CLEVELAND COUNTY SHERIFF'S OFFICE	Lt. Greg Couch	Supervisor
	Caitlin Noel	Communications Supervisor
DEL CITY	Lt. Marvin Stanford	Communication Supervisor
	Chief Loyd Berger	Police Chief
EDMOND EOC	Christie Jaggi	Manager
	Ben Curry	Training Coordinator
EL RENO	Paul Ratliff	Lieutenant
	Jodi Baeriswyl	Communications Supervisor
EMSA	Frank Gresh	Chief Information Officer
GUTHRIE	Chief Don Sweger	Police Chief
	Brianna Evans	Dispatch Supervisor
LEXINGTON POLICE DEPT	Lt. Kean Allison	Lieutenant Police
LOGAN COUNTY POLICE	Troy Dykes	Undersheriff
	Det. George Hannon	Detective
MIDWEST CITY	Becky Bruce	911 Coordinator
	Debi Wagner	Communications Supervisor
MOORE	Tammy Koehn	ECC Manager
MUSTANG	Jana Brence	Communications Supervisor
NEWCASTLE	Chief Gary Norman	Chief of Police
NICHOLS HILLS	Steven Cox	Chief of Police
	Shana Jones	Communications Supervisor
NOBLE	Tara Alexander	Communication Supervisor
NORMAN	Russell Anderson	Communication Manager

RPAC MEMBERS (Cont.)

CITY/ORGANIZATION	MEMBERS	JOB TITLE
OKLAHOMA COUNTY SHERIFF	Jill Stover	Communications Supervisor
OU POLICE DEPARTMENT	Matt Robinson	Lead Police Communications Officer
SLAUGHTERVILLE	Ashley Furry	Town Administrator
THE VILLAGE	Russ Landon	Deputy Police Chief
	Jaylene Garcia	Communications Supervisor
TUTTLE POLICE/FIRE	M. Scott	Assistant Police Chief
WARR ACRES POLICE /FIRE	Mackenzie Amend	Communications Supervisor
YUKON	Major Matt Fairchild	Major/Training Supervisor
	Kelli Reese	Communications Supervisor



SUBJECT:

MINUTES OF THE 911 REGIONAL PLANNING AND ADVISORY COMMITTEE MEETING

DATE:

MARCH 5, 2024

A regular meeting of the 911 Association of Central Oklahoma Governments Regional Planning & Advisory Committee (RPAC) was convened at 9:30 a.m. Tuesday, March 5, 2024, at the Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR

Brent Hawkinson, 911 & Public Safety Director

ENTITY

ACOG

PRESENT

Kyle Hayes
Andra Burgess
Lt. Marvin Stanford
Christie Jaggi
Becky Bruce
Anna Carlise

ENTITY

City of Bethany
City of Del City
City of Del City
City of Edmond
City of Midwest City
City of Tuttle

ACOG STAFF PRESENT

Chris Camp
Ben Bailey
Tanner Jones
Rachel Phillips
Giovanni Penna
Robin Murray
Jeff Choate
Shana Sapp
Jimmy Smith

POSITION

911 Systems Support Manager
911 Systems Specialist II
911 GIS Manager
911 GIS Specialist II
911 GIS Specialist II
911 Institute Program Manager
Rural Fire & 911 Program Coordinator
911 Administrative Assistant
IT Operations Specialist I

MINUTES

1. CALL TO ORDER - INTRODUCTION OF GUESTS

Presiding Chair Brent Hawkinson called the meeting to order at 9:30 a.m.

2. APPROVAL OF MINUTES - SEPTEMBER 12, 2023 MEETING

Marvin Stanford made a motion to approve the September 12, 2023 minutes of the 911 ACOG RPAC meeting. Kyle Hayes seconded the motion. The motion carried unanimously.

3. ITEMS FOR INFORMATION ONLY

A. NG911 IMPLEMENTATION STATUS REPORT

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Status Update. He informed the committee that NGA911 is now NGA and Solacom has been renamed to Comtech. He said staff continues to work with NGA to finalize a deployment schedule. He said deployments with NGA are scheduled to begin September 24, 2024. He said Warr Acres, Nichols Hills, The Village, and Oklahoma County have successfully been cutover, and Midwest City is scheduled to be cutover Tuesday, March 12, 2024. He said staff is conducting monthly project meetings with NGA and staff will continue to work with NGA to finalize a deployment schedule.

The report can be viewed here: https://www.acogok.org/wp-content/uploads/2024/11/911-ACOG-Board-Meeting_NG911-Update-w_o-notes.pptx

B. CURRENT 911 TECHNICAL SYSTEMS PROJECTS

Chris Camp highlighted the 911 Technical Systems Project. He said staff will continue to assist with testing and migration. He reminded the committee to share their cut dates with their vendors. He said the techs will arrive in the morning and will remain until noon. He said Robin Murray, ACOG 911 Institute Programs Manager, will be there to assist with any questions. He said there is one open ticket with Intrado regarding the Norman facility.

Marvin Stanford asked what type of hardware will be used for the cutover. Mr. Camp said this will be new hardware, which will include new monitors, router, and servers.

C. UPDATE ON 911 TRAINING, UPCOMING INSTITUTE CLASSES AND OTHER TRAINING NEEDS

Robin Murray highlighted the upcoming 911 Training and Schedule. She reminded the committee that Oklahoma State mandates require dispatchers to complete the 40-hour Basic Telecommunicator class by July 1, 2024. She said dispatchers hired after January 1, must have a 40-hour course completed by July 1.

Ms. Murray said due to Solacom training at the ACOG building, classes will be held the week of March 18, at Logan County, with 10 seats available, and May 20, in Norman, with 9 seats available. She said these classes will not be shown on the ACOG website in order to give priority to ACOG members. She asked the committee to email Kristen Gonul, ACOG 911 Institute Education Coordinator, at kgonul@acogok.org or to her at rmurray@acogok.org to reserve a seat for the class. Ms. Murray said she is currently working on a second in-service training power point video on Larceny, Burglary, and Robbery. She asked the committee to let her know if the power points are helpful.

Becky Bruce asked if the State monitors the ECCs class enrollment. Ms. Murray said she is not sure how the process for state monitoring works.

D. RECENT 911 GEOGRAPHICAL INFORMATION SYSTEMS (GIS) ACTIVITIES

Tanner Jones said GIS is still processing the data audit. He said several GIS departments have received emails from staff to correct the data and that the process with the GIS departments is still ongoing. He said most of the corrections are dealing with the road

ranges assigned, either through their city or what is in the MSAG. He said staff is working on matching the values so that the addresses and 911 work properly together.

Mr. Jones said 911 GIS is preparing the map updates for the Solacom Workstations to have the latest GIS data available for the 911 dispatchers. He said the GIS data that will be distributed to the workstations will have the same up to date information that is in the ACOG GIS database. He said staff is still pushing out updates to the Geolynx server so entities that have not cut to the Solacom solution yet still have updated maps.

Mr. Jones said the PSAP boundary verification maps were sent out and if anyone has any questions about the boundary or the process to get that boundary updated, please let the GIS Department know. He said the Management Authority has a document for PSAP boundaries corrections, and the managers sign a document that they agree to the change.

He said the monthly GIS data push to the GIS PSAP contacts has been sent out and the cell tower routing updates, address requests, MSAG information updates, road additions and changes, and subdivision requests are ongoing. He said if your community has any updates or changes needed for GIS, please let our GIS staff know.

F. ECC UPDATE

Ana Carlise said Tuttle is fully staffed.

Christie Jaggi said Edmond has 4 openings. She said Edmond has transitioned from EMSA to American Medical Response (AMR).

Kyle Hayes said Bethany has 2 new hires after the loss of a dispatcher. He said COX is working on installing a new phone system and should be completed in March.

Becky Bruce said she is the new Emergency Manager for the City of Midwest City. She said the facility is in the process of being remodeled. She said Midwest City currently has 2 openings

Chief Stanford said Del City has 2 openings. He said Del City is working on getting a new phone system

4. NEW BUSINESS

None

5. ADJOURN

There being no further business, the meeting was adjourned at 10:05 a.m.