

# 911 ACOG **BOARD OF DIRECTORS**

Chair

**Phil Freeman Noble Mayor** 

Vice-Chair

Roger Godwin Warr Acres Mayor

Secretary/Treasurer

Larry Heikkila Norman Mayor

**Executive Director** 

Mark W. Sweeney, AICP

**THURSDAY AGENDA:** DECEMBER 12, 2024

1:00 P.M.

**Association of Central Oklahoma Governments** 

4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON THURSDAY, DECEMBER 12, AT ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email <a href="mailto:title.vi@acogok.org">title.vi@acogok.org</a>) by noon, Monday, December 9, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

#### AGENDA ·

- 1. CALL TO ORDER (ATTACHMENT 1)
- 2. APPROVAL OF THE NOVEMBER 14, 2024 MINUTES: (ATTACHMENT 2) Action requested.
- 3. COMMUNICATIONS:
  - A. CHAIRPERSON'S REPORT
  - B. EXECUTIVE DIRECTOR'S REPORT
- 4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

#### **BEGINNING OF CONSENT DOCKET -**

5. APPROVAL OF THE CONSENT DOCKET:

**INFORMATION**: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

#### CONSENT DOCKET ITEMS:

A. Finance Report: November 2024 Claims: Deborah Cook, CPA, Finance Director (ATTACHMENT 5-A) Action requested.

#### END OF CONSENT DOCKET -

- 6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:
  - A. NG911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director (ATTACHMENT 6-A) For information only.
- **7. GENERAL STATUS REPORT**: Brent L. Hawkinson, 911 & Public Safety Director *For information only.*
- 8. NEW BUSINESS
- 9. ADJOURN

#### **NEXT MEETING:**

Thursday, January 23, 2025, 1:00 p.m.

#### 911 ACOG BOARD OF DIRECTORS

#### ATTACHMENT 1

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. Marcus Woodard Mayor	Hon. Tommie Noble, Sr. Trustee
DETHANY (O)	Hon. Nikki Lloyd	Hon. Chris Powell Vice-Mayor
BETHANY (9)	Mayor	Hon. Kathy Larsen Councilmember
BLANCHARD (4)	Hon. Ben Whitt	Hon. Chuck Kemper Vice-Mayor
BEARCHARD (4)	Councilmember	Hon. Michael Scalf Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Vice-Mayor	Hon. Jerry Cole Trustee
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
DEL CITY (9)	Hon. Floyd Eason	Hon. Pam Finch Vice-Mayor
DEL CITT (3)	Mayor	Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell Davis Mayor	Hon. Barry Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. David Black Vice-Mayor
		Hon. Steve Jensen Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
HARRAH (3)		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Chris Calvert Vice-Mayor	Hon. Casey Burwell Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LEXINGTON (1)	Hon. Mike Donovan	Hon. Max Punneo Councilmember
LEXINGTON (1)	Mayor	Hon. Raul Trejo Councilmember

#### 911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES	
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee	
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor	
	Hon. Matt Dukes	Hon. Pat Byrne Vice-Mayor	
MIDWEST CITY (24)	Mayor	Hon. Rick Favors Councilmember	
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember	
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember	
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor	
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	Hon. Sody Clements Councilmember	
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember	
		Hon. Steve West Vice-Mayor	
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember	
		Hon. Chad Terrill Councilmember	
NORMAN (39)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember	
	Hon. Rob Jones	Hon. Byron Schlomach Councilmember	
PIEDMONT (4)	Councilmember	Hon. Ryan Aller Councilmember	
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee	
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee	
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice-Mayor	
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor	

#### 911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS ALTERNATES		
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember	
VALLEY BROOK (1)	No Designee	No Designee	
WARR ACRES (5)	Hon. Roger Godwin	Hon. Vickie Douglas Vice-Mayor	
WARK AGKES (S)	Mayor	Vacant	
WOODLAWN PARK (1)	No Designee	No Designee	
YUKON (10)	Hon. Shelli Selby Councilmember	Hon. David Enmark Councilmember	
CANADIAN COUNTY (3)	Hon. Tomas Manske Commissioner	Hon. David Anderson Commissioner	
		Hon. Tracey Rider Commissioner	
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner	
LOGAN COUNTY (15)	Hon. Mark Sharpton Commissioner	Hon. Charlie Meadows Commissioner	
		Hon. Monty Piearcy Commissioner	
OKLAHOMA COUNTY (9)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner	



#### **ATTACHMENT 2**

#### **SUBJECT:**

#### MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

#### **DATE:**

**NOVEMBER 14, 2024** 

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:15 p.m. on Thursday, November 14, 2024, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

#### PRESIDING CHAIR

Hon. Phil Freeman, Mayor

#### **BOARD MEMBERS PRESENT**

Hon. Marcus Woodard, Mayor Hon. Ben Whitt, Councilmember Hon. Amy Neathery, Councilmember Hon. Steven J. Gentling, Mayor Hon. Tim Rudek, Councilmember

Hon. Terry Arps, Mayor Hon. Matt Dukes, Mayor

Hon. Matt Dukes, Mayor Hon. Kathy Griffith, Councilmember

Hon. Mike Fullerton, Vice-Mayor Hon. Larry Heikkila, Mayor Hon. Leah Grady, Trustee Hon. Roger Godwin, Mayor

Hon. Vickie Douglas, Vice-Mayor Hon. Rod Cleveland, Commissioner Hon. Mark Sharpton, Commissioner

Hon. Myles Davidson, Commissioner

#### **BOARD MEMBERS ABSENT**

Hon. Nikki Lloyd, Mayor Hon. Tom Trello, Vice-Mayor

Hon. Cody Brewer, Councilmember

Hon. Floyd Eason, Mayor Hon. Darrell Davis, Mayor Hon. Rashanna Baker, Trustee Hon. Chris Calvert, Trustee Hon. John Kenney, Mayor Hon. Mike Donovan, Mayor Hon. Ronald Dumas, Mayor Hon. Brian Grider, Mayor

Hon. E. Peter Hoffman Jr., Mayor

Hon. Mark Cochell, Mayor

#### **ENTITY/AGENCY**

Noble

Arcadia
Blanchard
El Reno
Guthrie
Harrah
Luther
Midwest City
Moore
Newcastle
Norman
Slaughterville
Warr Acres
Warr Acres

Cleveland County Logan County Oklahoma County

Bethany
Cedar Valley
Choctaw
Del City
Edmond
Forest Park
Jones City
Lake Aluma
Lexington
Meridian
Mustang
Nichols Hills
Nicoma Park

#### **BOARD MEMBERS ABSENT (Cont.)**

Hon. Rob Jones, Councilmember

Hon. Kathy Jordan, Trustee

Hon. Frank Calvin, Mayor

Hon. David Bennett, Mayor

Hon. Trey Buck, Councilmember

No Designee No Designee

Hon. Shelli Selby, Councilmember

Hon. Tomas Manske, Commissioner

#### **GUESTS**

Pete White, Attorney Hon. Glenn Berglan, Trustee Hon. Misty Mayes, Trustee Demarria Tryial, Citizen

Hon. Matt Hinkle, Councilmember Michael Taylor, Assistant City Manager

Huy Nguyen, Safety Engineer

#### **STAFF**

Mark W. Sweeney Brent L. Hawkinson Shana Sapp John M. Sharp Rachel Meinke Jennifer Sebesta Sharon Astrin Jimmy Smith

#### **ENTITY/AGENCY**

Piedmont Smith Village Spencer The Village

Tuttle

Valley Brook Woodlawn Park

Yukon

Canadian County

ACOG Legal Counsel Goldsby Langston City Langston City

Oklahoma City

Nichols Hills

Federal Highway Administration (FHWA)

#### **POSITION**

Executive Director
911 & Public Safety Director
911 Administrative Assistant
Deputy Director
Public Information Director
Transportation Planning Service Division Mgr.
Community & Economic Development Manager
IT Operation Specialist I
Executive Assistant

#### MINUTES -

Beverly Garner

#### 1. CALL TO ORDER

Presiding Chair Phil Freeman called the meeting to order at 1:15 p.m. A quorum was present.

#### 2. APPROVAL OF OCTOBER 24, 2024 MINUTES - REGULAR MEETING

Director Terry Arps made a motion to approve the October 24, 2024 minutes of the 911 ACOG Board of Directors Meeting. Director Vickie Douglas seconded the motion. The motion carried unanimously.

#### 3. COMMUNICATIONS:

- A. CHAIR'S REPORT Chair Freeman wished the Board a Happy Thanksgiving Day.
- B. **EXECUTIVE DIRECTOR'S REPORT** Mark Sweeney said the next Board meeting will be held on December 12, 2024.

#### 4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS - None

#### 5. CONSENT DOCKET

Presiding Chair Freeman presented the Consent Docket, saying if Items 5-A and 5-B do not meet with the approval of all Board of Directors, they will be heard in regular order.

A. Finance Report - Authorization of Payments of October 2024 Claims

Director Roger Godwin made a motion to approve the items under the consent docket. Director Amy Neathery seconded the motion. The motion carried unanimously.

#### 6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION

A. Adoption of the Regular 911 ACOG Board Scheduled Meetings for Calendar Year (CY) 2025

Mr. Hawkinson said in compliance with the Oklahoma Open Meeting Act, the 911 Association of Central Oklahoma Governments (911 ACOG) must submit the regular meeting date schedules for CY 2025 for the 911 ACOG Board of Directors (BOD) to the appropriate county office prior to December 15. He said once approved by the Board, the schedule will be submitted to the Oklahoma County Court Clerk. He said the schedule will be maintained subject to the need for either rescheduling or special meetings to be held.

Mr. Sweeney said the 911 ACOG BOD meeting will be held on January 23, 2025, due to the Legislative Power Brunch scheduled for January 31, 2025.

Director Mark Sharpton made a motion to approve staff's recommendation for 911 ACOG Board meetings schedule proposed Calendar Year 2025. Director Steven Gentling second the motion. The motion carried unanimously.

B. Adoption of the Regular 911 Regional Planning and Advisory Committee (RPAC) Scheduled Meetings for Calendar Year (CY) 2025

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the Adoption of the Regular 911 Regional Planning and Advisory Committee (RPAC) Scheduled Meetings for Calendar Year (CY) 2025.

Director Sharpton made a motion to approve Regional Planning & Advisory Committee meetings schedule for Calendar Year 2025. Director Kathy Griffith seconded the motion. The motion carried unanimously.

#### C. NG911 Implementation Status Report

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Implementation Status Report. He said the networks are in the final stages of readiness testing by 911 ACOG, Comtech and NGA and should be completed by November 21, 2024. He said the migrations are scheduled to continue, OSP by OSP, until mid- late January with full system acceptance planned for late March to early April.

The report can be viewed here: <a href="https://www.acogok.org/wp-content/uploads/2024/12/911-ACOG-Board-Meeting">https://www.acogok.org/wp-content/uploads/2024/12/911-ACOG-Board-Meeting</a> NG911-Update-111424 wo notes.pptx

This item was for information only.

#### 7. GENERAL STATUS REPORT

#### 911 OPERATIONS:

 NGA Next Generation Core Services (NGCS) Migration: Staff has been assisting with facilitating Final Operational Readiness Testing (ORT) between NGA and Comtech at the TierPoint & MidCon Data Centers, and is scheduled for November 21, 2024, 9:30 a.m. to 5 p.m. CST. Following successful Final ORT, the NGA NGCS Migration Schedule will be set.

#### 911 GIS:

- 911 ACOG GeoDatabase Schema Conversion: Staff is provisioning the 911 ACOG GIS data for NGA regarding current and future GIS data uploads for NG911.
- GIS stays engaged in address and plat requests for local communities and consistently provides additional GIS updates.

#### **OKLAHOMA 911 INSTITUTE:**

 APCO Communications Supervisor: November 18 - 20 This three-day course is designed for prospective, new or experienced communications supervisors who want to enhance their supervisory skills and knowledge.

Director Mark Sharpton asked what the schedule was for training. Mr. Hawkinson said training for APCO Communications Supervisor is November 18-20. Mr. Sweeney said the 911 Institute provides vital training for dispatchers throughout the State of Oklahoma.

#### **ECC CALL VOLUME STATISTICS:**

Monthly Guardian ECC Call Volume Statistics for October 24 to November 13 are available for you on the front table.

#### 8. NEW BUSINESS

No New Business was presented.

#### 9. ADJOURN

There being no further business, the meeting was adjourned at 1:30 p.m.				
ADOPTED THIS 12th DAY OF DECEMBER 2024.				
CHAIR	SECRETARY/ TREASURER			

# CONSENT DOCKET



#### **ATTACHMENT 5-A**



#### **SUBJECT:**

#### FINANCE REPORT - NOVEMBER 2024 CLAIMS

#### **DATE:**

**DECEMBER 12, 2024** 

#### **FROM:**

#### DEBORAH COOK, CPA

Finance Director

#### **INFORMATION:**

In accordance with the 911 ACOG claims list process, November claims were paid biweekly during the applicable month. A copy of the November claims for payment is included for ratification. The November cash status report is also included for information.

#### **ACTION REQUESTED:**

Motion to ratify payment of all claims paid during the month of November 2024.

# In accordance with the revised claims process, this list of claims paid in November is offered for the Board of Directors to ratify.

911 Operating/Maintenance			
AT&T (Network, Database)	\$	27,425.15	
AT&T (Service - Help Desk)		357.17	
AT&T (Service - Hot Spot)		41.23	
Cox Communications		55,727.49	
Dobson Telephone		160.00	
Hinton Telephone Company		246.20	
Intrado (Maintenance)		13,224.86	
Logix Communications		199.32	
Mission Critical Partners, LLC (2 months)		59,235.12	
NGA 911 LLC		20,015.95	
Oklahoma Communication Systems		374.65	
Oklahoma County Public Building Authority		1,937.98	
Pottawatomie Telephone Co (Tribbey Circuits)		110.60	
Solacom Technologies Inc (NG 911)		9,320.00	
TierPoint Oklahoma, LLC (Maintenance)		6,397.83	
WEX Fleet Services		312.37	
Windstream		85.71	
Total 911 Operating/Maintenance			 195,171.63
Total November Claims			\$ 195,171.63
ATTEST:			
CHAIR	SE	CRETARY/TREASURER	

### 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS CASH STATUS REPORT FOR THE MONTH ENDED NOVEMBER 30, 2024

	OPERATING ACCOUNT	INVESTMENT SWEEP	SAVINGS ACCOUNT	TOTAL
Beginning Balance				
November 1, 2024				
Cash on Deposit	\$ 5,999,554.48	\$ 16,671,049.07	\$ 3,566,930.10	\$ 26,237,533.65
Cash Receipts				
Fee Income - Wireline	-	-	-	-
Fee Income - OTC	710,340.75	-	-	710,340.75
Contracts	-	-	-	-
Transfers of Funds	283,102,566.20	281,763,899.56	-	564,866,465.76
Interest/Dividend Earned	56,069.96	-	55.86	56,125.82
Miscellaneous	37.00			37.00
Total Cash Receipts	\$ 283,869,013.91	\$ 281,763,899.56	\$ 55.86	\$ 565,632,969.33
Cash Disbursements				
Claims/Operating Expense	195,171.63	-	-	195,171.63
911 Fund Disbursement	-	-	-	-
OTC Service Fees Disb	191,792.02	-	-	191,792.02
Transfers of Funds	281,763,899.56	283,102,566.20	-	564,866,465.76
Miscellaneous				
Total Cash Disbursements	\$ 282,150,863.21	\$ 283,102,566.20	\$ -	\$ 565,253,429.41
Ending Balance				
November 30, 2024				
Cash on Deposit	\$ 7,717,705.18	\$ 15,332,382.43	\$ 3,566,985.96	\$ 26,617,073.57

# 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES OCTOBER 2024

Bethany	\$ 6,209.06
Cleveland County	6,645.67
Del City	6,388.55
Edmond	30,231.20
El Reno	8,898.53
Guthrie	11,034.00
McClain County*	15,891.92
Midwest City	17,241.73
Moore	6,433.04
Mustang	4,181.61
Newcastle	1,825.31
Nichols Hills	4,463.31
Noble	34,091.56
Norman	14,686.49
Oklahoma County	3,289.12
The Village	2,897.91
Tuttle	3,786.81
Warr Acres	10,211.18
Yukon	 3,385.02
Total Disbursements	\$ 191,792.02

# REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION



#### ATTACHMENT 6-A



#### **SUBJECT:**

#### NG911 IMPLEMENTATION STATUS REPORT

DATE:

**DECEMBER 12, 2024** 

FROM:

BRENT L. HAWKINSON 911 & Public Safety Director

#### **INFORMATION:**

NGA Call Routing Solution and Comtech Call Handling Solution reports are provided as status updates to the progress staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

The networks remain in the final stages of testing by 911 ACOG, Comtech and NGA. Once complete, the deployment plan and schedule can be finalized by NGA.

The first Originating Service Provider (OSP) is tentatively scheduled to migrate two weeks after final testing with full system acceptance tentative 16 weeks later.

911 ACOG continues to work with Tinker AFB and NGA to incorporate Tinker AFB into the NGA Call Routing Solution. Tinker AFB's timeline for cutover remains dependent on their acquisition of the necessary circuits, which has not yet occurred.

#### **ACTION REQUESTED:**

For information only.