ASSOCIATION OF
CENTRAL OKLAHOMA
GOVERNMENTS

911 ACOG BOARD OF DIRECTORS

Chair
Phil Freeman
Noble Mayor

Vice-Chair
Vacant

Secretary/Treasurer
Larry Heikkila
Norman Mayor

Executive Director
Mark W. Sweeney, AICP

AGENDA:

THURSDAY
MARCH 27, 2025
1:00 P.M.

Association of Central Oklahoma Governments
4205 N. Lincoln Blvd. | Oklahoma City, OK 73105 | 405.234.2264 | acogok.org

THE 911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS BOARD OF DIRECTORS (911 ACOG BOD) WILL HOLD A REGULAR MEETING ON **THURSDAY, MARCH 27,** AT **ACOG IN THE OKLAHOMA BOARD ROOM, 4205 N. LINCOLN BLVD., OKLAHOMA CITY, OKLAHOMA.**

Please notify ACOG at 405.234.2264 (TDD/TTY Call 711 Statewide or email title.vi@acogok.org) by 5 p.m., Monday, March 24, if you require accommodations pursuant to the Americans with Disabilities Act or Section 504 of the Rehabilitation Act.

AGENDA

1. **CALL TO ORDER** (ATTACHMENT 1)
2. **APPROVAL OF THE FEBRUARY 27, 2025 MINUTES:** (ATTACHMENT 2) *Action requested.*
3. **COMMUNICATIONS:**
   A. CHAIRPERSON'S REPORT
   B. EXECUTIVE DIRECTOR'S REPORT
4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS**

BEGINNING OF CONSENT DOCKET

5. **APPROVAL OF THE CONSENT DOCKET:**

   INFORMATION: Requires a motion to approve, with a second, that all items under the Consent Docket be considered in one vote.

   CONSENT DOCKET ITEMS:

   A. Finance Report: February 2025 Claims: Deborah Cook, CPA, Finance Director (ATTACHMENT 5-A) *Action requested.*

END OF CONSENT DOCKET

6. **REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION:**
   A. 911 ACOG Board Officer Succession Process and Election of New Vice-Chair: Mark W. Sweeney, AICP, Executive Director (ATTACHMENT 6-A) *Action requested.*
   B. NG911 Implementation Status Report: Brent L. Hawkinson, 911 & Public Safety Director (ATTACHMENT 6-B) *For information only.*
7. **GENERAL STATUS REPORT**: Brent L. Hawkinson, 911 & Public Safety Director *For information only.*
8. **NEW BUSINESS**
9. **ADJOURN**

NEXT MEETING:
Thursday, April 24, 2025, 1:00 p.m.

911 ACOG BOARD OF DIRECTORS

ATTACHMENT 1

CITY/ORGANIZATION	MEMBERS	ALTERNATES
ARCADIA (1)	Hon. Marcus Woodard Mayor	Hon. Tommie Noble, Sr. Trustee
BETHANY (9)	Hon. Amanda Sandoval Mayor	Hon. Chris Powell Councilmember
		Hon. Kathy Larsen Councilmember
BLANCHARD (4)	Hon. Ben Whitt Councilmember	Hon. Chuck Kemper Vice-Mayor
		Hon. Michael Scalf Mayor
CEDAR VALLEY (1)	Hon. Tom Trello Acting-Mayor	Vacant
CHOCTAW (5)	Hon. Cody Brewer Councilmember	Hon. Chad Allcox Mayor
DEL CITY (9)	Hon. Floyd Eason Mayor	Hon. Pam Finch Vice-Mayor
		Hon. Claudia Browne Councilmember
EDMOND (34)	Hon. Darrell Davis Mayor	Hon. Barry Moore Councilmember
EL RENO (8)	Hon. Amy Neathery Councilmember	Hon. J. Steve Jensen Mayor
		Hon. David Black Vice-Mayor
FOREST PARK (1)	Hon. Rashanna Baker Trustee	Hon. Stephen Miller Trustee
		Hon. George H. Smith Mayor
GUTHRIE (5)	Hon. Steven J. Gentling Mayor	Hon. Adam Ropp Councilmember
HARRAH (3)	Hon. Tim Rudek Councilmember	Hon. Jeff Brzozowski Councilmember
		Hon. Bernadette Klimkowski Councilmember
JONES CITY (2)	Hon. Mark Boydstun Trustee	Hon. Casey Burwell Trustee
LAKE ALUMA (1)	Hon. John Kenney Mayor	Hon. Tom Steiner Trustee
LEXINGTON (1)	Hon. Mike Donovan Mayor	Hon. Max Punneo Councilmember
		Hon. Raul Trejo Councilmember

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
LUTHER (1)	Hon. Terry Arps Mayor	Hon. Carla Caruthers Trustee
MERIDIAN (1)	Hon. Ronald Dumas Mayor	Hon. Joyce Swanson Vice-Mayor
MIDWEST CITY (24)	Hon. Matt Dukes Mayor	Hon. Pat Byrne Vice-Mayor
		Hon. Rick Favors Councilmember
MOORE (26)	Hon. Kathy Griffith Councilmember	Any Moore Councilmember
MUSTANG (9)	Hon. Brian Grider Mayor	Hon. James Wald Councilmember
NEWCASTLE (5)	Hon. Marci White Councilmember	Hon. Mike Fullerton Vice-Mayor
NICHOLS HILLS (2)	Hon. E. Peter Hoffman Jr. Mayor	Hon. Sody Clements Councilmember
NICOMA PARK (1)	Hon. Mark Cochell Mayor	Hon. Jeff Caudill Councilmember
		Hon. Steve West Vice-Mayor
NOBLE (3)	Hon. Phil Freeman Mayor	Hon. George Schmerer Councilmember
		Hon. Chad Terrill Councilmember
NORMAN (39)	Hon. Larry Heikkila Mayor	Hon. Stephen Holman Councilmember
PIEDMONT (4)	Hon. Rob Jones Councilmember	Hon. Byron Schlomach Councilmember
		Hon. Ryan Aller Councilmember
SLAUGHTERVILLE (2)	Hon. Leah Grady Trustee	Hon. Eugene Dicksion Trustee
SMITH VILLAGE (1)	No Designee	Hon. Kathy Jordan Trustee
SPENCER (2)	Hon. Frank Calvin Mayor	Hon. Charmin Williams Vice-Mayor
THE VILLAGE (4)	Hon. David Bennett Mayor	Hon. Melodie Moore Vice-Mayor

911 ACOG BOARD OF DIRECTORS (CONT.)

CITY/ORGANIZATION	MEMBERS	ALTERNATES
TUTTLE (4)	Hon. Trey Buck Councilmember	Hon. Larry Watson Councilmember
VALLEY BROOK (1)	No Designee	No Designee
WARR ACRES (5)	Hon. Vickie Douglas Mayor	Hon. Judy Myers Councilmember
WOODLAWN PARK (1)	No Designee	No Designee
YUKON (10)	Hon. Shelli Selby Councilmember	Vacant
CANADIAN COUNTY (3)	Hon. Lacey Dawson Commissioner	Hon. Tom Manske Commissioner
		Hon. Tracey Rider Commissioner
CLEVELAND COUNTY (6)	Hon. Rod Cleveland Commissioner	Hon. Rusty Grissom Commissioner
LOGAN COUNTY (15)	Hon. Mark Sharpton Commissioner	Hon. Monty Piearcy Commissioner
		Hon. Floyd Coffman Commissioner
OKLAHOMA COUNTY (9)	Hon. Myles Davidson Commissioner	Hon. Brian Maughan Commissioner

ATTACHMENT 2

SUBJECT:

MINUTES OF THE 911 ACOG BOARD OF DIRECTORS MEETING

DATE:

FEBRUARY 27, 2025

The regular meeting of the 911 Association of Central Oklahoma Governments Board of Directors was convened at 1:15 p.m. on Thursday, February 27, 2025, at ACOG in the Oklahoma Board Room, 4205 N. Lincoln Blvd., Oklahoma City, Oklahoma. The meeting was held as indicated by advance notice filed with the Oklahoma County Clerk and by notice posted at the ACOG offices at least 24 hours prior to the meeting.

PRESIDING CHAIR	ENTITY/AGENCY
Hon. Phil Freeman, Mayor	Noble

BOARD MEMBERS PRESENT	
Hon. Marcus Woodard, Mayor	Arcadia
Hon. Ben Whitt, Councilmember	Blanchard
Hon. Claudia Browne, Councilmember	Del City
Hon. Darrell Davis, Mayor	Edmond
Hon. Steven J. Gentling, Mayor	Guthrie
Hon. Tim Rudek, Councilmember	Harrah
Hon. Mark Boydstun, Trustee	Jones City
Hon. Terry Arps, Mayor	Luther
Hon. Matt Dukes, Mayor	Midwest City
Hon. Brian Grider, Mayor	Mustang
Hon. Marci White, Councilmember	Newcastle
Hon. Larry Heikkila, Mayor	Norman
Hon. Rob Jones, Councilmember	Piedmont
Hon. Leah Grady, Trustee	Slaughterville
Hon. David Bennett, Mayor	The Village
Hon. Vickie Douglas, Mayor	Warr Acres
Hon. Shelli Selby, Councilmember	Yukon
Hon. Lacey Dawson, Commissioner	Canadian County

BOARD MEMBERS ABSENT	
Hon. Chris Powell, Vice-Mayor	Bethany
Hon. Tom Trello, Vice-Mayor	Cedar Valley
Hon. Cody Brewer, Councilmember	Choctaw
Hon. Amy Neathery, Councilmember	El Reno
Hon. Rashanna Baker, Trustee	Forest Park
Hon. John Kenney, Mayor	Lake Aluma
Hon. Mike Donovan, Mayor	Lexington
Hon. Ronald Dumas, Mayor	Meridian
Hon. Kathy Griffith, Councilmember	Moore
Hon. E. Peter Hoffman Jr., Mayor	Nichols Hills
Hon. Mark Cochell, Mayor	Nicoma Park

BOARD MEMBERS ABSENT (Cont.)	ENTITY/AGENCY
Hon. Kathy Jordan, Trustee	Smith Village
Hon. Frank Calvin, Mayor	Spencer
Hon. Trey Buck, Councilmember	Tuttle
No Designee	Valley Brook
No Designee	Woodlawn Park
Hon. Rod Cleveland, Commissioner	Cleveland County
Hon. Mark Sharpton, Commissioner	Logan County
Hon. Myles Davidson, Commissioner	Oklahoma County

GUESTS	
Pete White, Attorney	ACOG Legal Counsel
Hon. Glenn Berglan, Trustee	Goldsby
Hon. Misty Mayes, Trustee	Langston City
Hon. Matt Hinkle, Councilmember	Oklahoma City
Hon. William Jones, Trustee	Forest Park
Hon. Wilson Lyles, Commissioner	McClain County
Shawn O'Leary, P.E., CFM	Poe & Associates

STAFF	POSITION
Mark W. Sweeney	Executive Director
Brent L. Hawkinson	911 & Public Safety Director
Shana Sapp	911 Administrative Assistant
John M. Sharp	Deputy Director
Rachel Meinke	Public Information Director
Sharon Astrin	Community & Economic Development Manager
Jimmy Smith	IT Operation Specialist I
Beverly Garner	Executive Assistant
Ethan Mazzio	Transportation Planner II - Mobility

MINUTES

1. **CALL TO ORDER**

   Presiding Chair Phil Freeman called the meeting to order at 1:05 p.m. A quorum was present.

2. **APPROVAL OF JANUARY 23, 2025, MINUTES - REGULAR MEETING**

   Director Terry Arps made a motion to approve the January 23, 2025 minutes of the 911 ACOG Board of Directors Meeting. Director Shelly Shelby seconded the motion. The motion carried unanimously.

3. **COMMUNICATIONS:**

   A. **CHAIR'S REPORT** – None

   B. **EXECUTIVE DIRECTOR'S REPORT** – Mark Sweeney said Director Roger Godwin did not seek re-election for Mayor of Warr Acres. He said Director Vickie Douglas was sworn in as the new Mayor of Warr Acres on February 18, and the Board will need to vote for his replacement as Vice-Chair of the 911 ACOG Board. He said the Bylaws state that the Chair shall nominate a candidate for the Board to vote on, and the Board will be scheduled to vote at the March 27, 2025, meeting.

4. **PUBLIC COMMENTS FROM CITIZENS OR DELEGATIONS –** None

5. CONSENT DOCKET

Presiding Chair Freeman presented the Consent Docket, saying if Item 5-A does not meet with the approval of all Board of Directors, it will be heard in regular order.

A. Finance Report – Authorization of Payments of January 2025 Claims

Director Steven Gentling made a motion to approve the item under the consent docket. Director Terry Arps seconded the motion. The motion carried unanimously.

6. REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION

A. National Public Safety Telecommunications Week

Mr. Hawkinson said ECC staff will celebrate National Public Safety Telecommunicator Week from April 13 through April 19. He said National Public Safety Telecommunicator Week is a time to recognize telecommunications personnel in the public safety community for their service and commitment to the profession. He said 911 ACOG has always celebrated this fact by providing a tangible acknowledgement of this vital public safety role. He said this year staff will be delivering gifts and gift baskets to approximately 400 dispatchers in the 911 ACOG service area.

B. NG911 Implementation Status Report

Mr. Hawkinson highlighted the information as detailed in the agenda memorandum regarding the NG911 Implementation Status Report. He said migration readiness testing is still in progress. He said the February 19, 2025, test was rescheduled due to inclement weather and the next testing session is scheduled for February 28, 2025. He said the Originating Service Provider (OSP) test will include 911, Comtech and NGA staff. He said additional testing is scheduled for early March.

The report can be viewed here: https://www.acogok.org/wp-content/uploads/2025/03/911-ACOG-Board-Meeting_NG911-Update-022725_FINAL_wo_notes.pptx

7. GENERAL STATUS REPORT

911 OPERATIONS:

- NGA Next Generation Core Services (NGCS) Migration: Staff has been assisting with facilitating pre-end-to-end testing between NGA and Comtech at the TierPoint & MidCon Data Centers. Next testing is scheduled for February 28, 2025.

911 GIS:

- 911 ACOG GeoDatabase Schema Conversion: Staff is provisioning the 911 ACOG GIS data for NGA regarding current and future GIS data uploads for NG911.
- GIS stays engaged in address and plat requests for local communities and consistently provides additional GIS updates.

OKLAHOMA 911 INSTITUTE:

- APCO Communications Officer: March 12 – 14 APCO Institute's 5th Edition of their premier training program the Communications Training Officer (CTO) course focuses on the development and maintenance of an agency's one-on-one training program and provides the training necessary to foster levels of consistency for CTOs as they provide on-the-job training to new hires.

- Mass Attacks in Public Spaces: March 18 Mass Attacks in Public Spaces analyzes targeted attacks that occurred in public or semi-public locations in the U.S., in which three or more people were harmed (not including the attacker).

  The class focuses on identifying the sources that may have information on the subject's actions, stressors, recent changes in his or her life, and behaviors that may have concerned others. Using the systems approach not only helps gather information, but it can also help identify changes in the subject's behavior over time and whether they act differently in varying contexts. The class will be taught by Jeff Murray, Domestic Security Strategist (DSS), National Threat Assessment Center, Protective Intelligence and Assessment Division, U.S. Secret Service.

  The class is approved for (4) hours of CLEET credit under course number 24-3941. The class can only be attended by commissioned law enforcement officers or those currently employed as a public safety telecommunicator.

- Managing Different Generations: March 20 - This one-day course introduces supervisors to the different generations and the challenges they may have when working with and supervising a multigenerational workforce. This course is appropriate for Supervisors, CTOs, and those aspiring to those positions.

ECC Call Volume Statistics:

Monthly Guardian ECC Call Volume Statistics for January 24, 2025, to February 25, 2025, are available for you on the front table.

8. NEW BUSINESS

No New Business was presented.

9. ADJOURN

There being no further business, the meeting was adjourned at 1:35 p.m.

ADOPTED THIS 27th DAY OF MARCH 2025.

_____ _____

CHAIR SECRETARY/ TREASURER

CONSENT DOCKET

911 acog

ATTACHMENT 5-A

SUBJECT:

FINANCE REPORT – FEBRUARY 2025 CLAIMS

DATE:

MARCH 27, 2025

FROM:

DEBORAH COOK, CPA
Finance Director

INFORMATION:

In accordance with the 911 ACOG claims list process, February claims were paid biweekly during the applicable month. A copy of the February claims for payment is included for ratification. The February cash status report is also included for information.

ACTION REQUESTED:

Motion to ratify payment of all claims paid during the month of February 2025.

In accordance with the revised claims process, this list of claims paid in February is offered for the Board of Directors to ratify.

911 Operating/Maintenance				
AT&T (Network, Database)	$	44,842.53		
AT&T (Service - Help Desk)		358.02		
AT&T (Service - Hot Spot)		41.23		
Cox Communications		27,470.98		
Dobson Telephone		160.00		
Hinton Telephone Company		246.20		
Language Line		3,836.50		
MIDCON Recovery Solutions, LLC (Maintenance)		4,410.00		
Mission Critical Partners, LLC		16,136.89		
NGA 911 LLC		20,015.95		
Oklahoma Communication Systems		374.65		
Oklahoma County Public Building Authority (2 months)		3,875.96		
Pioneer Telephone (911 Trunks)		259.00		
Pioneer Long Distance (Meet Point El Reno to Newcastle)		201.34		
Pottawatomie Telephone Co (Tribbey Circuits)		110.60		
Synergy Datacom Supply (Tools & Supplies)		818.59		
TierPoint Oklahoma, LLC (Maintenance)		6,397.83		
WEX Fleet Services		202.53		
Windstream		85.81		
Total 911 Operating/Maintenance				129,844.61
Total February Claims			$	129,844.61

ATTEST:

CHAIR

SECRETARY/TREASURER

911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
CASH STATUS REPORT FOR THE MONTH ENDED
FEBRUARY 28, 2025

	OPERATING ACCOUNT	INVESTMENT SWEEP	SAVINGS ACCOUNT	TOTAL
Beginning Balance				
February 1, 2025				
Cash on Deposit	$ 12,942,777.57	$ 10,690,512.00	$ 3,567,107.31	$ 27,200,396.88
Cash Receipts				
Fee Income - OTC	734,295.24	-	-	734,295.24
Contracts	-	-	-	-
Transfers of Funds	244,544,505.05	251,480,239.04	-	496,024,744.09
Interest/Dividend Earned	53,187.36	-	53.93	53,241.29
Miscellaneous	3,911.90	-	-	3,911.90
Total Cash Receipts	$ 245,335,899.55	$ 251,480,239.04	$ 53.93	$ 496,816,192.52
Cash Disbursements				
Claims/Operating Expense	129,844.61	-	-	129,844.61
OTC Service Fees Disb	198,259.72	-	-	198,259.72
Transfers of Funds	251,480,239.04	244,544,505.05	-	496,024,744.09
Sweep Basis Point Fee	3,402.95			3,402.95
Miscellaneous	-	-	-	-
Total Cash Disbursements	$ 251,811,746.32	$ 244,544,505.05	$ -	$ 496,356,251.37
Ending Balance				
February 28, 2025				
Cash on Deposit	$ 6,466,930.80	$ 17,626,245.99	$ 3,567,161.24	$ 27,660,338.03

911 ASSOCIATION OF CENTRAL OKLAHOMA GOVERNMENTS
DISBURSEMENT OF OKLAHOMA TAX COMMISSION SERVICE FEES
FEBRUARY 2025

Bethany	$	6,431.76
Blanchard		3,491.23
Cleveland County		6,886.37
Del City		6,618.65
Edmond		31,444.76
El Reno		9,232.16
Guthrie		11,455.72
Midwest City		16,514.02
Moore		17,919.50
Mustang		6,664.98
Newcastle		4,320.69
Nichols Hills		1,867.19
Noble		4,613.99
Norman		35,464.35
Oklahoma County		15,258.86
The Village		3,391.38
Tuttle		2,984.03
Warr Acres		3,909.59
Yukon		10,598.96
Total Disbursements	$	199,068.19

REGULAR AGENDA ITEMS THAT MAY REQUIRE 911 ACOG BOD ACTION

ATTACHMENT 6-A

SUBJECT:

911 ACOG BOARD OFFICER SUCCESSION PROCESS AND ELECTION OF NEW VICE-CHAIR

DATE:

MARCH 27, 2025

FROM:

MARK W. SWEENEY, ACIP
Executive Director

INFORMATION:

As you know, the 911 ACOG Board Vice-Chair, Mayor Roger Godwin of Warr Acres did not seek another term as mayor and therefore resigned from his officer position on February 18, 2025. The 911 ACOG Board of Directors Bylaws states the following:

"In the event the chair resigns or is unable to serve in his/her position, the vice-chair will succeed to the office of chair and the secretary/treasurer will succeed to the office of vice-chair for the remainder of the term of office. In the event the vice-chair or secretary/treasurer resigns or is unable to serve in his/her position, the chair of the 911 ACOG BOD shall nominate a board member to fill the unexpired term of the vacancy. Any vacancy may be filled by the affirmative vote of a majority of the Directors then in office. A Director elected to fill a vacancy shall be elected for the unexpired term of his/her predecessor in office and until his/her successor is elected and qualified."

Typically, this provision would result in Mayor Larry Heikkila of the City of Norman, who is the current Secretary/Treasurer, succeeding to Vice-Chair. However, since Mayor Heikkila was not reelected in February and will be leaving the office at the end of June 2025, the priority will be to fill the vacant Vice-Chair position with a new person. In accordance with the Bylaws, **Chair Phil Freeman is nominating Councilmember Kathy Griffith of the City of Moore to serve as Vice-Chair.** If voted into this position by the Board, **Councilmember Griffith will serve the unexpired term until June 30, 2025, and will be eligible to be elected again in May 2025 if nominated by the ACOG Nomination Committee for FY 2026.**

ACTION REQUESTED:

Motion to approve the election of Councilmember Kathy Griffith of the City of Moore, as nominated by the 911 ACOG Board Chair Mayor Phil Freeman of the City of Noble, to serve as the 911 ACOG Board Vice-Chair for the unexpired term until June 30, 2025, of the previous Vice-Chair.

ATTACHMENT 6-B

SUBJECT:
NG911 IMPLEMENTATION STATUS REPORT

DATE:
MARCH 27, 2025

FROM:
BRENT L. HAWKINSON
911 & Public Safety Director

INFORMATION:
NGA Call Routing Solution and Comtech Call Handling Solution reports are provided as status updates to the progress staff and our vendors are making with implementing the Next Generation 911 (NG911) Program.

Testing of the networks by 911 staff, Comtech and NGA took place on February 28, 2025, and was successful. Final testing of the networks is scheduled for the week of March 31, 2025. Once complete, the deployment plan and schedule can be finalized by NGA.

The first Originating Service Provider (OSP) is tentatively scheduled to migrate two weeks after final testing of the network is successful. Full system acceptance is tentative to occur approximately 16 weeks later.

911 staff continues to work with Tinker AFB and NGA to incorporate Tinker AFB into the NGA Call Routing Solution. Tinker AFB's timeline for cut-over remains dependent on the completion of their network connectivity.

ACTION REQUESTED:
For information only.