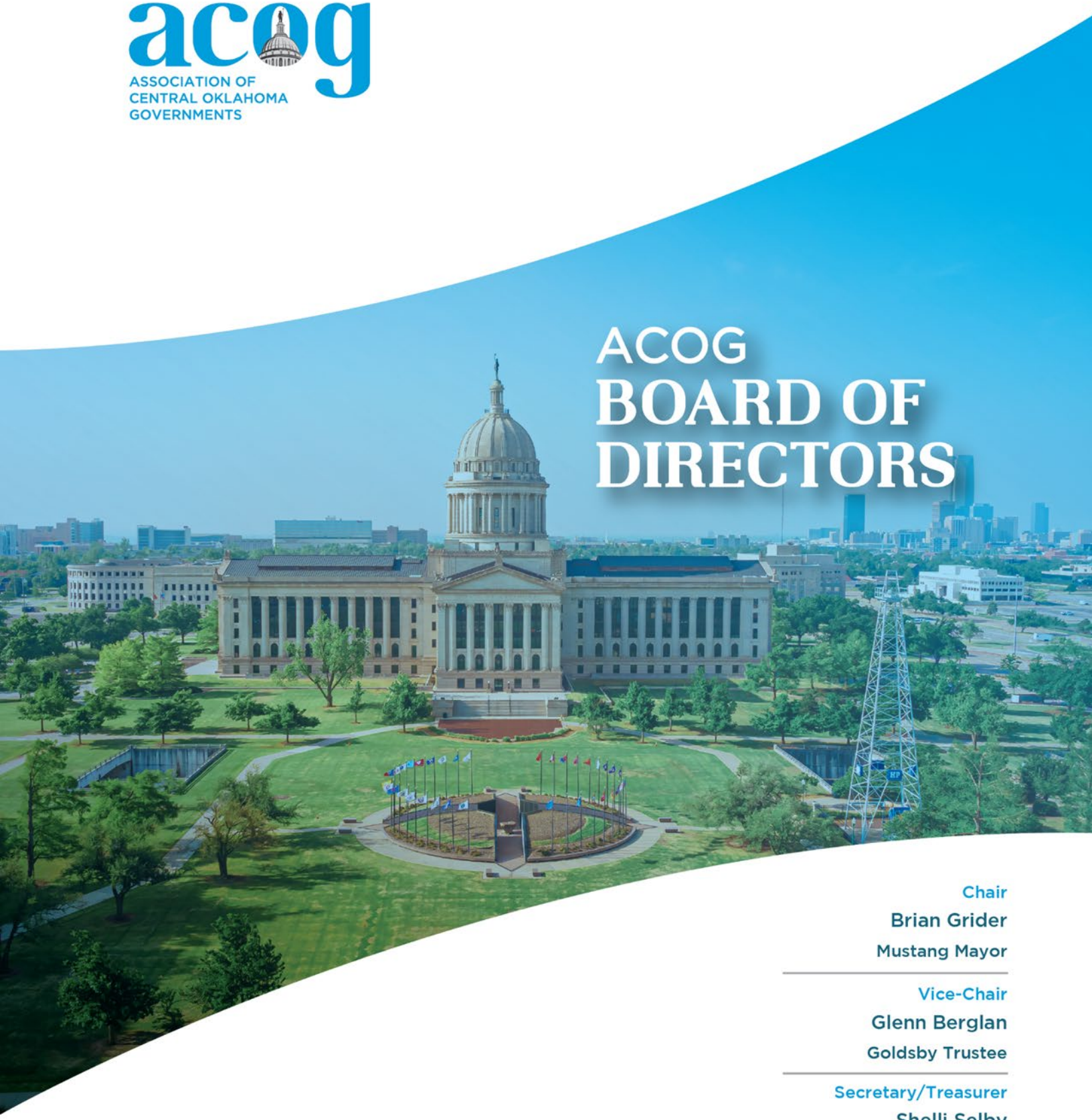
ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS



ACOG BOARD OF DIRECTORS

Chair
Brian Grider
Mustang Mayor

Vice-Chair
Glenn Berglan
Goldsby Trustee

Secretary/Treasurer
Shelli Selby
Yukon Councilmember

Executive Director
Mark W. Sweeney, AICP

AGENDA:

THURSDAY
MARCH 27, 2025
1:45 P.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (ACOG BOD) WILL HOLD A REGULAR MEETING ON **THURSDAY, MARCH 27**, AT **ACOG** IN THE **OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA**.

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m. Monday, March 24, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** (ATTACHMENT 1)
2. **APPROVAL OF THE FEBRUARY 27, 2025, MINUTES** (ATTACHMENT 2) *Action requested.*
3. **COMMUNICATIONS:**
   A. CHAIRPERSON'S REPORT
   B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **APPROVAL OF THE CONSENT DOCKET:**

   INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

   CONSENT DOCKET ITEMS:

   A. Finance Report – February 2025 Claims: Deborah Cook, CPA, Finance Director (ATTACHMENT 5-A) *Action requested.*

END OF CONSENT DOCKET

6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION:**
   A. Amended My Government Online (MGO) Agreement: Mark W. Sweeney, AICP, Executive Director (ATTACHMENT 6-A) *For information only.*
   B. March 2025 ACOG Legislative Report: Rachel Meinke, Public Information Director *For information only.*
7. **NEW BUSINESS**
8. **ADJOURN**

NEXT MEETING:
Thursday, April 24, 2025, at 1:45 p.m.

ATTACHMENT 1

ACOG BOARD OF DIRECTORS

CITY/ORGANIZATION	MEMBERS	ALTERNATES
BETHANY (9)	Hon. Amanda Sandoval Mayor	Hon. Chris Powell Councilmember
		Hon. Kathy Larsen Councilmember
CALUMET (1)	Hon. Terry Brungardt Trustee	Hon. Michael Snyder Trustee
CEDAR VALLEY (1)	Hon. Tom Trello Acting Mayor	Vacant
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
CRESCENT (1)	Hon. Jim Neal Councilmember	Hon. Greg Cummings Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell A. Davis Mayor	Hon. Barry K. Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. J. Steven Jensen Mayor
		Hon. David Black Vice-Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GEARY (1)	No Designee	Vacant
GOLDSBY (2)	Hon. Glenn Berglan Trustee	Hon. Darrell Ingram Trustee
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Mark Boydstun Trustee	Hon. Casey Burwell Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LANGSTON CITY (1)	Hon. Michael Boyles Mayor	Hon. Magnus Scott Trustee
		Hon. Misty B. Mayes Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NICHOLS HILLS (2)	Hon. E. Peter Hoffman, Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (4)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (38)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
OKARCHE (1)	Hon. Jeff Brueggen Trustee	Hon. Jeff Sadler Mayor
OKLAHOMA CITY (119)	Hon. Matt Hinkle Councilmember	Any Oklahoma City Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee

ACOG BOARD OF DIRECTORS (Cont.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
UNION CITY (1)	Hon. Keith Dennis Trustee	Hon. Bob McGregor Mayor
		Hon. Ryan Dawson Vice-Mayor
WARR ACRES (5)	Hon. Vickie Douglas Mayor	Hon. Judy Myers Councilmember
YUKON (11)	Hon. Shelli Selby Councilmember	Vacant
CANADIAN COUNTY (2)	Hon. Lacey Dawson Commissioner	Hon. Tomas Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (2)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (2)	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
		Hon. Floyd Coffman Commissioner
OKLAHOMA COUNTY (2)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner
TINKER AIR FORCE BASE (Associate Member)	Stephanie Wilson Base Civil Engineer	Vacant

acog

ATTACHMENT 2

SUBJECT:

MINUTES OF THE ACOG BOARD OF DIRECTORS MEETING

DATE:

FEBRUARY 27, 2025

A regular meeting of the Association of Central Oklahoma Governments Board of Directors was convened at 1:58 p.m. Thursday, February 27, 2025, at Association of Central Oklahoma Governments (ACOG) in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held, as indicated, by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR	ENTITY
Hon. Brian Grider, Mayor	Mustang

BOARD MEMBERS PRESENT	
Hon. Jim Neal, Councilmember	Crescent
Hon. Claudia Browne, Councilmember	Del City
Hon. Darrell A. Davis, Mayor	Edmond
Hon. Glenn Berglan, Trustee	Goldsby
Hon. Steven J. Gentling, Mayor	Guthrie
Hon. Tim Rudek, Councilmember	Harrah
Hon. Mark Boydstun, Trustee	Jones City
Hon. Misty B. Mayes, Trustee	Langston City
Hon. Terry Arps, Mayor	Luther
Hon. Matt Dukes, Mayor	Midwest City
Hon. Peter Hoffman, Jr., Mayor	Nichols Hills
Hon. Phil Freeman, Mayor	Noble
Hon. Larry Heikkila, Mayor	Norman
Hon. Matt Hinkle, Councilmember	Oklahoma City
Hon. Rob Jones, Councilmember	Piedmont
Hon. Leah Grady, Trustee	Slaughterville
Hon. David Bennett, Mayor	The Village
Hon. Vickie Douglas, Mayor	Warr Acres
Hon. Shelli Selby, Councilmember	Yukon
Hon. Lacey Dawson, Commissioner	Canadian County

BOARD MEMBERS ABSENT	
Hon. Chris Powell, Councilmember	Bethany
Hon. Terry Brungardt, Trustee	Calumet
Hon. Tom Trello, Vice-Mayor	Cedar Valley
Hon. Cody Brewer, Councilmember	Choctaw
Hon. Amy Neathery, Councilmember	El Reno
Hon. Rashanna Baker, Trustee	Forest Park
No Designee	Geary
Hon. John Kenney, Mayor	Lake Aluma
Hon. Mike Donovan, Mayor	Lexington
Hon. Ronald Dumas, Mayor	Meridian
Hon. Kathy Griffith, Councilmember	Moore
Hon. Mark Cochell, Mayor	Nicoma Park
Hon. Jeff Brueggen, Trustee	Okarche
Hon. Frank Calvin, Mayor	Spencer

BOARD MEMBERS ABSENT (Cont.)	ENTITY
Hon. Trey Buck, Councilmember	Tuttle
Hon. Keith Dennis, Trustee	Union City
Hon. Rod Cleveland, Commissioner	Cleveland County
Hon. Mark Sharpton, Commissioner	Logan County
Hon. Myles Davidson, Commissioner	Oklahoma County

ASSOCIATE MEMBER ABSENT	
Stephanie Wilson, Base Civil Engineer	Tinker Air Force Base

GUESTS PRESENT	
Pete White, Attorney	ACOG Legal Counsel
Hon. William D. Jones, Trustee	Forest Park

ACOG STAFF	POSITION
Mark W. Sweeney	Executive Director
John Sharp	Deputy Director
Debbie Cook	Finance Director
Rachel Meinke	Public Information Director
Sharon Astrin	Community & Economic Development Manager
Ethan Mazzio	Transportation Planner II – Mobility, TPS
Jimmy Smith	IT Operations Specialist I
Beverly Garner	Executive Assistant

MINUTES

1. CALL TO ORDER

Presiding Chair Brian Grider called the meeting to order at 2:12 p.m. A quorum was present.

2. APPROVAL OF THE JANUARY 23, 2025, MINUTES

Director Peter Hoffman made a motion to approve the January 23, 2025, minutes of the ACOG Board of Directors meeting. Director Steven J. Gentling seconded the motion. The motion carried unanimously.

3. COMMUNICATIONS

A. CHAIRPERSON'S REPORT

Chair Grider thanked Director Glenn Berglan for chairing last month. He also introduced Director Lacey Dawson, who is his county commissioner, and welcomed her to the Board. The Board applauded.

He said the Washington DC trip is coming up and noted that it is always a good trip, with the ACOG group having a handful of good conversations with the legislative delegation.

B. EXECUTIVE DIRECTOR'S REPORT

i. Greater Oklahoma City Area Chamber Legislative Reception

Mark W. Sweeney said he attended the annual Greater Oklahoma City Area Chamber Legislative Reception at the Innovation Hall in Oklahoma City on Tuesday, February 4. He said it was a good opportunity to network with several of our legislators as a follow-up to ACOG's legislative event four days before.

ii. Weather Related ACOG Office Closings

As many of you may have experienced over the past two weeks, winter weather conditions have played havoc on business operations. The ACOG office was closed on February 18 and 19 and had to delay opening on February 12 and 20.

Fortunately ACOG had budgeted three days of Administrative Leave annually in order to address these potential situations, which lessens the financial impact on ACOG.

iii. ACOG Office Relocation Status Report

Mr. Sweeney said, after receiving authorization from both Boards last year to pursue real estate options for a possible relocation of the ACOG staff and 911 ACOG operations to another location, he and Julie Smedlund, his IT and Facilities Director, have conducted interviews and discussions with several real estate service companies and consultants. This comprehensive research effort will enable ACOG to develop a successful and strategic approach to achieve our objective.

Mr. Sweeney said his next step will be to design a Request for Qualifications & Quotes (RFQQ) targeted at real estate firms that will not only assist ACOG in finding the right property for relocation, but will guide us in preparing the most cost-effective financing package to make it a reality. He plans to release the proposed RFQQ in March. Once he receives the responses to the RFQQ, the ACOG Building Review Committee (BRC) will convene to review and evaluate all submittals. The BRC will then provide recommendations on which firm or firms to select and to assess our financial parameters if we decide to pursue a contractual agreement. The Committee's recommendations and financial assessment will be presented to both Boards later in the spring of 2025 for their approval.

Mr. Sweeney said this has been a very long, but very educational process. They have spoken with five companies, all with different perspectives, and have learned a lot.

Director Terry Arps asked if the options of build, buy, or lease were still on the table. Mr. Sweeney said yes, the only option they did not want to take is simply lease again, but would perhaps consider a lease to buy arrangement if that is possible. He said almost every company mentioned that if you buy raw land and build a building, it will take a lot more time and will be a lot more expensive.

iv. ACOG Agreement & Bylaws Committee

Progress is being made on developing a working draft of the new Bylaws for the ACOG Board. Mr. Sweeney plans to call a meeting of the ACOG Agreement & Bylaws Committee in April to review and edit the proposed draft before it goes to the full Board of Directors for their consideration.

Director Peter Hoffman encouraged everyone to attend the next Legislative Power Brunch as there is a lot to learn. He said the presentation was excellent in every way, noting that ACOG did a wonderful job. The Board applauded.

4. PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS

None.

5. APPROVAL OF THE CONSENT DOCKET

INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

A. Finance Report – January 2025 Claims: Deborah Cook, CPA, Finance Director
Action requested.

B. ACOG Metropolitan Planning Organization Policy Committee (MPO PC) Report: John Sharp, Deputy Director *Action requested.*

Director Peter Hoffman made a motion that all items under the Consent Docket be approved in one vote. Director Terry Arps seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

A. Oklahoma Department of Environmental Quality (ODEQ) Grant Application – Regional Solid Waste Management Plan *For information only.*

Sharon Astrin said as of today, ACOG has submitted an application to the Oklahoma Department of Environmental Quality (ODEQ) to do a Phase I – Assessment of a Solid Waste Management Plan for the region. She said this will serve the eight-county Oklahoma City/Shawnee Combined Statistical Area (CSA).

Ms. Astrin said if ODEQ approves Phase I, then ACOG will go to them for Phase II, which would be actually doing the Plan. Phase III would be implementing the Plan, which would probably include a Pilot Project.

Director Matt Dukes asked what ACOG sees as the end result of this. Ms. Astrin said that solid waste management in the region is very important. It is currently very piecemeal and everyone does things differently, as recycling is not coordinated. The goal would be to make it more systematic and more strategic to avoid duplication of services and improve utilization of resources.

Mr. Sweeney said ACOG is asking for about $65,000, but when they talked to the ODEQ staff, they were very excited that someone was willing to do something. He noted that this is one of the objectives from the 2022 Board Retreat Regional Visioning event, which was summarized in the agenda memorandum. He said as our region grows, there will be more refuse, more problems, and someone needs to come in to make sense of it. This is a long-term effort – if it is successful and ODEQ likes it, our goal is to finally get the legislature to fund us to do Solid Waste Management Planning for this region as an ongoing service. ACOG would be involved with the cities in helping them understand what is the best way to handle situations and what is the most applicable way to address certain problems. It has the potential to address major issues that a Council of Governments is perfectly designed to do – looking at the big picture and bringing in all the stakeholders together. It is a very lofty and long-term goal.

Mr. Sweeney said when he lived in Texas and worked for both the East Texas Council of Governments and the Capital Area Council of Governments (CAPCOG), the State of Texas funded solid waste planning and management, and it was an ongoing effort. It was one of their most successful and most appreciated services. It covered everything from landfill diversion initiatives to litter abatement programs, composting and recycling. Our local governments can leverage and work together in areas where they can save money and still provide efficient services to their citizens. He said Ms. Astrin has done a very good job putting this grant application together.

If this application gets approved and funded, it will be a budgeted FY 2026 project for ACOG.

Director Dukes said the reason for his question is because of the issue soon to hit all the communities on sludge injection and the dangers of PFAS. He is sure ACOG will be looking at that as well. Every community will be subject to the issues.

Director Hoffman noted that this project will be huge, requiring comprehensive oversight. Mr. Sweeney said Phase II would involve a more significant ask for funding that would support it. Director Glenn Berglan said that right now, every community must deal with a contractor.

Chair Grider asked if this is something moving forward that the other COGs will get on board with. Mr. Sweeney said yes, INCOG would probably get involved, but probably not the

rural COGs at this time. Ms. Astrin said she thinks ODEQ is probably glad for ACOG to tackle this first on a regional scale.

B. 2025 Federal Priorities for Central Oklahoma Presentation (Draft) *For review and comment.*

Mark W. Sweeney highlighted the information as detailed in the agenda memorandum. He said the Draft 2025 Federal Priorities have already been placed on the ACOG website at: https://www.acogok.org/wp-content/uploads/2025/03/ACOG-Federal-Priorities-2025.pdf.

Director Dukes said one of the alternative fuel issues that resonates, if you can obtain it, is the switch from diesel to natural gas.

C. 2025 ACOG Legislative Power Brunch (LPB) Report *For information only.*

Rachel Meinke gave the following presentation: https://www.acogok.org/wp-content/uploads/2025/02/Feb-2025-Legislative-Update.pdf

Mr. Sweeney said it is imperative to get the number of Board members attending the LPB to improve, as this gives them the chance to talk to their legislators in a relaxed scenario and be able to talk to them about different topics that maybe they do not get a chance to do otherwise. He said to take advantage of this opportunity next year by making the effort to attend. He realized that not all of the legislators come, but ACOG always keeps working on enhancing their attendance.

7. NEW BUSINESS

Chair Brian Grider asked if there was any new business to be presented. No new business was presented.

8. ADJOURN

There being no further business, Chair Grider adjourned the meeting at 3:14 p.m.

ADOPTED THIS 27th DAY OF MARCH 2025.

CHAIR	SECRETARY/TREASURER

CONSENT DOCKET

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ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – FEBRUARY 2025 CLAIMS

DATE:

MARCH 27, 2025

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

In accordance with the ACOG claims list process, February claims were paid biweekly during the applicable month. A copy of the February claims for payment is included for ratification. The February cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of February 2025.

In accordance with the revised claims process, this list of claims paid in February 2025 is offered for the Board of Directors to ratify.

Anglin Public Relations *(Advertising)*	51,933.85	
Arledge & Associates, P.C. *(Audit)*	20,000.00	
Aspen *(Cleaning)*	230.00	
AT&T Mobility *(Telephone)*	82.46	
Bill Warren Office Products *(Supplies)*	129.00	
Chase Card Services *(Supplies, Development)*	15,816.93	Paid on-line
Choate, Jeff *(Mileage 911)*	162.14	
DeLoera, Maria *(Supplies)*	24.61	
DesignTunnel *(Videographer)*	4,587.50	
Electradigital *(Internet - 911 $9.00)*	1,717.06	
First Choice Coffee Service *(Supplies)*	301.68	

February 2025 Claims (Cont.)

Gatehouse Media OK Holdings, Inc *(Public Notice)*	45.60
go hosted *(Telephone)*	402.27
Impressions Printing *(Printing)*	256.18
Joe Warfield Memorial Foundation *(Sponsorship)*	2,000.00
Kimley-Horn and Associates *(Subcontract)*	10,235.00
Management and Enterprise Services *(Internet)*	294.00
NARC *(Membership)*	7,140.00
Oklahoma City Chamber *(Development)*	3,475.00
Oklahoma City, City of *(UPWP)*	23,096.89
Oklahoma City, City of *(FTA)*	115,842.60
Oklahoma County District #3 *(REAP Grant T4-2024-7)*	80,000.00

February 2025 Claims (Cont.)

Oklahoma County Public Building Authority *(Office Rent - 2 months)*	43,903.26
Oops Entertainment *(LPB)*	350.00
Peak Uptime *(Repairs & Maintenance)(2 months)*	3,306.95
Pendergraft, Art *(Consultant - UPWP)*	5,833.00
Penna, Giovanni *(Travel - 911)*	63.70
Peter S White, P.C. *(Legal - 911 $375.00)*	3,075.00
Pollard, Eric *(Mileage)*	32.34
R.K. Black *(Shredding) (2 months)*	75.00
Reagan Smith *(Subcontract)*	5,120.00
ROK Global Applications Group, LLC *(Hosting - 911 $1,398.26)*	3,920.00
The Sanborn Map Co, Inc *(Supplies - Aerial Photos 911 - $2,319.29)*	3,075.59
Scout Benefits Group LLC *(FSA Benefits Administration)*	75.00

February 2025 Claims (Cont.)

Smedlund, Julie *(Mileage)*	34.30
Spencer, City of *(REAP Grant E5-2024-13)*	16,277.50
Standley Systems *(Supplies)*	1,348.07
Stantec *(Subcontract)*	21,969.75
Sweeney, Mark W *(Travel)*	95.20
Total Compliance Connection, LLC *(HR Consultant)*	850.00
US Postal Service *(Postage)*	500.00
Verizon Wireless *(Telephone, Internet)*	174.13
TOTAL FEBRUARY CLAIMS	$ 447,851.56

APPROVED THIS 27th DAY OF MARCH 2025.

CHAIR

SECRETARY/TREASURER

ACOG CASH STATUS REPORT

FOR THE MONTH ENDED FEBRUARY 28, 2025

	CHASE OPERATING	CHASE SAVINGS	CERTIFICATES OF DEPOSIT	TOTAL
Beginning Balance				
February 1, 2025				
Cash	$ 1,924,669.76	$ 71,379.99	$ 580,872.90	2,576,922.65
Petty Cash	44.21	-	-	44.21
Total Beginning Balance	$ 1,924,713.97	$ 71,379.99	$ 580,872.90	$ 2,576,966.86
Cash Receipts				
Grants & Contracts	$ 456,649.72	$ -	$ -	456,649.72
Memberships	-	-	-	-
Transfers of Funds-	-	-	-	-
Interest/Dividend Earned	-	1.08	-	1.08
Miscellaneous-	2,336.26	-	-	2,336.26
Petty Cash - Reimbursement	-		-	-
Total Cash Receipts	$ 458,985.98	$ 1.08	$ -	$ 458,987.06
Cash Disbursements				
Personnel Cost	$ 244,285.59	$ -	$ -	244,285.59
(detail next page)	-	-	-	-
Bank Service Charges	-	-	-	-
Investment Sweep Fee	-	-	-	-
Transfer of Funds-See Note	2,193.00	-	-	2,193.00
Claims Expenditures:	447,851.56	-	-	447,851.56
(detail next page)	-	-	-	-
Miscellaneous- See note		-	-	-
Petty Cash	-			
Total Cash Disbursements	$ 694,330.15	$ -	$ -	$ 694,330.15
February 28, 2025				
Cash	$ 1,689,325.59	$ 71,381.07	$ 580,872.90	$ 2,341,579.56
Petty Cash	44.21	-	-	44.21
Total Ending Balance	$ 1,689,369.80	$ 71,381.07	$ 580,872.90	$ 2,341,623.77

Note: Norman paid their Language Line invoice to ACOG in error. Tranferred money to 911 ACOG.

SCHEDULE OF GENERAL OPERATING EXPENSES
FOR THE MONTH ENDED FEBRUARY 28, 2025

Personnel Cost:		
Salaries	147,542.39	
Payroll Taxes	69,253.83	
Payroll Processing Fees	901.81	
Group Health & Life Insurance	25,831.58	
Pension Contribution & Expense	-	
EBC Flex Plan Contributions	565.98	
United Way Contributions	190.00	
Total Operating Personnel Expenditures		244,285.59
Claims Expenditures:		
Accounting and Auditing	20,000.00	
Contract Personnel	-	
Copiers	1,348.07	
Credit Card	15,816.93	
Development and Recruitment	-	
Equipment & Furniture	3,306.95	
Equipment Rental	-	
Insurance	-	
Internet Service	6,051.09	
Legal	3,075.00	
Maintenance & Repair - Equipment	-	
Maintenance & Repair - Software	-	
Mileage	323.98	
Miscellaneous	-	
Office Cleaning	230.00	
Office Rent	43,903.26	
Office Leasehold Improvements	-	
Penalties	-	
Postage	500.00	
Printing	256.18	
Professional Dues	10,615.00	
Projects -911	-	
Projects -CMAQ	-	
Projects - UPWP	23,096.89	
Projects-NonAttainment Studies Cost	-	
Projects - REAP	96,277.50	
Projects - Traffic Counts	-	
Projects - Legislative Brunch	4,937.50	
Public Education -	-	
Public Notice/Advertising	45.60	
Publications & Subscriptions	-	
Sect 125 Plan Administration	75.00	
Subcontracts/Consultants	211,784.20	
Supplies	5,605.88	
Supplies - Software	-	
Telephone	538.83	
Temporary Labor	-	
Travel	63.70	
Vehicle Expense	-	
Total Claims Expenditures:		$ 447,851.56

REGULAR AGENDA ITEMS THAT MAY REQUIRE ACOG BOD ACTION

acog

acog

ATTACHMENT 6-A

SUBJECT:

AMENDED MY GOVERNMENT ONLINE (MGO) AGREEMENT

DATE:

MARCH 27, 2025

FROM:

MARK W. SWEENEY, AICP
Executive Director

INFORMATION:

Over the past four and half years ACOG has served as the state-wide sales and support representative of My Government Online (MGO), which is a suite of proprietary software applications created by the South Central Planning Development Commission (SCPDC) of Louisiana. MGO is a cost effective, web-based software solution designed to enhance efficiency and transparency in municipal government operations. MGO provides a suite of customizable modules, including:

- Permits & Licensing
- Planning & Zoning
- Land Management
- Asset Management
- Community Engagement

The following key factors set MGO uniquely apart from other software applications that are provided by the private sector:

- Created by Government for Government (No RFP Process Required)
- Zero Up-Front Costs and Setup Fees
- Free Tech Support
- No Extra Charge for Software Upgrades

Currently, ACOG has an interlocal agreement with SCPDC, which authorizes our organization to promote and market the use of the software application to Oklahoma municipalities. ACOG, in turn, is paid a commission fee once a Licensed Agreement is signed with SCPDC and the selected MGO modules are fully implemented in the respective governmental jurisdiction. To date, MGO licensed agreements have been signed with the Cities of Newcastle, Goldsby, El Reno, and Tuttle. We are currently working on possible contracts with the Cities of Blanchard and Enid.

The 2020 contract between ACOG and SCPDC was initially for a period of one-year and thereafter the agreement has been renewable for successive one-year periods. **The current fee structure for ACOG, which is based on the permit volume selected by the governmental jurisdictions, is 15 percent in the first year, 10 percent in the second year and 5 percent the third year. After year three, there are no fees shared with ACOG.** Please note that the MGO royalty fee is a direct revenue stream to ACOG's local funds that is not governed by Federal or State grant programs and restrictions providing our organization with maximum flexibility on how these funds are utilized.

The Amended MGO Agreement is the result of negotiations with SCPDC to enhance the fee structure over a longer period, providing ACOG with a greater financial return on time invested in marketing and assisting with MGO. The revised fee structure and time schedule are as follows:

- **Year 1:** **15 percent of collected revenue**
- **Years 2 and 3:** **10 percent of collected revenue**
- **Year 4:** **5 percent of collected revenue**
- **Year 5 and beyond:** **No revenue will be shared unless explicitly agreed upon in writing.**

Please note that this Amended MGO Agreement is retroactive to January 1, 2025, and includes our current client cities that have signed an MGO licensed agreement with SCPDC. Other changes to the original agreement have been made to clarify ACOG's contractual responsibilities and to provide updated language in various sections of the agreement.

The Amended MGO Agreement has been reviewed by ACOG's Legal Counsel, Pete White, and he has determined that the contract is in accordance with Oklahoma state law.

ACTION REQUESTED:

For information only.