

# ACOG BOARD OF DIRECTORS



Chair

**Brian Grider**  
Mustang Mayor

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Vice-Chair

**Glenn Berglan**  
Goldsby Trustee

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Secretary/Treasurer

**Shelli Selby**  
Yukon Councilmember

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Executive Director

**Mark W. Sweeney, AICP**

**AGENDA:** THURSDAY  
DECEMBER 12, 2024  
1:45 P.M.

Association of Central Oklahoma Governments

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | [acogok.org](http://acogok.org)

**THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, DECEMBER 12, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email [title.vi@acogok.org](mailto:title.vi@acogok.org)) by noon Monday, December 9, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

## AGENDA

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1. **CALL TO ORDER** ([ATTACHMENT 1](#))
2. **APPROVAL OF THE NOVEMBER 14, 2024, MINUTES** ([ATTACHMENT 2](#)) *Action requested.*
3. **COMMUNICATIONS:**
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

## BEGINNING OF CONSENT DOCKET

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5. **APPROVAL OF THE CONSENT DOCKET:**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

**CONSENT DOCKET ITEMS:**

  - A. Finance Report – November 2024 Claims: Deborah Cook, CPA, Finance Director ([ATTACHMENT 5-A](#)) *Action requested.*
  - B. Regional Clearinghouse Review and Comment Report: John Harrington, Water Resources Director ([ATTACHMENT 5-B](#)) *Action requested.*
  - C. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director ([ATTACHMENT 5-C](#)) *Action requested.*

## END OF CONSENT DOCKET

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6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:**
    - A. Consideration of the 2024 Comprehensive Economic Development Strategy (CEDS) for the Capital Area Economic Development District (CAPEDD) of Oklahoma: Sharon Astrin, Community & Economic Development Manager ([ATTACHMENT 6-A](#)) *Action requested.*
    - B. Approval of Consultant Services Contract for the Congestion Management Process (CMP) for Central Oklahoma: Jennifer Sebesta, Transportation Planning Services (TPS) Division Manager ([ATTACHMENT 6-B](#)) *Action requested.*
    - C. Clean Cities Memorandum of Understanding (MOU) Between ACOG & INCOG: Eric Pollard, Air Quality & Clean Cities Manager ([ATTACHMENT 6-C](#)) *For information only.*
    - D. 2025 ACOG Legislative Priorities Survey Results: Rachel Meinke, Public Information Director ([ATTACHMENT 6-D](#)) *For information only.*
  7. **NEW BUSINESS**
  8. **ADJOURN**
- 

## NEXT MEETING:

4<sup>th</sup> Thursday, January 23, 2025, at 1:45 p.m.

# ATTACHMENT 1

## ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Nikki Lloyd Mayor	Hon. Chris Powell Vice-Mayor
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Vacant
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Chris Calvert Vice-Mayor	Hon. Casey Burwell Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. E. Peter Hoffman, Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Mayor
OKLAHOMA CITY (119)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schломach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee

## ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Keith Dennis Trustee	Hon. Bob McGregor Mayor
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Roger Godwin Mayor	Hon. Vickie Douglas Vice-Mayor
		Vacant
YUKON (11)	Hon. Shelli Selby Councilmember	Hon. David Enmark Councilmember
CANADIAN COUNTY (2)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner
		Hon. Monty Piearcy Commissioner
OKLAHOMA COUNTY (2)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Brad Beam Deputy Base Civil Engineer



**SUBJECT:**

**MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING**

**DATE:**

NOVEMBER 14, 2024

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 2:28 p.m. Thursday, November 14, 2024, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

**PRESIDING CHAIR**

Hon. Glenn Berglan, Trustee

**ENTITY**

Goldsby

**BOARD MEMBERS PRESENT**

Hon. Amy Neathery, Councilmember  
Hon. Steven J. Gentling, Mayor  
Hon. Tim Rudek, Councilmember  
Hon. Misty B. Mayes, Trustee  
Hon. Terry Arps, Mayor  
Hon. Matt Dukes, Mayor  
Hon. Kathy Griffith, Councilmember  
Hon. Peter Hoffman, Jr., Mayor  
Hon. Phil Freeman, Mayor  
Hon. Larry Heikkila, Mayor  
Hon. Matt Hinkle, Councilmember  
Hon. Rob Jones, Councilmember  
Hon. Leah Grady, Trustee  
Hon. David Bennett, Mayor  
Hon. Vickie Douglas, Vice-Mayor  
Hon. Rod Cleveland, Commissioner  
Hon. Mark Sharpton, Commissioner  
Hon. Myles Davidson, Commissioner

El Reno  
Guthrie  
Harrah  
Langston City  
Luther  
Midwest City  
Moore  
Nichols Hills  
Noble  
Norman  
Oklahoma City  
Piedmont  
Slaughterville  
The Village  
Warr Acres  
Cleveland County  
Logan County  
Oklahoma County

**BOARD MEMBERS ABSENT**

Hon. Nikki Lloyd, Mayor  
Hon. Terry Brungardt, Trustee  
Hon. Tom Trello, Vice-Mayor  
Hon. Cody Brewer, Councilmember  
Hon. Jim Neal, Councilmember  
Hon. Floyd Eason, Mayor  
Hon. Darrell A. Davis, Mayor  
Hon. Rashanna Baker, Trustee  
No Designee  
Hon. Chris Calvert, Vice-Mayor  
Hon. John Kenney, Mayor  
Hon. Mike Donovan, Mayor  
Hon. Ronald Dumas, Mayor  
Hon. Brian Grider, Mayor  
Hon. Mark Cochell, Mayor  
Hon. Jeff Brueggen, Trustee  
Hon. Frank Calvin, Mayor

Bethany  
Calumet  
Cedar Valley  
Choctaw  
Crescent  
Del City  
Edmond  
Forest Park  
Geary  
Jones City  
Lake Aluma  
Lexington  
Meridian  
Mustang  
Nicoma Park  
Okarche  
Spencer

**BOARD MEMBERS ABSENT (Cont.)**

Hon. Trey Buck, Councilmember  
 Hon. Keith Dennis, Trustee  
 Hon. Shelli Selby, Councilmember  
 Hon. Tomas Manske, Commissioner

**ENTITY**

Tuttle  
 Union City  
 Yukon  
 Canadian County

**ASSOCIATE MEMBER ABSENT**

Stephanie Wilson, Base Civil Engineer

Tinker Air Force Base

**GUESTS PRESENT**

Pete White, Attorney  
 DeMarria Tryial, Citizen  
 Steve Griffith, Citizen  
 Shawn O’Leary, P.E., CFM

ACOG Legal Counsel  
 Langston  
 Moore  
 Poe & Associates

**ACOG STAFF**

Mark W. Sweeney  
 Rachel Meinke  
 Sharon Astrin  
 Eric Pollard  
 Jimmy Smith  
 Beverly Garner

**POSITION**

Executive Director  
 Public Information Director  
 Community & Economic Development Manager  
 Air Quality & Clean Cities Manager  
 IT Operations Specialist I  
 Executive Assistant

# MINUTES

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**1. CALL TO ORDER**

Presiding Chair Glenn Berglan called the meeting to order at 2:28 p.m. A quorum was present.

**2. APPROVAL OF THE OCTOBER 24, 2024, MINUTES**

Director Peter Hoffman made a motion to approve the October 24, 2024, minutes of the ACOG Board of Directors meeting. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

**3. COMMUNICATIONS****A. CHAIRPERSON’S REPORT**

Happy Thanksgiving, be with family, safe travels

December 12 is next meeting

Tri-City Association includes Tuttle, Blanchard, Goldsby, Newcastle, Washington, Noble, and sometimes Norman and the Chickasaws, as well as Congressman Cole representatives - For several years they have had a luncheon and discussed things that involve municipal government. Two years ago they were talking about water and they offered to go to the Corp of Engineers to see if they could get a grant for all of them to do a regional water study that reaches out 50-70 years. They hired a firm to do that study and received that grant. At the December meeting, there will be a new report and at the right time, they will bring John Harrington into that meeting. The Chickasaws have a huge interest in it because they are getting ready to build a 3 million square foot hospital just south of Newcastle that will be available to all tribes coast to coast and from Canada to Mexico. They want to get it close to Will Rogers Airport, interstates, and turnpikes.

Director Hoffman said to get into perspective, the Chesapeake (Expand) Campus is one million square feet. Director Berglan said this is between the Chickasaws and Indian Services at the federal government. It will take a little over 7,000 personnel to run the hospital 24/7, so that area of the country is going to grow. They bought a quarter section of land on Highway 62 and

Newcastle is building a new sewer plant for approximately \$70 million to handle the future growth. In that area, water wells are slim.

**B. EXECUTIVE DIRECTOR'S REPORT**

**i. Comprehensive Economic Development Strategy (CEDS) Update**

Mark Sweeney reminded the Board that ACOG is in the middle of the 30-day comment period for the [Working Draft of the CEDS Update](#). He said the Board members received an email a few weeks ago with a [link](#) to provide feedback to ACOG. He said if they have not done so already, to please take the time to proactively review and comment on this important regional document before the December 4 deadline. The finalized version of the Updated CEDS will be presented to the Board for their approval at the December 12 meeting.

**ii. Expression of Gratitude**

Mr. Sweeney expressed appreciation for the Board's support in helping to defeat State Question (SQ) 833 on November 5, which would have created public infrastructure districts (PID) that can incur indebtedness and issue bonds to pay for public improvements.

Director Hoffman thanked Mr. Sweeney for bringing SQ 833 to the Board's attention as that helped all the Board members to figure it out. Mr. Sweeney said thank you, as ACOG tries to keep its radar open, and that SQ really did catch our attention.

Also, ACOG appreciates the letters of support several communities sent to our three Congressional Representatives (Cole, Bice, and Lucas) pertaining to EDA Reauthorization. As yet, we have not heard the latest on whether a vote will occur in the next few days, but ACOG will keep alert to see if that reauthorization gets taken care of.

**iii. ACOG Agreement Amendments**

The deadline for completion of the membership vote on the Board approved amendments to the ACOG Agreement was October 31, 2024. Thirty-eight out of the 40 ACOG member governments ratified the amendments. The revised Agreement will now be submitted to the State Attorney General for final acceptance. It usually takes a few weeks to hear back, so we will possibly get a response by the end of December or the first part of January. Upon approval, those rules will automatically go into effect. The ACOG Agreement & Bylaws Committee will then reconvene and start talking about the new Bylaws that they wish to create for the ACOG Board. The 911 ACOG and ACOG Boards will then be fully set with all their rules and regulations, and perhaps will not have to be changed for years to come.

**iv. December Board & Policy Committee Meetings**

Just a reminder again that the next Board and Policy Committee meetings are scheduled for Thursday, December 12. Please note that this year there will be an ACOG MPO Policy Committee meeting in December, therefore the ACOG Christmas Reception Refreshments will be provided throughout all four scheduled meetings for your enjoyment on December 12. See you then!

**4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

None.



**5. APPROVAL OF THE CONSENT DOCKET**

**INFORMATION:** Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

- A. Finance Report – October 2024 Claims: Deborah Cook, CPA, Finance Director *Action requested.*
- B. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Matt Dukes made a motion that all items under the Consent Docket be approved in one vote. Director Peter Hoffman seconded the motion. The motion carried unanimously.

**6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION**

- A. Adoption of the Regular Scheduled Meetings for Calendar Year (CY) 2025

Mark W. Sweeney reminded the Board that the meetings in January will be on Thursday, January 23, which is a week before the Legislative Power Brunch (Friday, January 31).

Director Mark Sharpton moved to adopt the staff recommended CY 2025 regular scheduled meetings as submitted. Director David Bennett seconded the motion. The motion carried unanimously.

- B. State Legislative Priorities Survey

Rachel Meinke presented the preliminary ACOG Legislative Priorities for 2025. She said these priorities were developed based on input from Board members and regional partners gathered at the Legislative Priorities Open House on October 3. Her survey presentation can be viewed here: <https://www.acogok.org/wp-content/uploads/2024/11/State-Legislative-Priorities-Survey.pdf>.

During the survey instructional presentation, Board members participated in ranking the categorized legislative priorities using the live interactive survey tool, Mentimeter. For those unable to access the survey online, a paper survey option was provided. The feedback collected during this session will be analyzed, and the results of the prioritization process will be shared at the December 12 Board meeting.

- C. Selection of the 2025 Rural Economic Action Plan (REAP) Projects

The Board said they had seen the list of the recommended 2025 REAP ACOG Awards, so Director Mark Sharpton moved to adopt and fund the 2025 REAP projects, as recommended by ACOG staff. Director Peter Hoffman seconded the motion. The motion carried unanimously.

Afterwards, Sharon Astrin gave some of the highlights as detailed in the agenda memorandum and presented the list of the recommended 2025 REAP ACOG Awards.

**7. NEW BUSINESS**

Chairman Glenn Berglan asked if there was any new business to be presented. No new business was presented.

**8. ADJOURN**

There being no further business, Chairman Berglan adjourned the meeting at 3:14 p.m.

ADOPTED THIS 12<sup>th</sup> DAY OF DECEMBER 2024.

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CHAIR

\_\_\_\_\_  
SECRETARY/TREASURER

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# CONSENT DOCKET

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**SUBJECT:**

**FINANCE REPORT - NOVEMBER 2024 CLAIMS**

**DATE:**

DECEMBER 12, 2024

**FROM:**

**DEBORAH COOK, CPA**  
Finance Director

**INFORMATION:**

In accordance with the ACOG claims list process, November claims were paid biweekly during the applicable month. A copy of the [November claims](#) for payment is included for ratification. The November cash status report is also included for information.

**ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the month of November 2024.

**In accordance with the revised claims process, this list of claims paid in November 2024 is offered for the Board of Directors to ratify.**

Anglin Public Relations <i>(Advertising)</i>	17,673.28
Aspen <i>(Cleaning)</i>	230.00
AT&T Mobility <i>(Telephone)</i>	82.46
Canadian County District 3 <i>(REAP T4-2023-1)</i>	100,000.00
Chase Card Services <i>(Supplies, Development)</i>	14,320.63 Paid on-line
Choate, Jeff <i>(Mileage 911)</i>	604.96
Ecointeractive, Inc. <i>(Software)</i>	7,946.90
Electradigital <i>(Internet - 911 \$18.00)</i>	3,401.22
Fertile Ground <i>Subcontractor</i>	22,180.76
First Choice Coffee Service <i>(Supplies)</i>	344.22
Frick, David <i>(Travel)</i>	237.31

**November 2024 Claims (Cont.)**

Fuse 3 <i>(Recruitment)</i>	14,000.00
Journal Record <i>(Subscription)</i>	274.00
Luther, Town of <i>(REAP Grant E1-2023-9)</i>	93,347.92
Management and Enterprise Services <i>(Internet)</i>	294.00
Mulhall, Town of <i>(REAP Grant E3-2020-11)</i>	87,069.09
Murray, Robin <i>(Mileage - 911)</i>	217.08
Nobel Systems, Inc. <i>(Repairs and Maintenance)</i>	2,550.00
Oklahoma City, City of <i>(CMAQ)</i>	6,554.26
Oklahoma City, City of <i>(FTA)</i>	140,826.40
Oklahoma County District #3 <i>(REAP Grant T4-2023-7)</i>	63,484.91
Oklahoma County Public Building Authority <i>(Office Rent)</i>	21,951.63
Peak Uptime <i>(Repairs &amp; Maintenance)</i>	1,688.68

**November 2024 Claims (Cont.)**

Pendergraft, Art <i>(Consultant - UPWP)</i>	5,833.00
Peter S White, P.C. <i>(Legal - 911 \$450.00)</i>	2,550.00
Pollard, Eric <i>(Travel &amp; Mileage)</i>	203.62
Public Safety Group <i>(Institute Training - 911)</i>	8,400.00
R.K. Black <i>(Shredding)</i>	75.00
ROK Global Applications Group, LLC <i>(Hosting - 911 \$1,398.26)</i>	3,920.00
Scout Benefits Group LLC <i>(FSA Benefits Administration)</i>	75.00
Sharp, John <i>(Travel and Mileage)</i>	40.85
Slaughterville, Town of <i>(REAP E5-2024-12)</i>	55,230.00
Smedlund, Julie <i>(Mileage)</i>	69.01
Spencer, City of <i>(REAP Grants)</i>	179,801.34
Standley Systems <i>(Supplies)</i>	1,348.07

**November 2024 Claims (Cont.)**

Sweeney, Mark W 326.82  
*(Travel)*

Total Compliance Connection, LLC 850.00  
*(HR Consultant)*

Verizon Wireless 174.12  
*(Telephone, Internet)*

TOTAL NOVEMBER 2024 CLAIMS \$ 858,176.54

APPROVED THIS 12<sup>TH</sup> DAY OF DECEMBER 2024.

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CHAIR

\_\_\_\_\_  
SECRETARY/TREASURER

**ACOG CASH STATUS REPORT**  
**FOR THE MONTH ENDED NOVEMBER 30, 2024**

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
<i>November 1, 2024</i>				
Cash	\$ 3,841,708.97	\$ 71,376.45	\$ 563,947.43	\$ 4,477,032.85
Petty Cash	44.21	-	-	44.21
Total Beginning Balance	<u>\$ 3,841,753.18</u>	<u>\$ 71,376.45</u>	<u>\$ 563,947.43</u>	<u>\$ 4,477,077.06</u>
Cash Receipts				
Grants & Contracts	\$ 366,793.12	\$ -	\$ -	366,793.12
Memberships	50.00	-	-	50.00
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.12	-	1.12
Miscellaneous-	1,194.26	-	-	1,194.26
Petty Cash - Reimbursement	-	-	-	-
Total Cash Receipts	<u>\$ 368,037.38</u>	<u>\$ 1.12</u>	<u>\$ -</u>	<u>\$ 368,038.50</u>
Cash Disbursements				
Personnel Cost	\$ 252,518.68	\$ -	\$ -	252,518.68
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds	-	-	-	-
Claims Expenditures:	858,176.54	-	-	858,176.54
(detail next page)	-	-	-	-
Miscellaneous- See note	-	-	-	-
Petty Cash	-	-	-	-
Total Cash Disbursements	<u>\$ 1,110,695.22</u>	<u>\$ -</u>	<u>\$ -</u>	<u>\$ 1,110,695.22</u>
<i>November 1, 2024</i>				
Cash	\$ 3,099,051.13	\$ 71,377.57	\$ 563,947.43	\$ 3,734,376.13
Petty Cash	44.21	-	-	44.21
Total Ending Balance	<u>\$ 3,099,095.34</u>	<u>\$ 71,377.57</u>	<u>\$ 563,947.43</u>	<u>\$ 3,734,420.34</u>



# SCHEDULE OF GENERAL OPERATING EXPENSES

## FOR THE MONTH ENDED NOVEMBER 30, 2024

<b>Personnel Cost:</b>	
Salaries	141,511.03
Payroll Taxes	63,244.71
Payroll Processing Fees	900.71
Group Health & Life Insurance	23,144.97
Pension Contribution & Expense	23,166.52
EBC Flex Plan Contributions	550.74
Workman's Compensation Insurance	-
United Way Contributions	-
	-
<b>Total Operating Personnel Expenditures</b>	<b><u>\$ 252,518.68</u></b>

<b>Claims Expenditures:</b>	
Accounting and Auditing	-
Contract Personnel	-
Copiers	1,348.07
Credit Card	14,320.63
Development and Recruitment	14,000.00
Equipment & Furniture	1,688.68
Equipment Rental	-
Insurance	-
Internet Service	7,735.25
Legal	2,550.00
Maintenance & Repair - Equipment	2,550.00
Maintenance & Repair - Software	-
Mileage	998.09
Miscellaneous	-
Office Cleaning	230.00
Office Rent	21,951.63
Office Leasehold Improvements	-
Penalties	-
Postage	-
Printing	-
Professional Dues	-
Projects -911	8,400.00
Projects -CMAQ	6,554.26
Projects - UPWP	-
Projects-NonAttainment Studies Cost	-
Projects - REAP	578,933.26
Projects - Traffic Counts	-
Projects - Legislative Brunch	-
Public Education -	-
Public Notice/Advertising	17,673.28
Publications & Subscriptions	274.00
Sect 125 Plan Administration	75.00
Subcontracts/Consultants	169,690.16
Supplies	419.22
Supplies - Software	7,946.90
Telephone	136.55
Temporary Labor	-
Travel	701.56
Vehicle Expense	-
	-
<b>Total Claims Expenditures:</b>	<b><u>\$ 858,176.54</u></b>



**SUBJECT:**

**REGIONAL CLEARINGHOUSE REVIEW AND COMMENT REPORT**

**DATE:**

DECEMBER 12, 2024

**FROM:**

**JOHN HARRINGTON**  
Water Resources Director

**INFORMATION:**

The following projects have been reviewed through the Clearinghouse Review Process by staff during the month. Final comment letters have been submitted to the applicant and can be viewed at: <https://www.acogok.org/wp-content/uploads/2024/12/Clearinghouse-Letters-November-2024-ACOG-BOD-Agenda.pdf>.

**Agency Applicant:** Oklahoma City Planning Department  
**Project Location:** Oklahoma City  
**Date Reviewed:** November 18, 2024  
**Project Review Request:** ID#J102401 - FY25 EPA Community Wide Brownfields Assessment

**Agency Applicant:** Secretary of Energy & Environment  
**Project Location:** Statewide  
**Date Reviewed:** November 20, 2024  
**Project Review Request:** ID#K202401 - Proj 1 FY 25-26 319 Workplan OSEE

**Agency Applicant:** Secretary of Energy & Environment  
**Project Location:** Statewide  
**Date Reviewed:** November 20, 2024  
**Project Review Request:** ID#K202402 - Proj 5 FY 2025 CP WORKPLAN

**Agency Applicant:** Secretary of Energy & Environment  
**Project Location:** Statewide  
**Date Reviewed:** November 20, 2024  
**Project Review Request:** ID#K202403 - Proj 2 & 6 FY2025 Tech Support WORKPLAN

**Agency Applicant:** Secretary of Energy & Environment  
**Project Location:** Statewide  
**Date Reviewed:** November 20, 2024  
**Project Review Request:** ID#K202404 - Proj 3 & 7 FY2025 Monitoring Workplan

**Agency Applicant:** Secretary of Energy & Environment  
**Project Location:** Statewide  
**Date Reviewed:** November 20, 2024  
**Project Review Request:** ID#K202405 - Proj 4 & 8 FY2025 Blue Thumb Workplan

**ACTION REQUESTED:**

Motion to concur with staff assessment of submitted projects.



**SUBJECT:**

**ACOG METROPOLITAN PLANNING ORGANIZATION POLICY COMMITTEE  
(MPO PC) REPORT**

**DATE:**

DECEMBER 12, 2024

**FROM:**

**JOHN SHARP**  
Deputy Director

**INFORMATION:**

Requesting endorsement of the following regular agenda action items that are included in the [ACOG MPO PC](#) agenda as Items D-1 and D-2, if approved by the ACOG MPO PC:

- D-1 Amendment to the FFY 2024-2027 Transportation Improvement Program: Jennifer Sebesta, Transportation Planning Services (TPS) Division Manager *Action requested.*
- D-2 FFY 2028 Surface Transportation Block Grant - Urbanized Area (STBG-UZA) Project Selections: Jennifer Sebesta, TPS Division Manager *Action requested.*

**ACTION REQUESTED:**

Motion to endorse ACOG MPO Policy Committee (PC) approval of action items D-1 and D-2, which are included in the December 12, 2024, ACOG MPO PC agenda and anticipated to be approved by the Committee.

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**REGULAR AGENDA  
ITEMS THAT MAY REQUIRE  
ACOG BOD ACTION**

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## ATTACHMENT 6-A

### SUBJECT:

**CONSIDERATION OF THE 2024 COMPREHENSIVE ECONOMIC DEVELOPMENT STRATEGY (CEDs) FOR THE CAPITAL AREA ECONOMIC DEVELOPMENT DISTRICT (CAPEDD) OF OKLAHOMA**

### DATE:

**DECEMBER 12, 2024**

### FROM:

**SHARON ASTRIN**

Community & Economic Development Manager

### INFORMATION:

Currently the four-county Capital Area Economic Development District (CAPEDD) of Oklahoma, which is synonymous with ACOG, is guided by the 2019 Comprehensive Economic Development Strategy (CEDs) along with a CEDs COVID-19 Strategic Update in 2021.

Every five years the Economic Development Administration (EDA) requires a major CEDs update for each designated Economic Development District. In 2023, ACOG staff began work on developing the CAPEDD 2024 CEDs. This endeavor brings community and business leaders together to create an economic strategy for the region that highlights its strengths and weaknesses in order to strategically attract new and expanded industries, and to effectively address potential economic and/or employment losses.

To aid in the update of the CEDs, ACOG established an expanded [CEDs Advisory Committee Membership](#) (refer to attached page) consisting of private sector stakeholders as well as representatives from nonprofits and the public sector including: elected officials from ACOG's member communities, workforce development, higher education, and other government officials. The plan update process was as follows:

1. Discovery Phase - This phase consisted of site visits, economic research, and stakeholder interviews and benchmarking with the CEDs Advisory Committee members.
2. Opportunity Phase - During the Opportunity Phase, ACOG staff and CEDs Advisory Committee members began the visioning process, identified target industries, and worked to set regional goals and strategies. An MBA student from the University of Oklahoma Gene Rainbolt Graduate School of Business was selected to perform research and data analysis.
3. Stakeholder Engagement Phase - A SWOT Analysis Workshop was held in August 2024, and the results informed an in-depth community-wide survey, which was open from September 13 to November 1, 2024. The survey was posted live on the ACOG website, promoted on social media channels, and directly sent to community stakeholders. A total of 139 people contributed to the survey.
4. Implementation Phase - The final phase of the process is to implement the vision that was developed during the Opportunity Phase by identifying specific actions and resources for the region.

The culmination of this process was the development of the 2024 CEDs, which may be found at this link: <https://www.acogok.org/wp-content/uploads/2024/12/cedsdraft.pdf>.

The updated CEDS addresses the need for a strong regional vision that builds on the region's growth over the last 3-5 years. The document outlines regional goals, the strategies to achieve them, key partnerships, and metrics to evaluate progress. It addresses the EDA-recommended topics of workforce development, resilience, and equity. The primary goals of the 2024 CEDS are:

- Goal One: Focus on cost-of-living affordability and quality of life to support continued regional growth.
- Goal Two: Strengthen regional Workforce Development.
- Goal Three: Through regional collaboration, solidify economic gains while advancing equitable efforts to diversify the economy and enhance regional competitiveness in both urban and rural areas.

**ACOG staff recommends approval of 2024 CEDS as outlined in this memo.**

**ACTION REQUESTED:**

Motion to approve the 2024 Comprehensive Economic Development Strategy (CEDS) for CAPEDD and submit the same to the U.S. EDA Austin Regional Office for final acceptance.

## CAPEDD CEDS Advisory Committee Members

<b>Name</b>	<b>Organization</b>
Susan Bergen	Bergen Enterprises
Pam Battle	Bergen Enterprises
Brendon Summerville, City Planner	City of Bethany
Sarah Huffine	City of Choctaw
Tawny Shelby	City of Choctaw
Hon. Phil Freeman, Mayor	City of Noble
Michael Glessner	City of Noble
Hon. Todd Stone, Councilmember	City of Oklahoma City
Hon. Roger Godwin, Mayor	City of Warr Acres
Julie Shannon	City of Yukon
Hon. Rod Cleveland, Commissioner	Cleveland County
Terry Craghead	Fertile Ground Cooperative
Willard Linzy	Freedmen Association
Christina Beatty	Freedom Center
Richard Clements	Greater OKC Chamber/Partnership
J.D. Baker	Northeast OKC Renaissance Inc.
Calvin Slocum	Northeast OKC Renaissance Inc.
Jim Eldridge	OG&E
DeAndre Martin	OKC Innovation District
Kathy Cullen	OKC Innovation District
Nick Camper	Oklahoma Broadband Office
Jessica Schwager	Oklahoma City Community Foundation
Shiloh Kantz	Oklahoma Policy Institute
Angela Monson	Oklahoma Policy Institute
John Nickel	Oklahoma State University
Cailin Wright	Tobacco Settlement Endowment Trust
Sidney Suttles	Tobacco Settlement Endowment Trust
Dawn Shelton	Town of Luther
Travis Roach, Ph.D.	University of Central Oklahoma
Aundrea Coye	USDA Rural Development

### **University of Oklahoma**

Maki Dolan, MBA Student	Price School of Business
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### **ACOG Staff**

Mark W. Sweeney, AICP	Executive Director
John Sharp	Deputy Director
Sharon Astrin	Community & Economic Development (CED) Manager
Eric Pollard	Air Quality & Clean Cities Manager
Maria DeLoera	CED Planner I



**SUBJECT:**

**APPROVAL OF CONSULTANT SERVICES CONTRACT FOR THE CONGESTION MANAGEMENT PROCESS (CMP) FOR CENTRAL OKLAHOMA**

**DATE:**

DECEMBER 12, 2024

**FROM:**

**JENNIFER SEBESTA**

Transportation Planning Services (TPS) Division Manager

**INFORMATION:**

On October 29, 2024, ACOG released a Request for Proposals (RFP) for a Congestion Management Process (CMP) for Central Oklahoma. ACOG was seeking proposals from qualified and experienced firms to collect, produce, and analyze information to create the CMP for the ACOG Transportation Management Area (TMA).

One prospective firm responded to the RFP with a detailed proposal, which was reviewed by ACOG staff for pricing and thoroughness. Upon final assessment, [Olsson](#) (consultant overview) was determined to meet the qualifications requested and is recommended for the project. Olsson was the consultant for ACOG's 2016 CMP and ACOG staff are confident in their ability to complete the project within the scope provided. The budgeted amount for the project is \$250,000 and is included in the approved FY 2025 UPWP and FY 2025 ACOG budget.

ACOG staff are requesting that the Executive Director be allowed to negotiate a contract with Olsson for the services outlined in the Request for Proposals at an amount not to exceed \$245,520 (the Olsson bid amount). The project will take approximately 12 months to complete.

**ACTION REQUESTED:**

Motion to authorize the Executive Director to negotiate and execute a contract for services with Olsson as the selected consultant for the Congestion Management Process (CMP) at an amount not to exceed \$245,520 for an anticipated 12-month time frame.





**SUBJECT:**

**CLEAN CITIES MEMORANDUM OF UNDERSTANDING (MOU) BETWEEN ACOG & INCOG**

**DATE:**

DECEMBER 12, 2024

**FROM:**

**ERIC POLLARD**

Air Quality & Clean Cities Manager

**INFORMATION:**

The Association of Central Oklahoma Governments (ACOG) and the Indian Nations Council of Governments (INCOG) intend to execute a Memorandum of Understanding (MOU) to formalize statewide Clean Cities and Communities technical assistance coverage.

ACOG and INCOG host the state's two US Department of Energy (DOE) designated Clean Cities and Communities Coalitions – the Central Oklahoma Clean Cities Coalition (COCC) and the Tulsa Area Clean Cities Coalition (TACC).

Despite disjointed official DOE Clean Cities boundaries, COCC and TACC have informally provided coverage to communities across Oklahoma for many years. To accurately reflect the work of Oklahoma's two coalitions and encourage further stakeholder development and impact throughout the state, TACC and COCC are seeking to formalize statewide coverage of services. The proposed boundaries set by the MOU are shown on the next page.

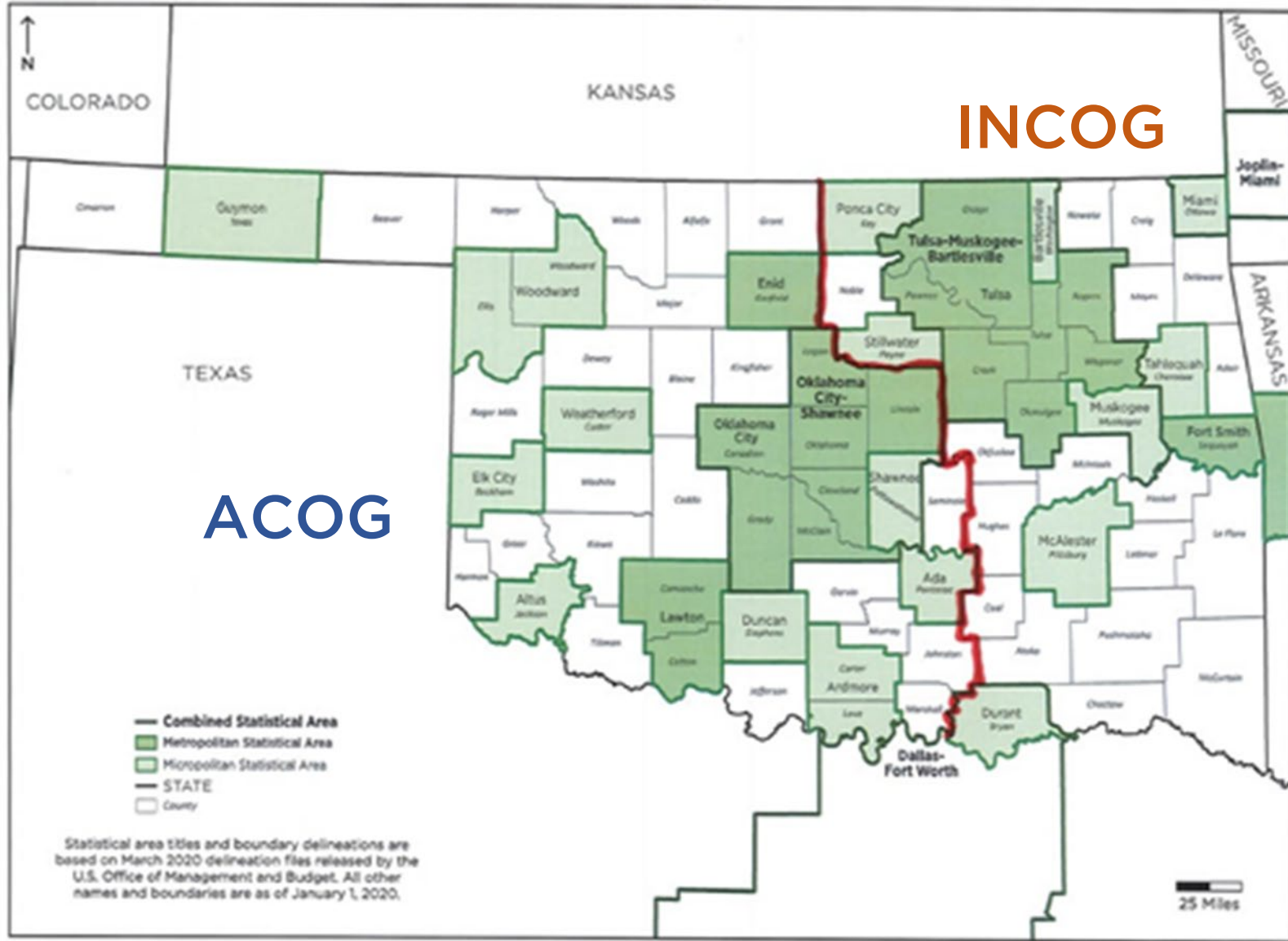
TACC and COCC have a long history of being highly collaborative in Clean Cities and Communities projects. The primary goal of formalizing statewide coverage is to better engage with the public and potential new stakeholders on Clean Cities and Communities resources and services available to any community in Oklahoma.

No additional funding comes with this MOU, but it does officially recognize a service we already provide outside our region which could eventually lead to greater leverage with DOE on future funding.

**ACTION REQUESTED:**

For information only.

Oklahoma: 2020 Core Based Statistical Areas and Counties



U.S. Census Bureau, Population Division



**SUBJECT:**

**2025 ACOG LEGISLATIVE PRIORITIES SURVEY RESULTS**

**DATE:**

DECEMBER 12, 2024

**FROM:**

**RACHEL MEINKE**

Public Information Director

**INFORMATION:**

In 2018, ACOG held its first Board of Directors Legislative Forum. This brainstorming session, along with a follow-up meeting and concluding an online ranking survey, helped shape the ACOG Legislative Priorities. These priorities were then presented to Central Oklahoma Legislators at the first ACOG Legislative Power Brunch in January 2019.

In the subsequent years, the same process has been utilized to establish ACOG's legislative agenda. In an effort to refresh our approach, ACOG staff conducted a State Legislative Priorities Open House on Thursday, October 3, at the ACOG office. This come and go event provided an opportunity for Board members, local government staff, and our regional partners to inform ACOG about issues their respective communities are facing that could require legislative action or funding.

At the November 14 Board meeting, information and the priorities were compiled and transformed into a survey. The survey was conducted during the meeting via cell phone or by paper copies provided to Board members to complete.

During the December 12 Board meeting, the results of the survey will be presented along with the next steps for the upcoming Legislative session.

**ACTION REQUESTED:**

For information only.